

**REAL ESTATE CONTRACTUAL FORMS ADVISORY COUNCIL
MEETING MINUTES
JULY 7, 2016**

PRESENT: Stephen Beers, Joseph Busch, Debra Conrad, John Drzewiecki (*joined the meeting at 9:35 a.m.*), Michael Gordon, Cori Lamont, Kim Moermond (*joined the meeting at 9:37 a.m.*), Jonathan Sayas, Michael Sewell, Gary Tritz (*joined the meeting at 9:37 a.m.*), Thomas Weber, Pamela Widen (*joined the meeting at 10:12 a.m.*)

EXCUSED: Casey Clickner, Richard Petershack

STAFF: Brittany Lewin, Executive Director; Nilajah Hardin, Bureau Assistant

CALL TO ORDER

Stephen Beers, Chair, called the meeting to order at 9:34 a.m. A quorum of eight (8) members was confirmed.

ADOPTION OF AGENDA

John Drzewiecki joined the meeting at 9:35 a.m.

MOTION: Michael Gordon moved, seconded by Thomas Weber, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Cori Lamont moved, seconded by Michael Sewell, to approve the minutes of May 18, 2016 as published. Motion carried unanimously.

Kim Moermond and Gary Tritz joined the meeting at 9:37 a.m.

Pamela Widen joined the meeting at 10:12 a.m.

ADJOURNMENT

MOTION: Cori Lamont moved, seconded by Michael Gordon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:37 p.m.