

**UNIFORM DWELLING COUNCIL  
MEETING MINUTES  
February 13, 2015**

**PRESENT:** Amy Bliss, Michael Coello, Abe Degnan, Steven Gryboski, Jesse Jerabek, Peter Krabbe, Mike Marthaler, Scott Satula, Mary Schroeder, Brian Wert

**EXCUSED:** David Dolan-Wallace

**STAFF:** Jeff Grothman, Policy Director; Dan Smith, Rules Coordinator; Steve Dobratz, Integrated Services Section Chief; Duane Hubeler, UDC Engineering Consultant; and Kimberly Wood, Bureau Assistant

**CALL TO ORDER**

Michael Coello, Chair, called the meeting to order at 10:03 a.m. A quorum of ten (10) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Amy Bliss moved, seconded by Michael Coello, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the minutes of May 12, 2014 as published. Motion carried unanimously.

**ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**

**COUNCIL CHAIR**

**NOMINATION:** Mary Schroeder nominated Michael Coello for the Office of Council Chair.

Jeff Grothman called for nominations three (3) times.

Michael Coello was elected as Chair by unanimous consent.

**VICE CHAIR**

**NOMINATION:** Jesse Jerabek nominated Mary Schroeder for the Office of Vice Chair.

Jeff Grothman called for nominations three (3) times.

Mary Schroeder was elected as Vice Chair by unanimous consent.

## OVERVIEW OF PROPOSED DRAFT RULES BASED ON THE JULY 2014 DWELLING CODE COUNCIL REPORT WITH COUNCIL DISCUSSION

### **SPS 320: Administration and Enforcement**

**MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 320/1 from the report. Motion carried unanimously.

**MOTION:** Mary Schroeder moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 320/2, except that the word “guard” should be used instead of “guardrail” wherever it occurs in the draft rules. Motion carried unanimously.

**MOTION:** Mary Schroeder moved, seconded by Mike Marthaler, to approve the recommendation to amend the definition of “stairway” in SPS 320.07 (66) to read: “Stair,” “stairs” or “stairway” means one or more risers and necessary treads to form a continuous flight from one elevation to another. Multiple stairways may be connected by use of platforms or landings. Motion carried unanimously.

**MOTION:** Mary Schroeder moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 320/4 with the exception that “platforms or landings connecting them” be removed from SPS 320.07 (66) and that a sentence be added to the end of that subsection reading “Multiple stairways can be connected by platforms and landings”. Motion carried unanimously.

**MOTION:** Jesse Jerabek moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 320/5 with the exception that the phrase “shall include” in SPS 320.09 (5) (b) 2. d. be changed to read “may consist of the Wall Bracing Compliance Worksheet or.” Motion carried.  
Opposed: Scott Satula, Brian Wert

**MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the portion of the proposed draft rules updating the physical and website addresses, but to table all remaining discussion of changes to the standards outlined in recommendation 320/6. Motion carried. Opposed: Scott Satula, Brian Wert

### **SPS 321: Construction Standards**

**MOTION:** Mary Schroeder moved, seconded by Abe Degnan, to approve the language in the proposed draft rules pertaining to recommendation 321/1. Motion carried unanimously.

**MOTION:** Mary Schroeder moved, seconded by Mike Marthaler, to approve the language in the proposed draft rules pertaining to recommendation 321/2. Motion carried unanimously.

**MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 321/3. Motion carried unanimously.

- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/4. Motion carried unanimously.
- MOTION:** Mike Coello moved, seconded by Mary Schroeder, to recommend amendment of language as follows in SPS 321.03 (1) (h): “One of the exit doors required in par. (a) may be omitted for a dwelling unit that has one or more egress windows on the first floor. If there are bedrooms, each must have a window which complies with sub. (6).” It was agreed that the separation distance between exits should still apply. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/5. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 321/6. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/7. Motion carried unanimously.
- MOTION:** Scott Satula moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 321/8. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 321/9. Motion carried unanimously.
- MOTION:** Scott Satula moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 321/10. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Scott Satula, to approve the language in the proposed draft rules pertaining to recommendations 321/11 – 321/15. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/16. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Mary Schroeder, to approve the language in the proposed draft rules pertaining to recommendation 321/17 but added the recommendation that SPS 321.04 (3) (c) be revised to read: “If the guard is at a stair, the guard shall extend to at least 36 inches above the floor or to the bottom of a handrail meeting the requirements of SPS 321.04 (3) (b).. Motion carried unanimously.

- MOTION:** Mike Marthaler moved, seconded by Scott Satula, to approve the recommendation to amend language at SPS 321.04 (4) (c) 1. c. to read: “A landing is not required between a sliding glass door or in-swinging glass door and the top of an exterior stairway of 3 or fewer risers.”. Motion carried unanimously.
- MOTION:** Scott Satula moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 321/18. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Mary Schroeder, to approve the language in the proposed draft rules pertaining to recommendation 321/19. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Peter Krabbe, to approve the language in the proposed draft rules pertaining to recommendation 321/20. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/21, but added a recommendation to add diagrams to the commentary relative to this change. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation SPS 321/22, but agreed to discuss at a later date the implications of this when one of the two structures is two stories. Motion carried unanimously.
- MOTION:** Amy Bliss moved, seconded by Mary Schroeder, to approve the language in the proposed draft rules pertaining to recommendation 321/23. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommended 321/24. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Mike Coello, to approve the language in the proposed draft rules pertaining to recommendation 321/25. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 321/26. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 321/27. Motion carried unanimously.
- MOTION:** Peter Krabbe moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 321/28. Motion carried unanimously.

- MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 321/29. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Mike Marthaler, to approve the language in the proposed draft rules pertaining to recommendation 321/31. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to table consideration of recommendation 321/32 until the meeting following when the pending rule draft is submitted to the Legislature. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Peter Krabbe, to approve the language in the proposed draft rules pertaining to recommendation 321/33 except the portion of SPS 321.24 (3) (f) following “into the gutter”, and to table discussion of the remainder of this recommendation until the first meeting in April 2015. Motion carried unanimously.
- MOTION:** Jesse Jerabek moved, seconded by Peter Krabbe, to approve the recommendation authorizing Jesse Jerabek to work with Dan Smith to revise the footnotes in Table SPS 321.25–A to more clearly show that wood-stud heights of more than 10 feet must be designed by structural analysis. Motion carried unanimously.
- MOTION:** Jesse Jerabek moved, seconded by Mary Schroeder, to approve the language in the proposed draft rules pertaining to recommendation 321/37, except that the footnote being added to Table 321.25-J should also be added to Table 321.25-I. Motion carried unanimously.

### **SPS 322: Energy Conservation**

- MOTION:** Mary Schroeder moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 322/1. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 322/2. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Mike Marthaler, to approve the language in the proposed draft rules pertaining to recommendation 322/3. Motion carried.  
Opposed: Jesse Jerabek
- MOTION:** Mary Schroeder moved, seconded by Abe Degnan, to recommend that the discussion of recommendation 322/4 be tabled until April 2015. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Peter Krabbe, to approve the language in the proposed draft rules pertaining to recommendation 322/5. Motion carried.  
Opposed: Abe Degnan

- MOTION:** Jesse Jerabek moved, seconded by Mary Schroeder, to approve the language in the proposed draft rules pertaining to recommendation 322/6. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to revise the language in the proposed draft rules pertaining to recommendation 322/7 by changing the words “vertical surface in” in SPS 322.32 (9) (b) to read: “vertical and flared walls of” and to add a sentence to the end of paragraph (b) reading: “Tube skylights shall be insulated per the manufacturer’s recommendations”. Motion carried unanimously.
- MOTION:** Jesse Jerabek moved, seconded by Scott Satula, to approve the language in the proposed draft rules pertaining to recommendation 322/8. Motion carried unanimously.
- MOTION:** Jesse Jerabek moved, seconded by Mike Coello, to withdraw the motion approving recommendation 8 and to authorize Mary Schroeder to work with Dan Smith to work on recommendations for items 8 and 9 with review at the March 2015 meeting. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Mike Marthaler, to approve the language in Section 106. Motion carried unanimously.
- MOTION:** Mary Schroeder moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 322/10. Motion carried unanimously.
- MOTION:** Brian Wert moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 322/11. Motion carried unanimously.
- MOTION:** Jesse Jerabek moved, seconded by Scott Satula, to approve the language in the proposed draft rules pertaining to recommendation 322/12. Motion carried unanimously.

**SPS 323: Heating, Ventilating and Air Conditioning**

- MOTION:** Mary Schroeder moved, seconded by Steve Gryboski, to approve the language in the proposed draft rules pertaining to recommendation 323/1. Motion carried unanimously.
- MOTION:** Peter Krabbe moved, seconded by Amy Bliss, to table consideration of recommendation 322/2 until the meeting following when the pending rule draft is submitted to the Legislature. Motion carried. Opposed: Scott Satula, Brian Wert
- MOTION:** Brian Wert moved, seconded by Jesse Jerabek, to approve the language in the proposed draft rules pertaining to recommendation 323/3. Motion carried unanimously.
- MOTION:** Scott Satula moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to recommendation 323/4. Motion carried unanimously.

**MOTION:** Amy Bliss moved, seconded by Mary Schroeder, to table consideration of the recommendation 323/5 until the meeting following when the pending rule draft is submitted to the Legislature. Motion carried unanimously.

**MOTION:** Brian Wert moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendation 323/6. Motion carried unanimously.

**MOTION:** Jesse Jerabek moved, seconded by Scott Satula, to approve the language in the proposed draft rules pertaining to recommendation 323/7. Motion carried unanimously.

**MOTION:** Abe Degnan moved, seconded by Mike Marthaler, to recommend that SPS 323.14 (2) A. 1. be revised to read: All venting for clothes dryers, including for electric dryers, shall be rigid and smooth-walled. The connection to the dryer shall be per manufacturer's requirements. Motion carried unanimously.

**MOTION:** Jesse Jerabek moved, seconded by Brian Wert, to approve the language in the proposed draft rules pertaining to 323/9. Motion carried unanimously.

### **SPS 325: Plumbing**

**MOTION:** Brian Wert moved, seconded by Amy Bliss, to approve the language in the proposed draft rules pertaining to recommendations 325/1 to 325/3. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Mary Schroeder moved, seconded by Peter Krabbe, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:51 p.m.