

**LICENSURE COMMITTEE
MEDICAL EXAMINING BOARD
MEETING MINUTES
NOVEMBER 20, 2013**

PRESENT: Kenneth Simons, Timothy Swan, Gene Musser, Timothy Westlake

GUEST: Michael Phillips

STAFF: Tom Ryan, Executive Director; Joshua Archiquette, Executive Staff Assistant;
and other Department staff

CALL TO ORDER

Tom Ryan, Executive Director; called the meeting to order at 12:48 p.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Timothy Westlake moved, seconded by Timothy Swan, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Gene Musser moved, seconded by Timothy Swan, to approve the minutes from October 16, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

CHAIR

NOMINATION: Kenneth Simons nominated Timothy Westlake for the Office of Chair. Nomination carried by unanimous vote.

Tom Ryan, Executive Director; called for other nominations three (3) times.

Timothy Westlake was elected as Chair.

VICE CHAIR

NOMINATION: Timothy Westlake nominated Kenneth Simons for the Office of Vice Chair. Nomination carried by unanimous vote.

Tom Ryan, Executive Director; called for other nominations three (3) times.

Kenneth Simons was elected as Vice Chair.

SECRETARY

NOMINATION: Kenneth Simons nominated Timothy Swan for the Office of Secretary. Nomination carried by unanimous vote.

Tom Ryan, Executive Director; called for other nominations three (3) times.

Timothy Swan was elected as Secretary.

NOMINATION: Licensing Committee of the Medical Examining Board nominated the 2013 slate of officers to continue in 2014. Nomination carried by unanimous vote.

2013 ELECTION RESULTS	
Board Chair	Timothy Westlake
Vice Chair	Kenneth Simons
Secretary	Timothy Swan

The Committee discussed proposed changes to LRB 2237, but made no motions regarding this matter.

ADJOURNMENT

MOTION: Timothy Swan moved, seconded by Gene Musser, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:06 p.m.