

**CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
APRIL 20, 2016**

PRESENT: Alan Bloom (*via GoToMeeting*), Yvonne Bellay (*via GoToMeeting*), Doug Englebert, Franklin LaDien (*via GoToMeeting*), Gunnar Larson (*via GoToMeeting*), Wendy Pietz (*via GoToMeeting*), Tina Virgil (*via GoToMeeting*), Timothy Westlake

EXCUSED: Jeffrey Miller

STAFF: Chad Zadrazil – Managing Director; Nilajah Hardin - Bureau Assistant; Sharon Henes - Administrative Rules Coordinator; and other DSPS Staff

CALL TO ORDER

Doug Englebert called the meeting to order at 1:00 p.m. A quorum of eight (8) members was confirmed.

ADOPTION OF AGENDA

MOTION: Timothy Westlake moved, seconded by Alan Bloom, to adopt the agenda as published. Motion carried unanimously.

LEGISLATION AND RULE MATTERS

Scope Amending CSB 4 Relating to Prescription Drug Monitoring Program (PDMP)

MOTION: Timothy Westlake moved, seconded by Alan Bloom, to approve the Scope Statement on CSB 4 relating to Prescription Drug Monitoring Program (PDMP) for submission to the Governor’s Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

ADJOURNMENT

MOTION: Timothy Westlake moved, seconded by Alan Bloom, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:04 p.m.