

**DESIGNERS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MEETING MINUTES
APRIL 22, 2014**

PRESENT: Thomas Gasperetti, James Mickowski, Steven Tweed (GoToMeeting)
ABSENT: Mark Cook
STAFF: Brittany Lewin, Executive Director; Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

James Mickowski, Section Chair, called the meeting to order at 9:33 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 8, 2013

MOTION: Thomas Gasperetti moved, seconded by Steven Tweed, to adopt the minutes of October 8, 2013 as written. Motion carried unanimously.

ELECTION OF OFFICERS

SECTION CHAIR

NOMINATION: James Mickowski nominated Steven Tweed for the Office of the Designers Section Chair. Nomination carried by unanimous consent.

Executive Director Brittany Lewin called for other nominations three (3) times.

Steven Tweed was elected as Designer Section Chair.

VICE CHAIR AND SECRETARY

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to keep the offices of Vice Chair and Secretary vacant at this time. Motion carried unanimously.

2014 ELECTION RESULTS	
Designer Section Chair	Steven Tweed
Vice Chair	vacant
Secretary	vacant

DELEGATION MOTIONS

MOTION: Thomas Gasperetti moved, seconded by James Mickowski, that the Section delegates authority to the Chair (or order of succession) to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair delegates the authority to the Executive Director to sign the name of the Chair (or order of succession) on documents as necessary. Motion carried unanimously.

MOTION: Thomas Gasperetti moved, seconded by James Mickowski, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to recognize the Chair as the Credentialing Liaison and delegate authority to the Credentialing Liaison to address all issues related to credentialing matters. Motion carried unanimously.

CLOSED SESSION

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). James Mickowski read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Thomas Gasperetti-yes; James Mickowski-yes; Steven Tweed-yes. Motion carried unanimously.

Open Session recessed at 9:52 a.m.

APPLICATION REVIEWS

MOTION: Thomas Gasperetti moved, seconded by James Mickowski, to approve the following applicants for licensure/permit by experience:

- a. Denman, Andrew J.
- b. Doemel, Mishawn F.
- c. Froemming, Steven F.
- d. Geist II, Wayne E.
- e. Hale, Robert W.
- f. Hubbard, Daniel P.
- g. Nicholas, Kevin P.
- h. Schwab, Michael E.
- i. Wagner, Robert J.
- j. Walkter, Jeffrey B
- k. Zimmer, Scott R.

Motion carried unanimously.

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to authorize the following applicants to take the examination:

- a. Coppernoll, Joshua C.
- b. Roberts, David E.
- c. White, Daniel

Motion carried unanimously.

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to approve the following reinstatement applications:

- a. Palmer, Mark
- b. Rodenschmit, Michael P.

Motion carried unanimously.

MOTION: James Mickowski, seconded by Thomas Gasperetti, to recognize the exam score of Justin E. Monk and to approve the license based on his examination score. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 11:33 a.m.

REAFFIRM ALL VOTES MADE IN CLOSED SESSION

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to reaffirm all votes made in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Thomas Gasperetti moved, seconded by James Mickowski, to adjourn the meeting. Motion carried unanimously.

The Section meeting adjourned at 11:35 a.m.