

**MEDICAL EXAMINING BOARD
DISCIPLINARY GUIDELINES COMMITTEE
MEETING MINUTES
February 19, 2014**

PRESENT: Kenneth Simons, M.D.; Greg Collins; Timothy Swan, M.D.

STAFF: Tom Ryan, Executive Director; Pam Stach, Legal Counsel; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

Tom Ryan, Executive Director, called the meeting to order at 1:12 P.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Greg Collins moved, seconded by Timothy Swan, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Greg Collins moved, seconded by Timothy Swan, to approve the minutes of September 18, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

ELECTION OF OFFICERS

COMMITTEE CHAIR

NOMINATION: Timothy Swan nominated Kenneth Simons for the Office of Committee Chair. Nomination carried.

Tom Ryan called for other nominations three (3) times.

Kenneth Simons was elected as Committee Chair.

VICE CHAIR

NOMINATION: Kenneth Simons nominated Timothy Swan for the Office of Vice Chair. Nomination carried.

Tom Ryan called for other nominations three (3) times.

Timothy Swan was elected as Vice Chair.

SECRETARY

NOMINATION: Timothy Swan nominated Greg Collins for the Office of Secretary. Nomination carried.

Tom Ryan called for other nominations three (3) times.

Greg Collins was elected as Secretary.

2014 ELECTION RESULTS	
Committee Chair	Kenneth Simons
Vice Chair	Timothy Swan
Secretary	Greg Collins

DISCIPLINARY GUIDELINES REPORT

MOTION: Timothy Swan moved, seconded by Greg Collins, to request the Department provide the Committee with the number of instances of each action taken from 2003 to 2013, ordered by applicable rule and/or statute, and sortable by year, with the expectation that the results be presented to the Committee at the April 2014 meeting. Motion carried unanimously.

INFORMATIONAL ITEM: LETTER FROM SENATOR CULLEN

MOTION: Greg Collins moved, seconded by Timothy Swan, to authorize Committee Chair Kenneth Simons to correspond with Senator Cullen to provide updates on the Disciplinary Guidelines Committee Report. Motion carried unanimously.

MOTION: Greg Collins moved, seconded by Timothy Swan, to authorize Tom Ryan to convey the Committee's request that the issues raised in the first paragraph of Senator Cullen's letter be addressed. Motion carried unanimously.

ADJOURNMENT

MOTION: Timothy Swan moved, seconded by Greg Collins, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:58 P.M.