



**STATE OF WISCONSIN**  
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**Governor Scott Walker      Secretary Dave Ross**

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**TELECONFERENCE/VIRTUAL MEETING  
UNIFORM DWELLING CODE COUNCIL  
Room 121C, 1400 East Washington Avenue, Madison  
Contact: Dale Kleven (608) 261-4472  
September 1, 2016**

*The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the resulting meeting minutes for a description of the recommendations of the Council.*

**AGENDA**

**9:30 A.M.**

**CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda (1)**
- B) Approval of Minutes of July 21, 2015 (2)**
- C) Department Update**
- D) Administrative Rule Matters – Review and Discussion (3)**
  - 1. Feedback from Recent SPS 320 to 325 – Uniform Dwelling Code Update**
  - 2. SPS 327 – Camping Units Drafting Update**
- E) Public Comments**
- F) Adjournment**

**UNIFORM DWELLING COUNCIL  
MEETING MINUTES  
July 21, 2015**

**PRESENT:** Amy Bliss, Michael Coello, Abe Degnan, Steven Gryboski, Jesse Jerabek, Peter Krabbe, Mike Marthaler, Scott Satula, Mary Schroeder (*Arrived at 9:25 a.m.*), Brian Wert

**STAFF:** Jeff Grothman, Policy Director; Dan Smith, Rules Coordinator; Steve Dobratz, Integrated Services Section Chief; Duane Hubeler, UDC Engineering Consultant; and Kimberly Wood, Bureau Assistant

**CALL TO ORDER**

Michael Coello, Chair, called the meeting to order at 9:00 a.m. A quorum of nine (9) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Peter Krabbe moved, seconded by Scott Satula, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Brian Wert moved, seconded by Amy Bliss, to approve the minutes of April 29, 2015 as published. Motion carried unanimously.

(*Mary Schroeder arrived at 9:25 a.m.*)

**DEPARTMENT UPDATE**

**Consideration of Clearinghouse Rule 15-041 and UDC Update**

**Discussion of Change from IECC 2006 to IECC 2009 Energy Requirements**

**MOTION:** Jesse Jerabek moved, seconded by Steven Gryboski, to approve upgrading to the IECC 2009 requirements with the IECC 2012 basement wall footnote. Motion carried unanimously.

**Act 49 – Camping Units – Rules Discussion**

**MOTION:** Brian Wert moved, seconded by Steven Gryboski, to create a subcommittee of the Council consisting of Amy Bliss, Abe Degnan, and Mary Schroeder, to discuss standards and make recommendations relating to rule requirements for Camping Units. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Brian Wert moved, seconded by Mary Schroeder, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:08 p.m.

## AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request:  Nifty Lynn Dio, Bureau Assistant		2) Date When Request Submitted: 08/29/2016 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections:  Uniform Dwelling Code Council			
4) Meeting Date:  09/01/2016	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>D.) Administrative Rule Matters – Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  The Council will discuss feedback regarding the recent SPS 320 to 325 update. <a href="https://docs.legis.wisconsin.gov/code/admin_code/sps/safety_and_buildings_and_environment/320_325">https://docs.legis.wisconsin.gov/code/admin_code/sps/safety_and_buildings_and_environment/320_325</a>  Staff will also provide an update regarding the SPS 327 draft. <a href="http://dsps.wi.gov/Documents/Board%20Services/Rulemaking/SPS_327_AS.pdf">http://dsps.wi.gov/Documents/Board%20Services/Rulemaking/SPS_327_AS.pdf</a>			
11) Authorization			
<b>Nifty Lynn Dio</b>		<b>08/29/2016</b>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			