



**Tony Evers, Governor**  
**Dan Hereth, Secretary Designee**

---

## Wisconsin Counties with Private On-Site Wastewater Treatment System (POWTS) Plan Review Delegated Authority – January 10, 2024

This list and the contact information are updated regularly. Contact [Etta Strey](#) if you believe this list contains an error. See the [DSPS website](#) for more information on the Department’s delegation program.

### **Wisconsin Administrative Code § SPS 383.23**

This section establishes the manner under which a governmental unit may perform POWTS plan reviews under [SPS Table 383.22-2](#). Agencies delegated responsibilities under Wis. Admin. Code § SPS 383.23 may be delegated for one or more of the following:

1. Commercial and/or residential systems that will completely utilize approved component manuals and products.
  - At grade.
  - Mound.
  - Non-pressurized, in-ground.
  - Pressurized, in-ground.
  - Replacement septic and pump tanks.
2. Holding tanks utilizing approved component manuals and products.

-----  
See the following lists for other types of delegated authority:

[Commercial Building Plan Review](#)

[One- and Two-Family Dwelling Unit Construction](#)

-----

Note that per [Wis. Admin. Code § SPS 383.22\(1\)\(a\)](#), plan reviews may be submitted to either the delegated county or the Department.

-----

The following table identifies the counties that are delegated the primary responsibility to perform POWTS plan reviews under Wis. Admin. Code § SPS 383.23. The list includes:

- A link to each county’s delegated authority approval letter from the Department.
  - Each county’s plan review responsibilities under its Wis. Admin. Code § SPS 361.60 delegation authority.
  - Contact information for each county.
- 

Contact the counties in the following list for POWTS plan reviews, as appropriate. For projects within counties not listed below, contact the Department.

-----

Line	County (DOA Code)	Delegation Letter	Delegation Authority	Agency Contact
1.	County of Adams (01999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems ≤ 3,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	Dustin Grant, Planning and Zoning Administrator, at 608-339-4222 or dustin.grant@co.adams.wi.us
2.	County of Brown (05999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
3.	County of Calumet (08999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
4.	County of Chippewa (09999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Holding tanks ≤ 4,500 gpd	
5.	County of Clark (10999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
6.	County of Dane (13999)	PDF Letter	At-grade systems ≤ 900 gpd Mound systems ≤ 900 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd Holding tanks without gpd limitation	
7.	County of Door (15999)	<a href="#">PDF Letter</a>	At-grade systems (residential) ≤ 900 gpd Mound systems (residential) ≤ 900 gpd Non-pressurized, in-ground systems (residential) ≤ 900 gpd Pressurized, in-ground systems (residential) ≤ 900 gpd Replacement septic and pump tanks (residential) ≤ 5,000 gpd Holding tanks without gpd limitation	John Teichtler, Sanitarian, at 920-746-2218 or jteichtl@co.door.wi.us
8.	County of Eau Claire (18999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	Nicholas Koerner, Clerk, at 715-839-4912 or Nicholas.koerner@eauclairewi.gov
9.	County of Fond du Lac (20999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Holding Tanks ≤ 4,500 gpd	
10.	County of Juneau (29999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd	
11.	County of Kenosha (30999)	<a href="#">PDF Letter</a>	Replacement septic and pump tanks (county-owned) ≤ 900 gpd	Mark Melotik, Environmental Manager, at 262-605-6745 or mark.melotik@kenoshacounty.org
12.	County of Langlade (34999)	PDF Letter	Holding tanks ≤ 4,500 gpd	
13.	County of Lincoln (35999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 2,500 gpd	Patti Nelson, Clerk, at 608-477-0514 or lincolntown2181@gmail.com
14.	County of Manitowoc (36999)	PDF Letter	At-grade systems ≤ 5,000 gpd Mound systems ≤ 5,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd	

Line	County (DOA Code)	Delegation Letter	Delegation Authority	Agency Contact
15.	County of Marathon (37999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 5,000 gpd Mound systems ≤ 5,000 gpd Non-pressurized, in-ground systems ≤ 3,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd Holding tanks ≤ 4,500 gpd	
16.	County of Marinette (38999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Holding tanks ≤ 4,500 gpd	
17.	County of Marquette (39999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd	Brittney Frederick, Clerk, at 920-394-2227 or clerk.townofmarquette.wi@gmail.com
18.	County of Monroe (41999)	<a href="#">PDF Letter</a>	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	Brittney Rindy, Clerk/Treasurer, at 608-329-2530 or brindy@cityofmonroe.org
19.	County of Oconto (42999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Precast or manuf. holding tanks (commercial) ≤ 4,500 gpd	
20.	County of Oneida (43999)	<a href="#">PDF Letter</a>	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd	
21.	County of Outagamie (44999)	PDF Letter	At-grade systems ≤ 3,000 gpd Mound systems ≤ 3,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Pressurized, in-ground systems ≤ 3,000 gpd Holding tanks ≤ 4,500 gpd	
22.	County of Ozaukee (45999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 3,000 gpd Holding tanks ≤ 4,500 gpd	
23.	County of Rusk (54999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Precast or manuf. holding tanks (commercial) ≤ 4,500 gpd	
24.	County of Sauk (56999)	PDF Letter	At-grade systems ≤ 1,000 gpd	
25.	County of Shawano (58999)	<a href="#">PDF Letter</a>	At-grade systems (residential) ≤ 5,000 gpd Mound systems (residential) ≤ 5,000 gpd	Andrew Popp, POWTS Inspector and Soil Tester, at 715-526-6766 or andrew.popp@shawanocountywi.gov
26.	County of Sheboygan (59999)	<a href="#">PDF Letter</a>	Replacement septic and pump tanks ≤ 5,000 gpd	
27.	County of St. Croix (55999)	<a href="#">PDF Letter</a>	At-grade systems (residential) ≤ 1,000 gpd Mound systems (residential) ≤ 1,000 gpd Non-pressurized, in-ground systems (residential) ≤ 1,000 gpd Pressurized, in-ground systems (residential) ≤ 1,000 gpd Replacement septic and pump tanks (residential) ≤ 1,000 gpd Holding tanks without gpd limitation	Jason Kjeseth, Community Development Director, at 715-781-8490 or jason.kjeseth@sccwi.gov
28.	County of Trempealeau (61999)	PDF Letter	Holding tanks ≤ 4,500 gpd	
29.	County of Vilas (63999)	<a href="#">PDF Letter</a>	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Replacement septic and pump tanks (commercial) ≤ 3,000 gpd Holding tanks without gpd limitation	David Sadenwasser, Assisstant Zoning Administrator, at 715-479-3734 or dasade@vilascountywi.gov

Line	County (DOA Code)	Delegation Letter	Delegation Authority	Agency Contact
30.	County of Washington (66999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	, , at or
31.	County of Waukesha (67999)	PDF Letter	At-grade systems ≤ 5,000 gpd Mound systems ≤ 5,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd	
32.	County of Waupaca (68999)	PDF Letter	Holding tanks ≤ 4,500 gpd	
33.	County of Waushara (69999)	<a href="#">PDF Letter</a>	At-grade systems (residential) ≤ 3,000 gpd Mound systems (residential) ≤ 3,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 4,500 gpd Holding tanks ≤ 4,500 gpd	Kyle Kutcher, Deputy Director of Zoning, at 920-787-0453 or kyle.kutcher@co.waushara.wi.us
34.	County of Winnebago (70999)	<a href="#">PDF Letter</a>	At-grade systems (residential) ≤ 1,000 gpd Mound systems (residential) ≤ 1,000 gpd Non-pressurized, in-ground systems (residential) ≤ 1,000 gpd Pressurized, in-ground systems (residential) ≤ 1,000 gpd	
35.	County of Wood (71999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	