

**FUNERAL DIRECTORS EXAMINING BOARD
MINUTES
AUGUST 16, 2011**

PRESENT: Michele Moore, Dean Stensberg, Brian Langendorf, David Olsen, and Pat Thornton

BY PHONE: Kristin Piehl

STAFF PRESENT: Denise Aviles, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

CALL TO ORDER

David Olsen, Chair, called the meeting to order at 9:50 a.m. A quorum of 5 members was present.

AGENDA

MOTION: Dean Stensberg moved, seconded by Michele Moore, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES (MARCH 22, 2011)

MOTION: Dean Stensberg moved, seconded by Pat Thornton, to approve the Minutes of March 22, 2011, as published. Motion carried unanimously.

(Kristen Piehl joined the meeting – technical difficulties allowed her to hear from the beginning but not participate)

**ADMINISTRATIVE REPORT
DENISE AVILES, BUREAU DIRECTOR**

Denise Aviles asked members of the Board to introduce themselves as there are three new members. She advised the Board of the name change from Department of Regulation and Licensing to the Department of Safety and Professional Services resulting from the merger of DRL and parts of the Commerce Department. She also noted that there has been a change in the travel policy. David Olsen indicated that he hoped that a member of their Board would be able to travel to the Conference of Funeral Director Examining Boards.

Elections and Board Appointments

NOMINATION: Pat Thornton nominated Brian Langendorf as secretary. The chair called for additional nominations 3 times before calling the vote. Brian Langendorf was elected secretary by unanimous vote.

David Olsen made the following Board appointments

David Olsen, Michele Moore and Pat Thornton– Screening Committee

**PRESENTATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS BY THE
DIVISION OF ENFORCEMENT**

Division of Enforcement investigators provided presentations related to the following:

- 1) 09 FDR 008 – David Edling, Edling Funeral Home and Edling-Taylor Funeral Home
- 2) 10 FDR 002 – Casey Family Options Funerals and Cremations, LLC and Stephen Casey
- 3) 10 FDR 010 – Church and Chapel Funeral Service

LEGISLATION/ADMINISTRATIVE RULE MATTERS

The Board began discussion related to the Scope Statement regarding Wis. Stat. §445.105(2m) involving funeral establishment preparation rooms. This discussion will continue at the next meeting.

BOARD MEMBER ACTIVITY

All members provided the Board with an update related to their activities since the last meeting.

CLOSED SESSION

MOTION: Michele Moore moved, seconded by Pat Thornton, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; to consider licensure or discipline (s. 19.85(1) (b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1) (f), Stats.; and, to confer with legal counsel (s. 19.85(1) (g), Stats. Roll Call Vote: Michele Moore-yes; Pat Thornton – yes; Dean Stensberg-yes; David Olsen-yes; Kristen Piehl-yes; and Brian Langendorf-yes. Motion carried unanimously.

Open Session recessed at 12:22 p.m.

RECONVENE TO OPEN SESSION

MOTION Dean Stensberg moved, seconded by Brian Langendorf, to reconvene into Open Session at 1:35 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

DELIBERATION ON PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS OR ANY SIGNED AFTER PRINTING OF AGENDA

09 FDR 008

MOTION: Brian Langendorf moved, seconded by Michele Moore, to adopt the findings of fact, conclusions of law, stipulation and order in the matters of 09 FDR 008 – David Edling, Edling Funeral Home and Edling-Taylor Funeral Home. Motion carried unanimously.

10 FDR 002

MOTION: Dean Stensberg moved, seconded by Michele Moore, to adopt the findings of fact, conclusions of law, stipulation and order in the matters of 10 FDR 002 – Casey Family Options Funerals & Cremations, LLC. and Stephen Casey. Motion carried. Brian Langendorf and Kristen Piehl abstained.

10 FDR 010

MOTION: Michele Moore moved, seconded by Pat Thornton, to adopt the findings of fact, conclusions of law, stipulation and order in the matters of 10 FDR 010 – Church and Chapel Funeral Service. Motion carried unanimously.

CASE CLOSINGS

MOTION: Dean Stensberg moved, seconded by Brian Langendorf, to close case 09 FDR 021, 10 FDR 008, 10 FDR 010, 10 FDR 014, 11 FDR 006 and 11 FDR 007 according to the recommendations made by the Division of Enforcement. Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

Signatures were collected for all required documentation.

ADJOURNMENT

MOTION: Dean Stensberg moved, seconded by Michele Moore, to adjourn the meeting at 1:38 p.m. Motion carried unanimously.