

**CONTROLLED SUBSTANCES BOARD  
MEETING MINUTES  
MARCH 15, 2016**

**PRESENT:** Alan Bloom, Yvonne Bellay, Doug Englebert, Franklin LaDien, Jeffrey Miller, Wendy Pietz, Tina Virgil, Timothy Westlake (*via GoToMeeting*)

**EXCUSED:** Gunnar Larson

**STAFF:** Chad Zadrazil – Managing Director; Nilajah Hardin - Bureau Assistant; Sharon Henes - Administrative Rules Coordinator; and other DSPS Staff

**CALL TO ORDER**

Doug Englebert called the meeting to order at 9:30 a.m. A quorum of eight (8) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Alan Bloom moved, seconded by Franklin LaDien, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 5, 2016**

**MOTION:** Franklin LaDien moved, seconded by Tina Virgil, to approve the minutes of February 5, 2016 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Election Of Officers**

***Board Chair***

**NOMINATION:** Alan Bloom nominated Doug Englebert for the Office of Board Chair.

Chad Zadrazil called for nominations three (3) times.

Doug Englebert was elected as Chair by unanimous consent.

***Vice Chair***

**NOMINATION:** Franklin LaDien nominated Alan Bloom for the Office of Vice Chair.

Chad Zadrazil called for nominations three (3) times.

Alan Bloom was elected as Vice Chair by unanimous consent.

**Secretary**

**NOMINATION:** Jeffrey Miller nominated Yvonne Bellay for the Office of Secretary.

Chad Zadrazil called for nominations three (3) times.

Yvonne Bellay was elected as Secretary by unanimous consent.

<b>2016 OFFICER ELECTION RESULTS</b>	
<b>Board Chair</b>	Doug Englebert
<b>Vice Chair</b>	Alan Bloom
<b>Secretary</b>	Yvonne Bellay

**Appointment of Liaisons**

<b>2016 LIAISON APPOINTMENTS</b>	
<b>SUA Liaison(s)</b>	Alan Bloom, Yvonne Bellay
<b>SCOADA Liaison</b>	Doug Englebert
<b>Legislative Liaison</b>	Timothy Westlake (Alternate: Doug Englebert)
<b>PDMP Liaison</b>	Tina Virgil (Alternate: Wendy Pietz)

**MOTION:** Jeffrey Miller moved, seconded by Tina Virgil, to affirm the Chair's appointment of liaisons for 2016. Motion carried unanimously.

**Delegation of Authority**

**MOTION:** Franklin LaDien moved, seconded by Jeffrey Miller, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Managing Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

**MOTION:** Alan Bloom moved, seconded by Franklin LaDien, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**MOTION:** Tina Virgil moved, seconded by Jeffrey Miller, to authorize the Special Use Authorization (SUA) liaison(s) to review and make approval decisions regarding SUA applications and approve required training or credentialing on behalf of the Board. Furthermore, the Board authorizes DSPS staff to sign SUA permits on behalf of the Board. Motion carried unanimously.

**MOTION:** Yvonne Bellay moved, seconded by Alan Bloom, to authorize the SCAODA liaison to vote on behalf of the Board at the State Council on Alcohol and Other Drug Abuse meetings. Motion carried unanimously.

**MOTION:** Franklin LaDien moved, seconded by Alan Bloom, to delegate authority to the Legislative Liaison(s) to address Board issues related to legislative matters excluding media requests. Motion carried unanimously. Motion carried unanimously.

## **LEGISLATION AND RULE MATTERS**

### **Exclusion of [<sup>123</sup>I]ioflupane**

**MOTION:** Jeffrey Miller moved, seconded by Alan Bloom, to approve the preliminary rule draft of Clearinghouse Rule CSB 2 relating to Exclusion of [<sup>123</sup>I]ioflupane for posting for economic impact comments and submission to the Clearinghouse. Motion carried. Abstained: Tina Virgil

### **Adoption of CR 15-070 Relating to Data Submission to the Prescription Drug Monitoring Program (PDMP) (Act 199)**

**MOTION:** Franklin LaDien moved, seconded by Yvonne Bellay, to approve the Adoption Order for Clearinghouse Rule 15-070 relating to Submission to the Prescription Drug Monitoring Program (PDMP). Motion carried unanimously.

## **KRATOM: REPORT OF FACTS ON ORIGINAL LEGISLATIVE SCHEDULING DECISION**

**MOTION:** Timothy Westlake moved, seconded by Wendy Pietz, the Board determines that evidence does not exist that meets the requirements under Wis. Stats. § 961.11(1m) to change the schedule for Kratom (Mitragynine). Motion carried unanimously.

## **PRESCRIPTION DRUG MONITORING PROGRAM**

### **Access Suspension Process**

**MOTION:** Jeffrey Miller moved, seconded by Alan Bloom, to delegate DSPTS staff to gather preliminary information and follow up on reports of unauthorized access or other violations related to the disclosure of Prescription Drug Monitoring Program (PDMP) information. The Board also delegates DSPTS staff refer the report to the Board's PDMP liaison for determination of action as authorized under CSB § 4.09 (3). Motion carried unanimously.

**MOTION:** Franklin LaDien moved, seconded by Yvonne Bellay, to authorize the designated Prescription Drug Monitoring Program (PDMP) Liaison(s) to make individual decisions on behalf of the Board when waiting for a Board meeting would unreasonably delay the development, testing, deployment, or operation of the PDMP. The Board also grants the PDMP liaison the authority to suspend access to the PDMP pursuant to CSB § 4.09 (3). Motion carried unanimously.

**INFORMATIONAL ITEMS**

**MOTION:** Jeffrey Miller moved, seconded by Yvonne Bellay, to acknowledge that on December 11, 2015 at the State Council on Alcohol and Drug Abuse (SCAODA) meeting, the Marijuana Ad-hoc Committee presented and made a motion to accept the Marijuana in Wisconsin Report. The motion failed and the report was not accepted by the SCAODA. Since the entire Controlled Substances Board was not able to review and discuss the report prior to voting, the Controlled Substances Board's liaison abstained from voting on the motion. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Tina Virgil moved, seconded by Franklin LaDien, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:48 a.m.