SOCIAL WORK SECTION
MEETING MINUTES
JULY 27, 2011

PRESENT: Eric Alvin, George Kamps, Nicholas Smiar, Mary Jo Walsh, Daryl Wood

STAFF: Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department staff

GUESTS: Joanne Barndt; Mark Herstand, NASW-WI Chapter; Charles Zastrow and Mary Weeden, George Williams College; Michael Wallace, UW-Whitewater and Wisconsin Council on Social Work Education (WCSWE); Julie Mayrose and Vicki Ansorge, Silver Lake College

CALL TO ORDER

George Kamps, Chair, called the meeting to order at 9:01 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- After Item “B” (open session) Immediately after the item titled “Administrative Report” ADD:
  - Presentation(s) of Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline:
    - 9:05 A.M. APPEARANCE: Jim Polewski, Attorney-Division of Enforcement, and Lawrence Kane, III (DOE Case # 11 SOC 047)
- After Item “I” (closed session) ADD: Deliberation on Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline
  - Lawrence Kane, III (DOE Case # 11 SOC 047)
- After Item “I” (closed session) Under the item titled “Review of Requests for Waiver or Extension of Continuing Education Requirements or Any Received After the Agenda Submission Deadline” ADD:
  - Continuing Education Extension Request of J.T.
  - Continuing Education Waiver/Extension Request of E.S.

MOTION: Daryl Wood moved, seconded by Nicholas Smiar, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 1, 2011

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the minutes of June 1, 2011 as published. Motion carried unanimously.
PRESENTATION(S) OF PETITION(S) FOR SUMMARY SUSPENSION OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

9:05 A.M. APPEARANCE: Jim Polewski, Attorney-Division of Enforcement, and Lawrence Kane, III (DOE Case # 11 SOC 047)

Jim Polewski, Attorney – Division of Enforcement, presented the Petition for Summary Suspension of Lawrence Kane, III (DOE Case # 11 SOC 047). Attorney Barbara Zabawa, appeared before the Section to provide oral arguments in opposition to the Petition for Summary Suspension. Documents were distributed to the Section by Attorney Polewski and Attorney Zabawa.

Hannah Hoff, Investigator, who was sworn in by Colleen Baird, testified as a witness in this proceeding. The Section will deliberate this matter during closed session.

PRESENTATION OF PROPOSED STIPULATION AND ORDERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE:

Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035)

The Section declined a presentation of the Proposed Stipulation in the matter of disciplinary proceedings against Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035).

9:15 A.M. APPEARANCE: SILVER LAKE COLLEGE REPRESENTATIVE(S): REVIEW OF COURSES SUBMITTED BY SILVER LAKE COLLEGE TO SATISFY THE REQUIREMENTS FOR OBTAINING THE SOCIAL WORK TRAINING CERTIFICATE

- **PSY 209** – Human Behavior and the Social Environment
- **PSY 475** – Community Psychology and Service

Julia Mayrose and Vicki Ansorge, Silver Lake College, appeared before the Section in support of their school’s request for approval. The Section reviewed this request and posed questions of the Silver Lake College representatives.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to accept the changes and revisions to PSY 209 and PSY 475 as submitted by Silver Lake College. Motion carried unanimously.
CLASS 1 HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE:

9:30 A.M. APPEARANCE – Amy Bradley-Schultz: Class 1 Hearing on the Denial of Application for Social Work Training Certificate

Amy Bradley-Schultz appeared before the Section, and testified in support of her application for a social work training certificate. Gaye Baneck, former supervisor of Ms. Bradley-Schultz, was connected by phone to answer questions posed by the Section. Ms. Bradley-Schultz provided additional documentation in support of her appeal to the Section. The Section will deliberate on this matter during closed session.

DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AND REVIEW OF FREQUENTLY ASKED QUESTIONS RELATING TO THE SCOPE OF PRACTICE OF SOCIAL WORK

The Section discussed its ongoing efforts to revise and post the scope of practice FAQ’s on the Department website for the various professions under the Section’s purview. Marc Herstand, NASW-WI and Joanne Barndt provided comments to the Section during the course of discussion.

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to authorize Eric Alvin to work with Kimberly Wood, Dan Williams and Colleen Baird, in making revisions to the Section’s scope of practice FAQ’s and posting this information to the Department website. This authorization will end once all of the FAQ’s have been finalized and posted to the Department website. Motion carried unanimously.

SECTION DISCUSSION OF SUPERVISORY STANDARDS

Review and Consideration of Supervisory Forms

George Kamps informed the Section that the MPSW Joint Board reviewed the forms for each of the Sections at the Joint Board meeting the day prior.

DISCUSSION REGARDING MPSW JOINT BOARD BRINGING DHS AUTHORIZED PSYCHOTHERAPISTS – A.K.A.”DAN CROSSMAN/MARK HALE LETTER HOLDERS” (PURSUANT TO S. 457.02 (6) (B) 2, WIS. STATS., AND CHAP. HFS 35, WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE BOARD

George Kamps reported to the Section regarding the discussion and action occurring at the MPSW Joint Board meeting the day prior.
STATUS OF STATUTES AND RULES AND REVIEW OF RULES PROJECTS


Eric Alvin informed the Section that the MPSW Joint Board adopted CR 11-028, amending MPSW 3.13, Wis. Admin. Code, relating to the social work training certificate. He noted that publication of this rule is anticipated for September 30, 2011.

Sharon Henes, Paralegal, joined Section discussion of how to move forward in the implementation of the new rules and how to effectively communicate the rule change.

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, that the Section approve an expanded SWTC taskforce to meet to formulate a proposal regarding the implementation of MPSW 3.13, Wis. Admin. Code. In the interim the Section requests that the Office of Education and Examinations work to distribute rule language to all the programs offering Social Work Training Certificate courses within the state. Motion carried unanimously.

SCREENING PANEL REPORT

Eric Alvin reported to the Section that the screening panel reviewed eighteen (18) cases, closed sixteen (16) cases, and opened two (2) cases.

PUBLIC COMMENTS

Michael Wallace requested that the Section consider designation of one of its members to speak at the Council on Social Work Education (CSWE) October 20-21, 2011. The Section requested that consideration of this request be included on the September meeting agenda.

CONVENE TO CLOSED SESSION

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Nicholas Smiar-yes; Daryl Wood-yes; and Mary Jo Walsh-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:50 a.m.
RECONVENE TO OPEN SESSION

MOTION: Eric Alvin moved, seconded by Nicholas Smiar, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:30 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

APPLICATION REVIEWS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

11:00 A.M. APPEARANCE: Sky Busk – Social Work Training Certificate

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to grant a social work training certificate to Sky Busk. Motion carried. Abstained: Eric Alvin


MOTION: Nicholas Smiar moved, seconded by Mary Jo Walsh, that based upon additional information provided at the appearance of Dan Gesell before the Social Work Section on 7/27/2011, it was determined that the courses presented do not satisfy the requirements towards the social work training certificate. Motion carried unanimously.

11:50 A.M. APPEARANCE: Erica Lehr-Reuber – Clinical Social Work License

MOTION: Daryl Wood moved, seconded by Nicholas Smiar, to issue Erica Lehr-Reuber a clinical social license upon completion of all application requirements. Motion carried unanimously.

CREDENTIALING MATTERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE


MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to deny the request of Debra Kohl to withdraw her application for social work training certificate, which was properly issued on April 4, 2007 and has, by operation of law, expired on April 4, 2009. Motion carried unanimously.
DELIBERATION ON CLASS 1 HEARINGS FOR APPLICATION DENIALS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

Amy Bradley-Schultz – Social Work Training Certificate

MOTION: Daryl Wood moved, seconded by Eric Alvin, to approve the work experience of Amy Bradley-Schultz, and to issue her a social work training certificate upon completion of all application requirements. Motion carried unanimously.

DELIBERATION ON PROPOSED STIPULATION AND ORDERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035)

MOTION: Daryl Wood moved, seconded by Nicholas Smiar, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035). Motion carried unanimously.

DELIBERATION ON PETITION(S) FOR SUMMARY SUSPENSION OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

Lawrence Kane, III (DOE Case # 11 SOC 047)

MOTION: Daryl Wood moved, seconded by Eric Alvin, to confirm a finding of probable cause to issue the petition for summary suspension on the basis that the respondent’s conduct poses an imminent danger to the public and to adopt the order of summary suspension in the matter of disciplinary proceedings against Lawrence Kane, III (DOE Case # 11 SOC 047). Motion carried unanimously.

(Dan Williams left the room for Section deliberation of the Petition for Summary Suspension in the matter of disciplinary proceedings against Lawrence Kane, III, case # 11 SOC 047.)

REVIEW OF REQUESTS FOR WAIVER OR EXTENSION OF CONTINUING EDUCATION REQUIREMENTS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE

Continuing Education Extension Request for J.T.

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to grant an extension of time for J.T. to complete the remaining five (5) credit hours of the continuing education requirement for the 2009-2011 biennium with completion to occur no later than October 26, 2011. Motion carried unanimously.
Continuing Education Waiver/Extension Request for E.S.

MOTION: Daryl Wood moved, seconded by Eric Alvin, to grant E.S. a waiver of the continuing education requirements for the 2009-2011 biennium. The Section noted that this waiver does not apply to any other credentials or biennium. Motion carried unanimously.

REVIEW AND APPROVAL OF APPLICATIONS
FILE REVIEW 7/26 & 27/2011

CLINICAL FILES

Approved
Bailey, Andrea
Barfknecht, Leslie
Cannon, Drew
Carson, Sarah
Coppens, Vicky
Dixon, Francine
Friske, Melissa
Heideman, Brenda
Kaplan, Jonathan
Kearns, Abigail
Kloehn, Molly
Little, Cora
Mcbride-Fought, Jessica
Olson, Richard
Phillips, Laura
Scheiber, Stephanie
Schneider, Melanie
Smith, Vicki
Steinhafel, Courtney
Stuart, Erika
Wolf, Jill
Young, Caroline
Zador, Sandra

More Information Requested
Braun, Malinda
Desarmo, Tanya
Fettig, Beth
Strother, Karen
Webb, Jodi
Weldon, Elizabeth
Intent to Deny
Gordon, Rebecca
Grudzien, Kara
Stoner, Kathleen
Weitzel-Bronson, Ramona

Deny
Coulson, Daniel
Khalar, Angela
Nusser, Margaret
Haupt, Kathryn

MISCELLANEOUS FILE REVIEW (Responses provided to questions)
Derousseau, Jennifer
Guszkowski, Ted
Powell, Nina
Rose, Alicia

SWTC FILES

Approved
Bina, Sabrina-experience
Brueggen, Jessica-experience
Carrico, Kristine-experience
Fletcher, Sharon-experience
Gabler, William-experience
Gramler, Jacqueline-experience
Hendrix, Susan-experience
Kruesel, Jennifer-experience
Leum, Marilyn-experience
Shrader, Lisa-course
Stertz, Heather-courses
Waldvogel, Chelsea-experience
Wertel, Jamie-experience
Wood, Lindsay-experience
Tyree, Rosemary-experience

More Information Needed
Lee, Sheng-courses
Meana, Alan-degree
Not Approved
Becker, Tabitha-courses
Hermann, Dina-courses
Matson, Bethany-courses
Schliewe, Robert-experience
Schofield, Ivy-courses
Schultz, Kristina-experience
Underly, Eric-experience pre-approval

Deny
Potvin, Genevieve

Legal Review
Coulthard, Laura-experience

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Section reviewed a report detailing its pending enforcement cases.

**DOE SIGNATURE COLLECTION**

Signatures were collected for all required documents.

**ADJOURNMENT**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:35 p.m.