

**OPTOMETRY EXAMINING BOARD  
MEETING MINUTES  
MARCH 31, 2016**

**PRESENT:** Ann Meier Carli, Victor Connors, Richard Foss, Mark Jenkins (*via GoToMeeting*)

**EXCUSED:** Brian Hammes, Robert Schulz

**STAFF:** Thomas Ryan - Executive Director, Nilajah Hardin - Bureau Assistant, Sharon Henes – Administrative Rules Coordinator and other DSPS Staff

**CALL TO ORDER**

Ann Meier Carli, Chair, called the meeting to order at 9:12 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Victor Connors moved, seconded by Ann Meier Carli, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Richard Foss moved, seconded by Victor Connors, to approve the minutes of February 4, 2016 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Update on Opt 2 and 3, 5, 7**

**MOTION:** Ann Meier Carli moved, seconded by Mark Jenkins, to approve the Legislative Report and Draft for Clearinghouse Rule 15-078 revising Opt 3, 5, 7 with the amendment of retaining Opt 5.11(2) for submission to the Governor's Office and Legislature. Motion carried unanimously.

**MOTION:** Richard Foss moved, seconded by Victor Connors, to request DSPS staff draft a Scope Statement revising Opt 5.11 (2). Motion carried unanimously.

**Draft of Opt 8 Relating to Continuing Education**

**MOTION:** Richard Foss moved, seconded by Victor Connors, to authorize the Chair to approve the preliminary rule draft of Opt 8 relating to Continuing Education for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

**SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)****2016 National Board of Examiners in Optometry (NBEO) Annual Workshop – June 26, 2016 – Boston, MA**

**MOTION:** Victor Connors moved, seconded by Richard Foss, to designate Ann Meier Carli, as the Board's delegate, to attend the 2016 National Board of Examiners in Optometry (NBEO) Annual Workshop on June 26, 2016 in Boston, MA and to authorize travel. Motion carried unanimously.

**2016 Association of Regulatory Boards of Optometry (ARBO) Annual Meeting – June 26-28, 2016 – Boston, MA**

**MOTION:** Victor Connors moved, seconded by Richard Foss, to designate Ann Meier Carli, as the Board's delegate, to attend the 2016 Association of Regulatory Boards of Optometry (ARBO) Annual Meeting on June 26-28, 2016 in Boston, MA and to authorize travel. Motion carried unanimously.

**CLOSED SESSION MOTION**

**MOTION:** Mark Jenkins moved seconded by Ann Meier Carli, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Ann Meier Carli read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Ann Meier Carli- yes; Victor Connors-yes; Richard Foss-yes; Mark Jenkins-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:52 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Ann Meier Carli moved, seconded by Richard Foss to reconvene in Open Session at 10:54 a.m. Motion carried unanimously.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Mark Jenkins moved, seconded by Victor Connors, to affirm all motions made in closed session. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Case Closings**

***15 OPT 004 – J.S.***

**MOTION:** Ann Meier Carli moved, seconded by Victor Connors, to close DLSC case number 15 OPT 004 (J.S.), for Insufficient Evidence. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Victor Connors moved, seconded by Richard Foss, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:32 A.M.