

**COSMETOLOGY EXAMINING BOARD
MEETING MINUTES
August 25, 2016**

PRESENT: Kristin Allison, Vicky McNally, Lori Paul (*via GoToMeeting*), Gail Sengbusch, Denise Trokan

EXCUSED: Suresh Misra

STAFF: Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other department staff.

CALL TO ORDER

Vicky McNally, Chair, called the meeting to order at 9:34 a.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

MOTION: Kristin Allison moved, seconded by Denise Trokan, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Kristin Allison moved, seconded by Gail Sengbusch, to approve the minutes of June 23, 2016 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

MOTION: Denise Trokan moved, seconded by Lori Paul, to note that the Board discussed the possibility of a statutory change creating a biennial special event permit to allow licensees to practice outside of licensed establishments. Motion carried unanimously.

MOTION: Denise Trokan moved, seconded by Kristin Allison, to request DSPS staff to provide information regarding the resources required to implement a special events permit. Motion carried unanimously.

CLOSED SESSION

MOTION: Kristin Allison moved, seconded by Gail Sengbusch, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Vicky McNally read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Allison – yes; Vicky McNally – yes; Lori Paul – yes; Gail Sengbusch – yes; Denise Trokan - yes. Motion carried unanimously.

The Board convened into closed session at 10:33 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kristin Allison moved, seconded by Denise Trokan, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 11:00 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Kristin Allison moved, seconded by Gail Sengbusch, to affirm all motions made in closed session. Motion carried unanimously.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warnings

15 BAC 096 – H.N.&S.

MOTION: Gail Sengbusch moved, seconded by Denise Trokan, to issue an Administrative Warning in the matter of DLSC Case No. 15 BAC 096 against H.N.&S. Motion carried unanimously.

15 BAC 096 – T.P.P.

MOTION: Lori Paul moved, seconded by Gail Sengbusch, to issue an Administrative Warning in the matter of DLSC Case No. 15 BAC 096 against T.P.P. Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Gail Sengbusch moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings in the following cases:

1. 14 BAC 064 – Hoang Dinh and Bellagio Salon & Spa
2. 14 BAC 064 – Trinh T. Tran
3. 14 BAC 076 and 14 BAC 094 – Cornell Stallworth and Tangled by Cornell
4. 15 BAC 039 – Boa Tram Hoang Le
5. 15 BAC 039 – Paris Salon Nails & Spa

Motion carried unanimously.

Case Closings

MOTION: Denise Trokan moved, seconded by Gail Sengbusch, to close the following cases according to the recommendations by the Division of Legal Services and Compliance:

1. 15 BAC 011 and 15 BAC 107 (V.Y.) – Insufficient Evidence
2. 15 BAC 059 (B.S., E.E. & S.T.) – Insufficient Evidence
3. 15 BAC 063 (S.M., S.S.S.) – Prosecutorial Discretion (P2)
4. 15 BAC 096 (T.T.P.) – Prosecutorial Discretion (P7)

5. 15 BAC 099 (D.O.Y.H.S., D.O.Y.O.10, & L.T.W.) – Prosecutorial Discretion (P3)
 6. 16 BAC 016 (N.A.) – Prosecutorial Discretion (P7)
- Motion carried unanimously.

15 BAC 093 – D.S. & F.T.

MOTION: Gail Sengbusch moved, seconded by Denise Trokan, to close DLSC Case No. 15 BAC 093, against D.S. & F.T., for No Violation. Motion carried unanimously.

ORDER FIXING COSTS

Terrance S. Byrd and Fashion Impressions

MOTION: Gail Sengbusch moved, seconded by Denise Trokan, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Terrance S. Byrd, and Fashion Impressions, Respondent, DHA Case. No. SPS-16-0012, DLSC Case No. 13 BAC 152. Motion carried unanimously.

ADJOURNMENT

MOTION: Kristin Allison moved, seconded by Lori Paul, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:02 a.m.