

**DENTISTRY EXAMINING BOARD  
MEETING MINUTES  
January 7, 2015**

**PRESENT:** Debra Beres, RDH; Mark Braden, DDS; Eileen Donohoo, RDH; Leonardo Huck, DDS; Lyndsay Knoell, DDS; Wendy Pietz, DDS; Carrie Stempski, RDH; Beth Welter, DDS

**EXCUSED:** Timothy McConville, DDS

**STAFF:** Brittany Lewin, Executive Director; Gretchen Mrozinski, Legal Counsel; Taylor Thompson, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Lyndsay Knoell, Chair, called the meeting to order at 8:32 A.M. A quorum of eight (8) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments:**

- The Board references Item H.2. from the March 2014 agenda for Item E.1. in today's agenda.

**MOTION:** Debra Beres moved, seconded by Eileen Donohoo, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Corrections:**

- Remove names from closed session motions.

**MOTION:** Debra Beres moved, seconded by Eileen Donohoo, to approve the minutes of November 5, 2014 as corrected. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**ELECTION OF BOARD OFFICERS**

**BOARD CHAIR**

**NOMINATION:** Mark Braden nominated Lyndsay Knoell for the Office of Board Chair. Nomination carried by unanimous consent.

Brittany Lewin called for other nominations three (3) times.

**VICE CHAIR**

**NOMINATION:** Lyndsay Knoell nominated Mark Braden for the Office of Vice Chair. Nomination carried by unanimous consent.

Brittany Lewin called for other nominations three (3) times.

**SECRETARY**

**NOMINATION:** Lyndsay Knoell nominated Debra Beres for the Office of Secretary. Nomination carried by unanimous consent.

Brittany Lewin called for other nominations three (3) times.

<b>2015 ELECTION RESULTS</b>	
<b>Board Chair</b>	<b>Lyndsay Knoell</b>
<b>Vice Chair</b>	<b>Mark Braden</b>
<b>Secretary</b>	<b>Debra Beres</b>

**LIAISON APPOINTMENTS**

Practice Questions Liaisons: All Board Officers  
 Screening Panel: Lyndsay Knoell, Debra Beres  
 DLSC Liaison: Mark Braden  
 Credentialing Liaisons: Debra Beres, Wendy Pietz  
 Education and Examinations Liaison: Eileen Donohoo  
 Website Liaison: Beth Welter  
 PAP Liaison: Tim McConville  
 PDMP Liaison: Wendy Pietz

<b>Types of Liaisons</b>	<b>Description</b>	<b>Delegation Date: Board Member Name</b>
<b>Practice Questions Liaisons</b>	Address practice related questions.	<b>Board Officers</b>
<b>Screening Panel Liaison</b>	Reviews complaints received by the Department to determine whether a case should be opened for investigation.	<b>Lyndsay Knoell Debra Beres Vacancy – Public Member</b>
<b>Legal Services and Compliance Monitoring</b>	Work with DSPTS monitors to carry out board orders	<b>Mark Braden</b>
<b>Credentialing Liaison</b>	Consult with Department staff on the processing of applications in line with the parameters set forth in the “Credentialing Procedure” document for the board	<b>Debra Beres Wendy Pietz</b>
<b>Office of Education and Examination Liaison</b>	Make decisions on routine questions involving the administration of examinations and approval of education programs. Conscious sedation course approval.	<b>Eileen Donohoo Vacancy - Dentist</b>
<b>Website Liaison</b>	Work with DSPTS staff to manage/update website content.	<b>Beth Welter Vacancy – Public Member</b>

<b>PAP Liaison</b>	Work with PAP Coordinator to ensure compliance with PAP agreements. See SPS 7 for more information.	<b>Tim McConville</b>
<b>PDMP Liaison</b>		<b>Wendy Pietz</b>

**MOTION:** Eileen Donohoo moved, seconded by Mark Braden, that the record indicate the election of Lyndsay Knoell as Chair, Mark Braden as Vice Chair, and Debra Beres as Secretary, and the delegation of liaisons as appointed. Motion carried unanimously.

### **DELEGATION OF AUTHORITY**

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document as presented in today’s agenda packet. Motion carried unanimously.

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

### **LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

#### **DRAFT AMENDING DE 2 RELATING TO FOREIGN TRAINED DENTISTS**

**MOTION:** Eileen Donohoo moved, seconded by Debra Beres, to authorize the Chair to approve the amended draft of DE 2 relating to Foreign Trained Dentists for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

**MOTION:** Leonardo Huck moved, seconded by Beth Welter, to designate Mark Braden for DE 4 and 14, and to designate Deb Beres for DE 3, 7, and 11 for drafting the rules. Motion carried unanimously.

**SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)**

**MOTION:** Leonardo Huck moved, seconded by Beth Welter, to authorize the Chair to speak at the February WDA Board meeting. Motion carried unanimously.

**MOTION:** Lyndsay Knoell moved, seconded by Eileen Donohoo, to acknowledge that Leonardo Huck and Carrie Stempski may serve on the ADA Department of Testing Services Test Construction Committee; Eileen Donohoo, Beth Welter, Debra Beres, and Carrie Stempski may participate as a CRDTS examiner; Eileen Donohoo and Leonardo Huck may participate as a NERB examiner. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Debra Beres moved, seconded by Beth Welter, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Lyndsay Knoell read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Debra Beres-yes; Mark Braden-yes; Eileen Donohoo-yes; Leonardo Huck-yes; Lyndsay Knoell-yes; Wendy Pietz-yes; Carrie Stempski-yes; and Beth Welter -yes. Motion carried unanimously.

The Board convened into Closed Session at 11:57 A.M.

**RECONVENE TO OPEN SESSION**

**MOTION:** Lyndsay Knoell moved, seconded by Debra Beres, to reconvene in Open Session at 2:02 P.M. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Eileen Donohoo moved, seconded by Lyndsay Knoell, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

**CREDENTIALING MATTERS**

**MOTION:** Mark Braden moved, seconded by Debra Beres, to approve the Dental Faculty License application of **D.B.**, once all requirements are met. Motion carried unanimously.

**MOTION:** Lyndsay Knoell moved, seconded by Beth Welter, to issue an intent to deny the Dental License application of **F.F.**, due to a lack of a substantially equivalent clinical examination. Respondent has 45 days to provide additional supporting information rebutting the above finding of lack of a substantially equivalent clinical examination. If applicant fails to establish documentation of a substantially equivalent clinical exam, the application will be denied. Motion carried unanimously.

**MOTION:** Lyndsay Knoell moved, seconded by Mark Braden, to issue an intent to deny the Dental Hygienist License application of **J.L., R.D.H.**, due to a lack of a

substantially equivalent clinical examination. Respondent has 45 days to provide additional supporting information rebutting the above finding of lack of a substantially equivalent clinical examination. If applicant fails to establish documentation of a substantially equivalent clinical exam, the application will be denied. Motion carried unanimously.

**MOTION:** Lyndsay Knoell moved, seconded by Mark Braden, to require **S.C., D.M.D.**, submit to a personal interview according to Wis. Admin. Code. § DE 2.04(1)(i). Motion carried unanimously.

### **DISCIPLINARY MATTERS**

#### **ALJ PROPOSED FINAL DECISION AND ORDER**

*Mark Braden will not be recusing himself as he has not participated in this matter although listed as Case Advisor.*

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to adopt the ALJ Proposed Findings of Fact, Conclusions of Law, and the Final Decision and Order in the matter of disciplinary proceedings against **Fredrick G. Kriemelmeyer, D.D.S., DLSC Case 14 DEN 024**. Motion carried unanimously.

### **CASE CLOSINGS**

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to close DLSC case number **14 DEN 067, against G.C.N., D.D.S., for No Violation (NV)**. Motion carried unanimously.

### **MONITORING MATTERS**

**MOTION:** Eileen Donohoo moved, seconded by Debra Beres, to approve the request of **Paul Ganshert, D.D.S.**, for a reduction in drug and alcohol screens from 28 times per year to 17 times per year plus one hair test, pending a negative hair test. To deny the request of **Paul Ganshert, D.D.S.**, for the ability to prescribe controlled substances. **Reason for Denial:** Lack of time of compliance under the original order. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Debra Beres moved, seconded by Mark Braden, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:15 P.M.