

**VETERINARY EXAMINING BOARD
MEETING MINUTES
January 29, 2014**

PRESENT: Bruce Berth; Wesley Elford, D.V.M.; Robert Forbes, D.V.M.; Philip Johnson, D.V.M.; Sheldon Schall; and Neil Wiseley, D.V.M.

PRESENT VIA GOTOMEETING: Brenda Nemec, C.V.T.

STAFF: Tom Ryan, Executive Director; Pam Stach, Legal Counsel; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

Neil Wiseley, Secretary, called the meeting to order at 9:03 A.M. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Sheldon Schall moved, seconded by Philip Johnson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 23, 2013

MOTION: Philip Johnson moved, seconded by Wesley Elford, to approve the minutes of October 23, 2013 as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 29, 2013

MOTION: Sheldon Schall moved, seconded by Wesley Elford, to approve the minutes of October 29, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

BOARD CHAIR

NOMINATION: Neil Wiseley nominated Wesley Elford for the Office of Board Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Wesley Elford was elected as Board Chair.

VICE CHAIR

NOMINATION: Wesley Elford nominated Philip Johnson for the Office of Vice Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Philip Johnson was elected as Vice Chair.

SECRETARY

NOMINATION: Wesley Elford nominated Neil Wiseley for the Office of Secretary. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Neil Wiseley was elected as Secretary.

2014 ELECTION RESULTS	
Board Chair	Wesley Elford
Vice Chair	Philip Johnson
Secretary	Neil Wiseley

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

EDUCATION AND EXAMS LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Philip Johnson as the Education and Exams Liaison, and Sheldon Schall as the Alternate. Motion carried unanimously.

WEBSITE LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Sheldon Schall as the Website Liaison, and Robert Forbes as the Alternate. Motion carried unanimously.

CREDENTIALING LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Philip Johnson as the Credentialing Liaison, and Robert Forbes as the Alternate. Motion carried unanimously.

LEGISLATIVE LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Bruce Berth as the Legislative Liaison, and Neil Wiseley as the Alternate. Motion carried unanimously.

TRAVEL LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Wesley Elford as the Travel Liaison, and Philip Johnson as the Alternate. Motion carried unanimously.

RULES LIAISON

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Neil Wiseley as the Rules Liaison, and Wesley Elford as the Alternate. Motion carried unanimously.

OTHER LIAISON(S)

MOTION: Wesley Elford moved, seconded by Sheldon Schall, to appoint Neil Wiseley as the Monitoring Liaison, and Wesley Elford as the Alternate. Motion carried unanimously.

DELEGATED AUTHORITY MOTIONS

MOTION: Neil Wiseley moved, seconded by Philip Johnson, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet. Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Sheldon Schall, that the Board delegates authority to the Chair (or order of succession) to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair delegates the authority to the Executive Director to sign the name of the Chair (or order of succession) on documents as necessary. Motion carried unanimously.

MOTION: Philip Johnson moved, seconded by Neil Wiseley, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

SCREENING PANEL

MOTION: Bruce Berth moved, seconded by Robert Forbes, to appoint Sheldon Schall, Philip Johnson, Robert Forbes, and Brenda Nemecek to the Screening Panel. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

CR 13-031 VET 1.02, 7, 8, 9 AND CR 13-032 VET 2, 3, 4, 5, 6

MOTION: Sheldon Schall moved, seconded by Philip Johnson, to authorize the Chair to approve the Adoption Order for Clearinghouse Rule Numbers CR 13-031 and CR 13-032. Motion carried unanimously.

AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS (AAVSB) MATTERS

AAVSB CALL FOR NOMINATIONS FOR 2014-2015

MOTION: Wesley Elford moved, seconded by Philip Johnson, to nominate Neil Wiseley to run for a Director position on the AAVSB Board of Directors, and to delegate the Chair or other Designee to draft a statement indicating the rationale for the nomination. Motion carried unanimously.

CLOSED SESSION

MOTION: Philip Johnson moved, seconded by Neil Wiseley, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigations with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). The Chair read the preceding aloud into the record. Roll Call Vote: Bruce Berth - yes; Wesley Elford - yes; Robert Forbes - yes; Philip Johnson - yes; Brenda Nemec - yes; Sheldon Schall - yes; and Neil Wiseley - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:07 A.M.

RECONVENE TO OPEN SESSION

MOTION: Philip Johnson moved, seconded by Sheldon Schall, to reconvene in open session at 10:55 A.M. Motion carried unanimously.

PRESENTATION AND DELIBERATION ON PROPOSED STIPULATIONS, FINAL DECISIONS, AND ORDERS

13 VET 003

SCOTT F. HARMAN, D.V.M.

MOTION: Neil Wiseley moved, seconded by Sheldon Schall, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of 13 VET 003 – Scott F. Harman, D.V.M. Motion carried unanimously.

**12 VET 018, 12 VET 026, 13 VET 016, AND 13 VET 026
MORRIS A. LINK, D.V.M.**

MOTION: Philip Johnson moved, seconded by Brenda Nemec, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of 12 VET 018, 12 VET 026, 13 VET 016, and 13 VET 026 – Morris A. Link, D.V.M. Motion carried unanimously.

MONITORING MATTERS

JAMES METZ, D.V.M. – REQUEST FOR FULL LICENSE

MOTION: Robert Forbes moved, seconded by Bruce Berth, to approve the request for full licensure from James Metz, D.V.M. Motion carried unanimously.

PRESENTATION AND DELIBERATION OF ADMINISTRATIVE WARNINGS

MOTION: Robert Forbes moved, seconded by Sheldon Schall, to issue an Administrative Warning and close the case in the matter of 13 VET 036 (D.G.M.). Motion carried unanimously.

CASE CLOSING(S)

MOTION: Philip Johnson moved, seconded by Sheldon Schall, to close case 13 VET 026 (Arnold) for no violation (NV). Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Philip Johnson moved, seconded by Robert Forbes, to affirm all Motions made and all Votes taken in Closed Session. Motion carried unanimously.

ADJOURNMENT

MOTION: Bruce Berth moved, seconded by Neil Wiseley, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:56 A.M.