

**VETERINARY EXAMINING BOARD  
MEETING MINUTES  
January 28, 2015**

**PRESENT:** Bruce Berth; Diane Dommer Martin, D.V.M.; Robert Forbes, D.V.M.; Philip Johnson, D.V.M.; Brenda Nemec, C.V.T.; Sheldon Schall; Neil Wiseley, D.V.M (*via GoToMeeting*)

**EXCUSED:** Lisa Weisensel Nesson, D.V.M.

**STAFF:** Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Taylor Thompson, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Philip Johnson, Chair, called the meeting to order at 9:01 A.M. A quorum of six (6) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Diane Dommer Martin moved, seconded by Brenda Nemec, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Robert Forbes moved, seconded by Bruce Berth, to approve the minutes of October 29, 2014 as published. Motion carried unanimously.

**ELECTION OF OFFICERS**

**BOARD CHAIR**

**NOMINATION:** Robert Forbes nominated Philip Johnson for the Office of Board Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Philip Johnson was elected as Board Chair.

**VICE CHAIR**

**NOMINATION:** Philip Johnson nominated Robert Forbes for the Office of Vice Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Robert Forbes was elected as Vice Chair.

## SECRETARY

**NOMINATION:** Philip Johnson nominated Neil Wiseley for the Office of Secretary. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Neil Wiseley was elected as Secretary.

2015 ELECTION RESULTS	
<b>Board Chair</b>	<b>Philip Johnson</b>
<b>Vice Chair</b>	<b>Robert Forbes</b>
<b>Secretary</b>	<b>Neil Wiseley</b>

## APPOINTMENT OF LIAISONS AND DELEGATED AUTHORITY

2015 LIAISON APPOINTMENTS	
<b>Credentialing Liaison</b>	<b>Robert Forbes</b> <i>Alternate: Sheldon Schall</i>
<b>Monitoring Liaison</b>	<b>Neil Wiseley</b> <i>Alternate: Lisa Weisensel Nesson</i>
<b>Education and Exams Liaison</b>	<b>Philip Johnson</b> <i>Alternate: Sheldon Schall</i>
<b>Legislative Liaison</b>	<b>Bruce Berth</b> <i>Alternate: Neil Wiseley</i>
<b>Travel Liaison</b>	<b>Philip Johnson</b> <i>Alternate: Robert Forbes</i>
<b>Website Liaison</b>	<b>Sheldon Schall</b> <i>Alternate: Robert Forbes</i>
<b>Rules Liaison</b>	<b>Neil Wiseley</b> <i>Alternate: Diane Dommer Martin</i>
<b>Professional Assistance Procedure Liaison</b>	<b>Robert Forbes</b> <i>Alternate: Neil Wiseley</i>
<b>Screening Panel</b>	<b>Brenda Nemeč, Sheldon Schall, Robert Forbes, Diane Dommer Martin</b>

**MOTION:** Brenda Nemeč moved, seconded by Sheldon Schall, to affirm the Chair's appointment of liaisons for 2015. Motion carried unanimously.

## DELEGATED AUTHORITY MOTIONS

- MOTION:** Brenda Nemec moved, seconded by Robert Forbes, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as amended in. Motion carried unanimously.
- MOTION:** Diane Dommer Martin moved, seconded by Robert Forbes, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.
- MOTION:** Robert Forbes moved, seconded by Brenda Nemec, that Board counsel or another Department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin. Code § SPS 1.08(1). Motion carried unanimously.
- MOTION:** Brenda Nemec moved, seconded by Sheldon Schall, to delegate authority to the Chair or Chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director to designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

## CONTINUING EDUCATION

- MOTION:** Robert Forbes moved, seconded by Bruce Berth, to request DSPS staff draft a Scope Statement revising VE 10 and any related provisions, regarding Continuing Education, and designate Philip Johnson to assist with drafting the Scope Statement. Motion carried unanimously.

## LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

### PUBLIC CLEARINGHOUSE RULE 14-064 RELATING TO ENTRANCE TO EXAMS

*No one testified at the Public Hearing.*

- MOTION:** Sheldon Schall moved, seconded by Brenda Nemec, to adjourn the Public Hearing. Motion carried unanimously.
- MOTION:** Neil Wiseley moved, seconded by Diane Dommer Martin, to accept the Clearinghouse comments. Motion carried unanimously.

**MOTION:** Neil Wiseley moved, seconded by Brenda Nemec, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 14-064 for submission to the Governor's Office and Legislature. Motion carried unanimously.

## **AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS (AAVSB) MATTERS**

### **2015 AAVSB ANNUAL MEETING**

**MOTION:** Robert Forbes moved, seconded by Brenda Nemec, to designate Neil Wiseley as the delegate, and Philip Johnson as an alternate, to attend the 2015 AAVSB Annual Meeting on September 17-19, 2015 in Milwaukee, WI, and to authorize travel. Motion carried unanimously.

**MOTION:** Neil Wiseley moved, seconded by Sheldon Schall, to authorize travel for the Board to attend the 2015 AAVSB Annual Meeting on September 17-19, 2015 in Milwaukee, WI. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Sheldon Schall moved, seconded by Neil Wiseley, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Berth – yes; Diane Dommer Martin – yes; Robert Forbes – yes; Philip Johnson – yes; Brenda Nemec – yes; Sheldon Schall – yes; Neil Wiseley – yes. Motion carried unanimously.

The Board convened into Closed Session at 11:11 A.M.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Sheldon Schall moved, seconded by Brenda Nemec, to reconvene in Open Session at 11:40 A.M. Motion carried unanimously.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Robert Forbes moved, seconded by Sheldon Schall, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

**PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS BY THE DIVISION OF  
LEGAL SERVICES AND COMPLIANCE**

**12 VET 004  
LYNDA LUDWIG, D.V.M.**

**MOTION:** Robert Forbes moved, seconded by Neil Wiseley, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of 12 VET 004 – Lynda Ludwig, D.V.M. Motion carried unanimously.

**13 VET 018  
MARK FRAUTSCHY, D.V.M., AND MARY FRAUTSCHY, D.V.M.**

**MOTION:** Sheldon Schall moved, seconded by Robert Forbes, to adopt the Findings of Fact, Conclusions of Law, Stipulations and Orders, in the matter of 13 VET 018 – Mark Frautschy, D.V.M., and Mary Frautschy, D.V.M. Motion carried unanimously.

**14 VET 028  
LUCAS G. BRZEZINSKI, D.V.M.**

**MOTION:** Bruce Berth moved, seconded by Brenda Nemeč, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of 14 VET 028 – Lucas G. Brzezinski, D.V.M. Motion carried unanimously.

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS  
AND RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Diane Dommer Martin moved, seconded by Brenda Nemeč, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Robert Forbes moved, seconded by Neil Wiseley, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:42 A.M.