

**BOARD OF NURSING  
MEETING MINUTES  
JANUARY 26, 2012**

**PRESENT:** Kay Coppens, Rachelle Lancaster, Gretchen Lowe, Julia Nelson, Carol Ott, Lou Ann Weix

**EXCUSED:** Maria Joseph, Nelson Soler

**STAFF:** Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

**GUESTS:** Kelly Crum, Maranatha Baptist Bible College; Greg Branden, Ann Marie Marlier, and Stephen McEvoy, Bryant and Stratton College; Chris Montagnino, Steven Rush, Brian Olson, William Getter, Elizabeth Markham, Jackie Graetz, Herzing University; Brenda Kutzke; Justin Her; Abby Hammes, Meriter Hospital; Karen Eisberner, CRNA and Jim Albrecht, CRNA, Wisconsin Association of Nurse Anesthetists (WIANA); David Dies, Educational Approval Board (EAB); Judy Warmuth, Wisconsin Hospital Association (WHA); Michelle DeBose; Gina Dennik-Champion, Wisconsin Nurses Association (WNA); Jeremy Levin, Rural Wisconsin Health Cooperative (RWHC)

**CALL TO ORDER**

Lou Ann Weix, Chair, called the meeting to order at 9:54 a.m. A quorum of six (6) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- Item “Q” (closed session) **REMOVE** the agenda item titled “Deliberation on Monitoring Matters; 7) Jessica L. Placek (Maki), R.N. – Requesting Reinstatement of License”
- Item “S” (closed session) **REMOVE** the agenda item titled “Deliberation of Proposed Stipulations and Final Decisions and Orders; 4) Ginger K. Lutz, L.P.N. (10NUR 650)”
- Item “U-3” (closed session) Under the agenda item titled “Items Received After Printing of the Agenda; 3) Deliberation on Monitoring Matters”
  - a) **ADD** Aron Fennell, L.P.N. – Consideration of Violation of Board Order
- Item “U-4” (closed session) Under the agenda item titled “Items Received After Printing of the Agenda; 4) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)”
  - a) **ADD** Jamie A. Arthur, R.N. (11 NUR 544) – Deliberation will occur at the end of item “S”
  - b) **ADD** Cassandra A. Conrath-Bellin, R.N. (11 NUR 629) – Deliberation to occur at the end of item “S”
  - c) **ADD** Jennifer L. Dohl, R.N. (11 NUR 538) – Deliberation to occur at the end of item “S”
  - d) **ADD** Anna M. Michalkiewicz, R.N. (11 NUR 064) – Deliberation to occur at the end of item “S”

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to approve the agenda of January 26, 2012 as amended. Motion carried unanimously.

## APPROVAL OF MINUTES

**Amendments to the Minutes:**

- **Page 3 of the Minutes:** Correct the first “Committee” motion on the page and the subsequent “Board” motion that follows by deleting the words “and to request an updated report after receipt of Quarter 3, 2012 data” with respect to the approval of the Moraine Park Technical College NCLEX pass rate improvement plan.
- **Page 5 of the Minutes:** Under the header titled “Quarter 3, 2011 NCLEX Pass Rate Data” correct the second “Committee” motion and the subsequent “Board” motion that follows by replacing the word “probationary” with the word “monitoring” with respect to UW Milwaukee.

**MOTION:** Julia Nelson moved, seconded by Gretchen Lowe, to approve the minutes of December 1, 2011 as amended. Motion carried unanimously.

## ADMINISTRATIVE MATTERS

1) **Annual Policy Review – Board Member Guidebook**

Dan Williams informed the Board that the Department has requested review of the Board Member Guidebook and that each board member should acknowledge receipt and understanding of this information by signing the statement page at the end of this publication. Dan Williams asked that completed signature forms be returned within 30 days of the meeting.

2) **Board Member Assignments**

Lou Ann Weix, Chair, made the following Board appointments.

**Education & Licensing Committee:**

Carol Ott (*Chair*)  
 Maria Joseph  
 Rachelle Lancaster  
 Gretchen Lowe  
 Nelson Soler

**Practice/Discipline Committee:**

Julia Nelson (*Chair*)  
 Kay Coppens  
 Gretchen Lowe  
 Lou Ann Weix

**Rules & Legislation Committee:** Gretchen Lowe, Lou Ann Weix, Carol Ott, Rachelle Lancaster

**Legislative Liaison(s):** Gretchen Lowe, Lou Ann Weix

**Professional Assistance Procedure (PAP) Liaison(s):** Julia Nelson, Kay Coppens – Alternate

**Division of Enforcement Monitoring Liaison:** Kay Coppens, Julia Nelson – Alternate

**Endorsements/Examinations/Credentialing Liaison(s):** Rachelle Lancaster, Carol Ott – Alternate

**Interstate Compact:** Executive Director, Colleen Baird (Legal Counsel) – Alternate

**Education Review Liaison(s) to the Office of Education and Examinations:** Rachelle Lancaster, Carol Ott

**Practice Question Liaison(s):** Julia Nelson

**9:45 A.M. APPEARANCE: BARBARA BOWERS, PHD, RN, FAAN AND SUE GAARD, RN, MS:  
PRESENTATION ON THE UW MADISON SCHOOL OF NURSING'S LONG TERM CARE  
RESIDENCY PROGRAM**

Barbara Bowers, PhD, RN, FAAN, and Sue Gaard, RN, MS, UW Madison, appeared before the Board to provide a presentation of the School of Nursing's Long Term Care Residency Program. The Board thanked Barbara Bowers and Sue Gaard for their presentation and for development of this program.

**REPORT OF EDUCATION AND LICENSURE COMMITTEE**

**Bryant and Stratton College:**

*1) Review of Request for Approval of Interim Educational Administrator*

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to recommend that admissions be put on hold at Bryant and Stratton College, for any students enrolling in any bachelors of science in nursing track, until a qualified Educational Administrator has been approved by the Board of Nursing, and the curriculum, clinical placement, and numbers of students have been approved by the Board of Nursing. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Kay Coppens, to accept the recommendation that admissions be put on hold at Bryant and Stratton College, for any students enrolling in any bachelors of science in nursing track, until a qualified Educational Administrator has been approved by the Board of Nursing, and the curriculum, clinical placement, and numbers of students have been approved by the Board of Nursing. Motion carried unanimously.

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend that once an Educational Administrator is in place at Bryant and Stratton College the Board of Nursing would like to see a detailed breakdown of students in the ADN program, semester-by-semester over the 5 to 8 semesters that students are in the program, a listing of clinical placements, and lists of students names in those clinical sites. Motion carried unanimously.

**BOARD MOTION:** Kay Coppens moved, seconded by Julia Nelson, to accept the recommendation that once an Educational Administrator is in place at Bryant and Stratton College the Board of Nursing would like to see a detailed breakdown of students in the ADN program, semester-by-semester over the 5 to 8 semesters that students are in the program, a listing of clinical placements, and lists of students names in those clinical sites. Motion carried unanimously.

**Herzing University – Brookfield/Kenosha:**

***1) Review of Request for Approval of Educational Administrator***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to recommend approval of Elizabeth Markham as Educational Administrator of Herzing University – Brookfield/Kenosha. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of Elizabeth Markham as Educational Administrator of Herzing University – Brookfield/Kenosha. Motion carried unanimously.

***2) Review of Interim Program Report***

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend approval of the interim program report submitted by Herzing University. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Kay Coppens, to accept the recommendation for approval of the interim program report submitted by Herzing University. Motion carried unanimously.

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to recommend that the Board of Nursing conduct a site visit of Herzing-Brookfield/Kenosha within the next three (3) months. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation that the Board of Nursing conduct a site visit of Herzing-Brookfield/Kenosha within the next three (3) months. Motion carried unanimously.

***3) Review of Syllabi***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to recommend approval of NB 256 Mental Health. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of NB 256 Mental Health. Motion carried unanimously.

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend approval of NB 431: Evidence Based Research and Practice. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Kay Coppens, to accept the recommendation for approval of NB 431: Evidence Based Research and Practice. Motion carried unanimously.

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to recommend approval of NB 460: Community Health Nursing. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of NB 460: Community Health Nursing. Motion carried unanimously.

**Discussion of Site Visit Documentation:**

*1) Follow-up from the 11/17/2011 Maranatha Baptist Bible College Site Visit*

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend approval of the Wisconsin State Board of Nursing Survey report of the 11/17/2011 Maranatha Baptist Bible College, and to remove the recommendation regarding sinks in simulation lab. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Kay Coppens, to accept the recommendation for approval of the Wisconsin State Board of Nursing Survey report of the 11/17/2011 Maranatha Baptist Bible College, and to remove the recommendation regarding sinks in simulation lab. Motion carried unanimously.

**Consideration of Proposed Recordkeeping Project:**

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend development of a documentation system on SharePoint for all schools of nursing in Wisconsin, with implementation as follows: within 90 days for new schools, 120 days for schools on monitoring or probation, and 180 days for all schools in the state. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to accept the recommendation for development of a documentation system on SharePoint for all schools of nursing in Wisconsin, with implementation as follows: within 90 days for new schools, 120 days for schools on monitoring or probation, and 180 days for all schools in the state. Motion carried unanimously.

**REPORT OF PRACTICE COMMITTEE**

Julia Nelson reported to the Board regarding the actions taken at today's Practice Committee meeting.

**9:05 A.M. APPEARANCE: Karen A. Eisberner, CRNA, MS, APNP – Committee Consideration of the Request for Review of Its Position Regarding Administration of Propofol**

**COMMITTEE MOTION:** Lou Ann Weix moved, seconded by Kay Coppens, to recommend organization of an ad hoc committee of the Board of Nursing – Practice Committee for the purpose of revisiting the Board's frequently ask question (FAQ) regarding the administration of propofol. Motion carried unanimously.

**BOARD MOTION:** Gretchen Lowe moved, seconded by Kay Coppens, to accept the recommendation for organization of an ad hoc committee of the Board of Nursing – Practice Committee for the purpose of revisiting the Board’s frequently ask question (FAQ) regarding the administration of propofol. Motion carried unanimously.

***COMMITTEE MOTION:*** Kay Coppens moved, seconded by Gretchen Lowe, to recommend that the composition of the ad hoc committee be comprised of the following: 2 members of the Board of Nursing: 1 public member and 1 RN member; Board legal counsel; a representative of the Wisconsin Nurses Association (WNA), Wisconsin Hospital Association (WHA), and Wisconsin Association of Nurse Anesthetists (WIANA); 1 nurse educator; and other interested stakeholders as identified. Motion carried unanimously.

**BOARD MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to accept the recommendation that the composition of the ad hoc committee be comprised of the following: 2 members of the Board of Nursing: 1 public member and 1 RN member; Board legal counsel; a representative of the Wisconsin Nurses Association (WNA), Wisconsin Hospital Association (WHA), and Wisconsin Association of Nurse Anesthetists (WIANA); 1 nurse educator; and other interested stakeholders as identified. Motion carried unanimously.

**CONSIDERATION OF ATTENDANCE AT THE 2012 NATIONAL COUNCIL OF STATE BOARDS OF NURSING (NCSBN) MID-YEAR MEETING – MARCH 12-14, 2012 – CHICAGO, ILLINOIS**

The Board discussed availability or interest in attending the 2012 NCSBN Mid-year meeting.

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to designate Kay Coppens and Carol Ott, or any other members of the Board that are able to attend, to represent the Board at the 2012 NCSBN Mid-year Meeting on March 12-14, 2012. Motion carried unanimously.

**REPORT OF THE 2011 NCSBN WORLD CAFÉ EDUCATION MEETING – DECEMBER 8-9, 2011 – CHICAGO, ILLINOIS – RACHELLE LANCASTER**

Rachelle Lancaster reported to the Board regarding her experience at the 2011 NCSBN World Café education meeting held on December 8 & 9, 2011.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**1) Overview of Executive Order 50 – Sharon Henes, Paralegal**

Sharon Henes, Paralegal, provided the Board with an overview of the effects of Executive Order 50 on the work of the Department and the Board.

## INFORMATIONAL ITEMS

1) **Pediatric Nursing Certification Board (PNCB) – Changes to Eligibility Requirements for the Pediatric Primary Care Mental Health Specialist (PMHS) Examination**

Noted.

## PUBLIC COMMENTS

Jim Albrecht, WIANA, provided comments to the Board outlining concerns with language within 2011 Senate Bill 383/Assembly Bill 487. He indicated that he will send a request to Dan Williams for this matter be placed on the Board's agenda for discussion and possible action at the February meeting.

Gina Dennik-Champion, WNA, informed the Board of a research project relating to Board of Nursing discipline, that was recently completed by an intern of the WNA. The Board indicated interest in having the findings of this research presented at its March 2012 meeting.

## CLOSED SESSION

**MOTION:** Kay Coppens moved, seconded by Gretchen Lowe, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Julia Nelson-yes; Carol Ott-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:58 a.m.

## RECONVENE TO OPEN SESSION

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:01 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION  
IF VOTING IS APPROPRIATE**

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to reaffirm all motions made in closed session. Motion carried unanimously.

DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS

1) **Janet Ast, R.N., Respondent – Division of Hearing and Appeals (DHA) Case # SPS-11-0071, Division of Enforcement (DOE) Case # 11 NUR 250**

**MOTION:** Julia Nelson moved, seconded by Rachele Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance as specified at the 1/26/2012 meeting, in the matter of disciplinary proceedings against Janet Ast, R.N., Respondent – Division of Hearing and Appeals (DHA) Case # SPS-11-0071, Division of Enforcement (DOE) Case # 11 NUR 250. Motion carried. Abstained: Gretchen Lowe

*(Gretchen Lowe left the room for deliberation and abstained from voting in the matter concerning Janet Ast, R.N., Respondent – Division of Hearing and Appeals (DHA) Case # SPS-11-0071, Division of Enforcement (DOE) Case # 11 NUR 250.)*

2) **Nancy Keane-Harris, R.N., Respondent – DHA Case # SPS-11-0003, DOE Case # 10 NUR 016**

**MOTION:** Rachele Lancaster moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance as specified at the 1/26/2012 meeting, in the matter of disciplinary proceedings against Nancy Keane-Harris, R.N., Respondent – DHA Case # SPS-11-0003, DOE Case # 10 NUR 016. Motion carried unanimously.

3) **Laurie L. Krueger, R.N., Respondent – DHA Case # SPS-11-0086, DOE Case # 10 NUR 131**

**MOTION:** Julia Nelson moved, seconded by Gretchen Lowe, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order in the matter of disciplinary proceedings against Laurie L. Krueger, R.N., Respondent – DHA Case # SPS-11-0086, DOE Case # 10 NUR 131. Motion carried. Abstained; Kay Coppens

*(Kay Coppens left the room for deliberation and abstained from voting in the matter concerning Laurie L. Krueger, R.N., Respondent – DHA Case # SPS-11-0086, DOE Case # 10 NUR 131.)*

4) **Darlene Mueller, R.N., Respondent – DHA Case # SPS-11-0059, DOE Case # 11 NUR 135**

The Board reviewed the following documents in conjunction with the review of this matter: 1) Respondent’s Objections to Proposed Decision; 2) States Reply to Respondent’s Objections; and 3) Reply Submission of Respondent in Support of Objections.

**MOTION:** Julia Nelson moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance as specified at the 1/26/2012 meeting, in the matter of disciplinary proceedings against Darlene Mueller, R.N., Respondent – DHA Case # SPS-11-0059, DOE Case # 11 NUR 135. Motion carried unanimously.

5) **Patti A. Seidlkaster, R.N., Respondent, DHA Case # SPS-11-0030, DOE Case # 09 NUR 042**

The Board reviewed the following documents in conjunction with the review of this matter: 1) Respondent's Objections to Proposed Decision; 2) State's Objections to the Proposed Decision and State's Proposed Final Decision and Order; and 3) Respondent's Response to State's Objections.

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order in the matter of disciplinary proceedings against Patti A. Seidlkaster, R.N., Respondent, DHA Case # SPS-11-0030, DOE Case # 09 NUR 042. Motion carried. Abstained: Kay Coppens

*(Kay Coppens left the room for deliberation and abstained from voting in the matter concerning Patti A. Seidlkaster, R.N., Respondent, DHA Case # SPS-11-0030, DOE Case # 09 NUR 042.)*

**12:30 P.M. APPEARANCE: TODD VARNES AND ATTORNEY RICHARD WESTLEY – REVIEW OF STIPULATION AND ORDER GRANTING LIMITED LICENSE PURSUANT TO ADMINISTRATIVE LAW JUDGE (ALJ) REMAND IN THE MATTER OF THE APPLICATION OF TODD M. VARNES**

Todd Varnes, Respondent, and Attorney Richard Westley, appeared before the Board to speak in support of the Stipulation and Order granting a limited RN license to Todd M. Varnes.

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, to accept the Stipulation and Order granting a limited RN license to Todd M. Varnes. Motion carried unanimously.

**DELIBERATION ON MONITORING MATTERS**

1) **1:00 P.M. APPEARANCE: Jill Gustafson, R.N. – Requesting Stay of Suspension**

Jill Gustafson, R.N. and Attorney Casey Hoff, appeared before the Board in support of Ms. Gustafson's request for stay of suspension.

**MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to grant Jill Gustafson, R.N.'s request for a stay of suspension. The Board requested that Ms. Gustafson reinstitute therapy sessions and requiring the submission of therapy reports, to the Board, on a quarterly basis. Motion carried unanimously.

2) **Laurie A. Blum, R.N. – Requesting Reinstatement of Limited License**

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to grant Laurie A. Blum, R.N. a limited license for the sole purpose of completing a Board approved RN refresher course to expire within one (1) year of the date of issuance. Motion carried unanimously.

3) **Reuben A. Cupit, L.P.N. – Requesting Full Licensure**

**MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to grant Reuben A. Cupit, L.P.N.'s request for reinstatement of full licensure. Motion carried unanimously.

4) **Timothy J. Gibneski, R.N. – Requesting Full Licensure**

**MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to grant Timothy J. Gibneski, R.N.'s request for reinstatement of full licensure. Motion carried unanimously.

5) **Anne M. Graf, R.N. – Requesting Full Licensure**

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to deny Anne M. Graf, R.N.'s request for reinstatement of full licensure until she has submitted a fitness to practice evaluation completed by a Board approved mental health provider. Reason for Denial: Failure to submit a fitness to practice evaluation as requested by the Board. Motion carried unanimously.

6) **Susan D. Lund, R.N. – Requesting Full Licensure**

**MOTION:** Kay Coppens moved, seconded by Gretchen Lowe, to grant Susan D. Lund, R.N.'s request for reinstatement of full licensure. Motion carried unanimously.

7) **Todd J. Rademan, R.N. – Requesting Full Licensure or Modification**

**MOTION:** Kay Coppens moved, seconded by Carol Ott, to grant Todd J. Rademan, R.N.'s request for a reduction in the frequency of drug screens to twenty-eight (28) per year plus, one (1) annual hair test, and to deny a waiver the of the 600 hour/year active practice requirement. Reason for Denial: Per the Board Order. Motion carried unanimously.

8) **Christine R. Bohl, L.P.N. – Requesting Modification**

**MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to deny Christine R. Bohl, L.P.N.'s request for a reduction in the frequency of drug screens and to grant the removal of work setting restrictions so the respondent can work in pool nursing. Reason for Denial: Granted removal of work setting restriction. Motion carried unanimously.

9) **William A. Clifford, R.N. – Requesting Modification**

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to grant William A. Clifford, R.N.'s request for an extension of time to pay costs, with a deadline of July 31, 2012. Motion carried unanimously.

10) **Benjamin A. Dahms, R.N. – Requesting Modification**

**MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to grant Benjamin A. Dahms, R.N.'s request for a reduction in the frequency of drug screens to fourteen (14) per year, plus one (1) annual hair test. Motion carried unanimously.

11) **Timothy B. Murphy, R.N. – Requesting Modification**

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, to deny Timothy B. Murphy, R.N.'s requests for removal of the restriction from accessing controlled substances and removal of the requirement for direct supervision. Reason for Denial: Insufficient time under Board Order. Motion carried unanimously.

12) **Lou Ann Newby, R.N. – Requesting Modification/Consideration of Violation of Board Order**

**MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to remove the stay of Lou Ann Newby and to deny her request for modification of the Board Order. Reason for Denial: Violation of Board. Motion carried unanimously.

13) **Aron Fennell, L.P.N. – Consideration of Violation of Board Order \*\***

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to suspend the license of Aron Fennell, L.P.N. The Board indicated that Mr. Fennell may petition the Board for his license after achieving three (3) months of compliance with his existing Board Order. Reason for Denial: Violation of Board Order. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

1) **Case Status Report**

The Board received a report outlining its pending enforcement cases.

2) **Case Closings**

- 1) 09 NUR 246 – Insufficient Evidence
- 2) 11 NUR 561 – No Violation
- 3) 11 NUR 662 – Prosecutorial Discretion (P5-Flag)
- 4) 10 NUR 091 – Insufficient Evidence
- 5) 11 NUR 585 – No Violation
- 6) 11 NUR 503 – Prosecutorial Discretion (P2)
- 7) 11 NUR 432 – Insufficient Evidence
- 8) 11 NUR 437 – No Jurisdiction
- 9) 11 NUR 509 – No Jurisdiction
- 10) 11 NUR 649 – Prosecutorial Discretion (P7)
- 11) 11 NUR 613 – Prosecutorial Discretion (P7)
- 12) 11 NUR 659 – Prosecutorial Discretion (P5-Flag)
- 13) 11 NUR 443 – Prosecutorial Discretion (P7)
- 14) 11 NUR 466 – Insufficient Evidence
- 15) 10 NUR 351 – Insufficient Evidence
- 16) 10 NUR 621 – Prosecutorial Discretion (P6)
- 17) 11 NUR 506 – Prosecutorial Discretion (P7)
- 18) 11 NUR 523 – Insufficient Evidence
- 19) 11 NUR 541 – Insufficient Evidence
- 20) 11 NUR 557 – Insufficient Evidence
- 21) 11 NUR 604 – Prosecutorial Discretion (P5-Flag)
- 22) 11 NUR 656 – Prosecutorial Discretion (P5-Flag)
- 23) 11 NUR 660 – Prosecutorial Discretion (P5-Flag)
- 24) 11 NUR 547 – Insufficient Evidence

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to close the cases listed as identified above. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

1. James J. Fink, R.N. (11 NUR 508)
2. Peggy L. Grambsch, R.N. (10 NUR 034)
3. Kristen R. Moss, R.N. (11 NUR 396)
4. Brenda L. Murphy, L.P.N. (11 NUR 542)
5. Shalonda N. Myles, R.N. (09 NUR 318)
6. Carrie J. Spier, R.N. (11 NUR 426)
7. Mandi M. Sveom, R.N. (11 NUR 330)
8. Lisa A. Trocinske, R.N. (11 NUR 501)
9. Richard N. Wildes, R.N. (11 NUR 165)
10. Carrie A. Withey, R.N. (11 NUR 469)
11. Cassandra A. Conrath-Bellin, R.N.\*\*
12. Jennifer L. Dohl, R.N. (11 NUR 538)\*\*
13. Anna M. Michalkiewicz, R.N. (11 NUR 064)\*\*

**MOTION:** Gretchen Lowe moved, seconded by Julia Nelson, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

**MOTION:** Julia Nelson moved, seconded by Gretchen Lowe, to defer deliberation of the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Nakisha R. Dyson, L.P.N. (11 NUR 498). Motion carried unanimously.

**MOTION:** Kay Coppens moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, contingent upon corrections of scrivener's errors in paragraph four (4) of the Findings of Fact and paragraph two (2) of the Conclusions of Law, in the matter of disciplinary proceedings against Jamie A. Arthur, R.N. (11 NUR 544)\*\*. Motion carried unanimously.

**DELIBERATION ON ISSUANCE OF ADMINISTRATIVE WARNINGS**

1. 10 NUR 428
2. 10 NUR 511
3. 11 NUR 253
4. 11 NUR 450

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to issue administrative warnings in the matter of the case numbers listed above. Motion carried unanimously.

**DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA**

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) **Monitoring Matters**
  - 1) *Added to the Agenda:* Aron Fennell, L.P.N. – Consideration of Violation of Board Order

Deliberation of the above listed Monitoring Matter was addressed under agenda item “O. Deliberation of Monitoring Matters”.

4) **Proposed Stipulations, Final Decisions and Orders**

- 1) *Added to the Agenda:* Jamie A. Arthur, R.N. (11 NUR 544)
- 2) *Added to the Agenda:* Cassandra A. Conrath-Bellin, R.N.
- 3) *Added to the Agenda:* Jennifer L. Dohl, R.N. (11 NUR 538)
- 4) *Added to the Agenda:* Anna M. Michalkiewicz, R.N. (11 NUR 064)

Deliberation of the above listed Proposed Stipulations, Final Decisions and Orders were addressed under agenda item “S. Deliberation of Proposed Stipulations, Final Decisions and Orders”.

- 5) Administrative Warnings – *None*
- 6) Review of Administrative Warning – *None*
- 7) Orders Fixing Costs/Matters Related to Costs – *None*
- 8) Proposed Final Decisions and Orders – *None*
- 9) Petitions for Summary Suspension – *None*
- 10) Petitions for Re-hearings – *None*
- 11) Examination Issues – *None*
- 12) Credential Issues – *None*
- 13) Appearances from Requests Received or Renewed – *None*
- 14) Motions – *None*

**DISCUSSION OF BOARD MEETING PROCESS  
(TIME ALLOCATION, AGENDA ITEMS)**

The Board discussed the flow of today’s meeting in terms of timing and review of agenda items. During the course of Board discussion it was decided that going forward the agenda packet materials for the full Board meeting and Committee meetings will be combined once again.

**ADJOURNMENT**

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:19 p.m.