

**PSYCHOLOGY EXAMINING BOARD  
MEETING MINUTES  
OCTOBER 7, 2009**

**PRESENT:** Cynthia Bagley; Don Crowder, Ph.D.; Bruce Erdmann, Ph.D.; Teresa Rose; Melissa Westendorf, Ph.D.

**EXCUSED:** Erica Serlin, Ph.D.; Gerald Hollander, Ph.D.

**STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood Bureau Assistant and other DRL Staff

**GUESTS:** None.

**CALL TO ORDER**

Don Crowder, Ph.D., Chair, called the meeting to order at 9:07 a.m. A quorum of four (4) members was present.

Melissa Westendorf, Ph.D. was introduced as a nominated appointment to the Board.

**APPROVAL OF AGENDA**

**MOTION:** Cynthia Bagley moved, seconded by Teresa Rose, to approve the October 7, 2009 agenda as published. Motion carried unanimously.

**ELECTIONS OF OFFICER FOR 2010  
(EFFECTIVE JANUARY 1, 2010)**

Jeff Scanlan advised the Board that the Department is requesting that elections be held in the fall in order to allow training of Board leadership. The Department will be extending invitations to newly elected chairs and vice chairs to participate in a reception and the Board Chair training session which will be held in Madison on December 3 and 4, 2009. Officers elected at this meeting will assume their roles after January 1, 2010.

**MOTION:** Cynthia Bagley moved, seconded by Teresa Rose to nominate Bruce Erdmann, Ph.D. as Board Chair. Nomination carried by unanimous vote.

Don Crowder, Board Chair, called for other nominations three (3) times.

Bruce Erdmann was elected as Chair of the Board.

**NOMINATION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to nominate Erica Serlin, Ph.D. as Vice Chair. Nomination carried by unanimous vote.

Don Crowder, Board Chair, called for other nominations three (3) times.

Erica Serlin, Ph.D. was elected as Vice Chair of the Board.

**NOMINATION:** Teresa Rose moved, seconded by Bruce Erdmann, Ph.D., to nominate Cynthia Bagley as Secretary. Nomination carried by unanimous vote.

**NOMINATION:** Cynthia Bagley moved, seconded by Teresa Rose, to nominate Gerald Hollander, Ph.D. as Secretary. Nomination failed.

Don Crowder, Board Chair, called for other nominations three (3) times.

Cynthia Bagley was elected as Secretary of the Board.

<b>2010 ELECTION RESULTS</b>	
Chair	Bruce Erdmann, Ph.D.
Vice Chair	Erica Serlin, Ph.D.
Secretary	Cynthia Bagley

#### **APPROVAL OF MINUTES OF AUGUST 19, 2009**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to approve the minutes of August 19, 2009 as published. Motion carried unanimously.

#### **ADMINISTRATIVE REPORT**

Dr. Melissa Westendorf, professional member-elect to the Board, joined today's meeting. It was noted that Dr. Westendorf would not participate as a voting member of the Board until the November meeting. Introductions were conducted and Dr. Melissa Westendorf was welcomed. Dr. Westendorf is replacing Dr. Crowder as a professional member of the Board following the conclusion of today's meeting.

The Board recognized Dr. Don Crowder. Jeff Scanlan presented Dr. Crowder with a plaque from the Governor and a formal letter from Secretary Celia Jackson in acknowledgement of his years of service on the board and for his service to the profession. The Board also recognized his work as Board chair.

The Board noted that Sarah Bowen was not present as a guest at today's meeting as she is attending a press release introducing a mental health parity bill.

## **PRESENTATION OF PROPOSED STIPULATIONS**

None.

## **PRESENTATION OF PROPOSED STIPULATIONS RECEIVED IN THE BUREAU AFTER MAILING OF AGENDA**

None.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Noted.

## **STATUS OF RULES AND STATUTES FOR ALL PENDING LEGISLATION**

Jeff Scanlan advised the Board that there has been no activity with regards the Board's proposed legislation. The Board was informed that the psychometric testing rule, a collaborative effort of the Psychology Examining Board and the Marriage and Family Therapists, Professional Counselors and Social Workers Joint Board, is being returned to the Joint Board to address issues surrounding supervision. Brief discussion of this topic ensued.

## **REVIEW OF PROPOSED REVISIONS TO PSYCHOLOGY LICENSURE APPLICATION FORMS – REPORT OF THE APPLICATION FORM REVIEW SUBCOMMITTEE**

Aaron Knautz and Kris Hendrickson joined the Board for continued review and discussion of revisions to the license application forms. Background regarding the revisions was provided. Don Crowder discussed a project, which is being conducted by the ASPPB Credentials Bank to collect application forms from its member states, territories and provinces in order to create examples of information to include on an application for licensure. These examples were requested by Dr. Crowder, distributed to Jeff Scanlan and will be distributed to the Board for consideration at a future meeting.

Bruce Erdmann reviewed changes made to the "Nature of Intended Practice of Psychology" form # 2553 and to the "Psychology Applicant's Self Evaluation Form" form # 2870. Copies of the revised application forms were distributed to the Board. Board discussion of the revised application forms, and any identifiable issues resulting from these draft forms ensued.

It was explained that during the process of drafting revisions to the application Bruce Erdmann had compared the statutes and the administrative code to gauge compliance and found two items to be addressed. It was indicated that a portion of the administrative code refers to a section of the DPI licensure requirements for school psychologists that are no longer existent. Also identified was a statutory requirement that requires submission of documentation to show

completion of continuing education requirement however, the administrative code only requests a random sample of continuing education documentation. To this end, it was requested that Colleen Baird review these items for compliance and bring her findings to the Board for presentation.

The Board discussed the next steps to be pursued in the revision of the application. Revisions to the psychology application forms will be addressed at a future meeting.

### **REVIEW OF PRACTICE QUESTIONS POSTED ON THE PSYCHOLOGIST PAGE OF THE DEPARTMENT OF REGULATION AND LICENSING'S WEBSITE**

The Board reviewed the practice FAQ's to determine if they are ready for web posting. The Board still had a question to resolve as to whether Wisconsin may be considered a "Tarasoff" State. Colleen Baird indicated that she needs to do more research in order to form an opinion. The Board reviewed the remaining FAQ's.

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to approve the practice FAQ's for web posting with the exception of the Tarasoff question. Motion carried unanimously.

### **BOARD DISCUSSION ON REGULATORY DIGEST, NEWSLETTER OR ALTERNATIVE MEANS TO COMMUNICATE TO PUBLIC**

The Board discussed the best methods of communication with licensees and the public regarding items of interest. In past years, the Board has utilized the Regulatory Digest to communicate with licensees and other interested parties. The Department is now exploring a more effective means of communication to disperse information to licensees and to the public and has researched the resurrection of the Digest; however, the mailing of Digest has been discontinued for some time and will not be reconstituted in the paper format due to the substantial printing and distribution costs to the Department. Jeff Scanlan indicated that the utilization of e-mail notification has been presented as an option for Board communication. This approach is appealing, as the Department has been collecting e-mail information for licensees in conjunction with online renewal and because of the implementation of the online renewal initiative.

The Board also discussed the dynamics of the website and its content, as well as the possibility of appointing a member of the Board to review website content for accuracy on an annual basis, or by rotation.

**BOARD UPDATE – DECISION & ORDER ON REQUEST FOR CHAPTER 227 (STATS)  
REVIEW: DR. CHARLENE KAVANAGH (PETITIONER) V. WI PSYCHOLOGY  
EXAMINING BOARD, ET AL. (RESPONDENTS), CASE NO 08 CV 5885**

Colleen Baird provided the Board an update regarding the Circuit Court's conclusion to uphold the decision of the Board as it relates to Charlene Kavanagh. The Board noted that Charlene Kavanagh's case was dismissed with prejudice, which precludes any appeal of this decision.

**CORRESPONDENCE TO BOARD OF PSYCHOLOGY REGARDING APPROPRIATE  
SUPERVISION FOR POST DOCTORAL PRACTICE SUBMITTED BY DR. BARB  
SNYDER, ADMINISTRATOR, BAY AREA MENTAL HEALTH CENTER**

The Board received correspondence regarding appropriate supervision required for postdoctoral practice. Dr. Snyder (Bay Area Mental Health Center) requested information relative to the set up of a postdoctoral supervision practice with a number of off-site supervising psychologists in an area of the state where obtaining adequate supervision is a challenge. The Board noted that this program as outlined must still conform with the requirements cited in s. PSY 2.09 (3)(a)3., *et seq.*, Wis. Adm. Code, concerning post doctoral supervised practice, and to advise that at least one of the off-site psychologists must take the position of the primary supervisor. Jeff Scanlan will respond to this inquiry as directed by the Board.

**REVIEW OF CORRESPONDENCE AND PHONE INQUIRIES BY LEGAL COUNSEL**

The Board reviewed questions posed by the University of Wisconsin-Madison regarding potential conflicts with exiting privacy laws and of ethical and clinical concerns. The Board felt that this is not a statutory issue but a procedural issue. Dr. Erdmann would respond to UW-Madison.

**PUBLIC COMMENTS**

None.

**CLOSED SESSION**

Prior to convening to closed session, the Board made the following motion.

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to include Dr. Melissa Westendorf, Ph.D. in closed session deliberations as the Board's member elect. Motion carried unanimously.

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to adjourn to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), for the purpose of conducting oral interviews, reviewing monitoring requests, requests to extend practice, application reviews, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Cynthia Bagley-yes; Don Crowder, Ph.D.-yes; Bruce Erdmann, Ph.D.-yes; Teresa Rose-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:50 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:07 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

#### **MONITORING**

None.

### **DELIBERATION OF MONITORING RECEIVED AFTER MAILING OF AGENDA**

None.

### **ORAL INTERVIEWS OF APPLICANTS – APPROVAL FOR LICENSURE**

**MOTION:** Cynthia Bagley moved, seconded by Teresa Rose, to grant licensure to practice psychology to Marie Miller, Psy.D. and Jamie Noffsinger, Psy.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to grant licensure to practice psychology to Craig Childs, Ph.D.; Sarah Hanson, Ph.D.; Alanna Kessler, Psy.D.; Nathan Miller, Ph.D.; Sue Radtke, Ph.D.; Vongvinath Sisauyhoat, Ph.D.; Elizabeth Warnes, Psy.D.; Kelly Williams, Psy.D.; and Elizabeth Zeidler, Psy.D. Motion carried unanimously.

*(Susan Leyes, Ph.D., was not present for oral interviews.)*

### **ADDITIONAL INFORMATION SUBMITTED FOR REVIEW**

**MOTION:** Teresa Rose moved, seconded by Bruce Erdmann, Ph.D., to accept the additional information submitted by Craig Childs, Ph.D.; Sue Radtke, Ph.D.; Elizabeth Warnes, Psy.D.; Kelly Williams, Psy.D.; Elizabeth Zeidler, Psy.D. Motion carried unanimously.

**MOTION:** Teresa Rose moved, seconded by Cynthia Bagley, to accept the additional information submitted by Marie Miller, Psy.D.; Jamie Noffsinger, Psy.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

### **REVIEW OF APPLICATIONS FOR LICENSURE**

#### **JASON DOWD, PSY.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Jason Dowd, Psy.D., with a request to send a letter indicating that the Board expressed concerns about competence in the area(s) of consultation, ADD/ADHD, eating disorders, family therapy, competency exams, marital/conjoint, supervision, police officer fitness duty with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

#### **BECCA GREUB, PH.D.**

**MOTION:** Cynthia Bagley, moved, seconded by Teresa Rose, to admit to the Ethics, Jurisprudence Exam and Oral Interview Becca Greub, Ph.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

#### **AMELIA HERMANSON, PSY.D.**

**MOTION:** Cynthia Bagley, moved, seconded by Teresa Rose, to admit to the Ethics, Jurisprudence Exam and Oral Interview Amelia Hermanson, Psy.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

**JULIE JACKSON, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Julie Jackson, Ph.D., with a request to send a letter indicating that the Board expressed concerns about competence in the area(s) of consultation, geriatric with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**FREDERICK KIER, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to admit to Ethics, Jurisprudence Exam and Oral Interview Frederick Kier, Ph.D., with a request to send a letter indicating that the Board expressed concerns about competence in the area(s) of program evaluation, consultation, university/college age population with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**HEIDI RAUEN, PSY.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to admit to Ethics, Jurisprudence Exam and Oral Interview Heidi Rauen, Psy.D., with a request to send a letter indicating that the Board expressed concerns about competence in the area(s) of substance abuse, psychological assessment, consultation, geriatric with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**MICHELE RIES, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to admit to the Ethics, Jurisprudence Exam and Oral Interview Michele Ries, Ph.D. Motion carried unanimously.

**ANDREW STOCHEL, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to admit to Ethics, Jurisprudence Exam and Oral Interview Andrew Stochel, Ph.D., with a request to send a letter indicating that the Board expressed concerns about competence in the area(s) of evaluation, psychological assessment, academic teaching, supervision with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**MINDI THOMPSON, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to admit to the Ethics, Jurisprudence Exam and Oral Interview Mindi Thompson, Ph.D. Motion carried unanimously.

**CARMEN VALDEZ, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to admit to the Ethics, Jurisprudence Exam and Oral Interview Carmen Valdez, Ph.D. Motion carried unanimously.

**APPLICATION REVIEWS THAT MAY COME IN AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED STIPULATION AND FINAL DECISION AND ORDERS**

None.

**DELIBERATION OF PROPOSED STIPULATIONS AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF ISSUANCE OF ADMINISTRATIVE WARNING**

**09 PSY 013**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to issue an administrative warning in the matter of case number 09 PSY 013. Motion carried unanimously.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS SIGNED AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS SIGNED AFTER MAILING OF AGENDA**

None.

**REQUEST FOR WAIVER OF CONTINUING EDUCATION REQUIREMENT FOR PSYCHOLOGY LICENSE RENEWAL**

**DR. JAMES TARLANO, PH.D.**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Cynthia Bagley, to deny James Tarlano, Ph.D.'s request for waiver of continuing education requirements for the 2007-2009 biennium and advise that continuing education from 2005-2007 biennium was not waived but postponed for one year. Motion carried unanimously.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT & CASE CLOSINGS**

Noted.

## **DOE SIGNATURES FOR ORDERS**

Signatures were collected for all required documentation.

## **OTHER BOARD BUSINESS**

Don Crowder was thanked for his work on the Psychology Examining Board.

## **ADJOURNMENT**

**MOTION:** Bruce Erdmann, Ph.D., moved, seconded by Teresa Rose, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:14 p.m.