



**TELECONFERENCE/VIRTUAL MEETING
PERFUSIONISTS EXAMINING COUNCIL
Room 121A, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
April 6, 2016**

The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda (1-2)**
- B) Approval of Minutes of April 7, 2015 (3-4)**
- C) Administrative Updates (5-6)**
 - 1) Election of Officers
 - 2) Appointment of Liaisons and Delegated Authorities
 - 3) Department and Staff Updates
 - 4) Board Members – Term Expiration Dates
 - a) David Cobb – 07/01/2013
 - b) Jeffery Edwards – 07/01/2014
 - c) Shawn Mergen – 07/01/2014
 - d) Gary Tsarovsky – 07/01/2016
- D) Legislative and Administrative Rule Matters – Discussion and Consideration (7)**
 - 1) Update on Assembly Bill 726/Senate Bill 568 Relating to Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards
 - 2) Update on Other Legislation and Pending or Possible Rulemaking Projects
- E) Items Added After Preparation of Agenda:**
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Updates
 - 3) Education and Examination Matters
 - 4) Credentialing Matters
 - 5) Practice Matters
 - 6) Legislation/Administrative Rule Matters
 - 7) Liaison Report(s)
 - 8) Informational Item(s)
 - 9) Appearances from Requests Received or Renewed
 - 10) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

F) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

G) Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Appearances from Requests Received or Renewed

H) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

I) Open Session Items Noticed Above not Completed in the Initial Open Session

J) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

PERFUSIONISTS EXAMINING COUNCIL
APRIL 7, 2015

PRESENT: David Cobb, Jeffery Edwards (*via GoToMeeting*), Shawn Mergen (*via GoToMeeting*)

EXCUSED: Gary Tsarovsky

STAFF: Tom Ryan, Executive Director; Taylor Thompson, Bureau Assistant

CALL TO ORDER

Shawn Mergen, Chair, called the meeting to order at 1:00 P.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Shawn Mergen moved, seconded by David Cobb, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Shawn Mergen moved, seconded by David Cobb, to approve the minutes of April 8, 2014 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

2015 ELECTION RESULTS	
Council Chair	Shawn Mergen
Vice Chair	Jeffery Edwards
Secretary	Gary Tsarovsky

COUNCIL CHAIR

NOMINATION: Jeffery Edwards nominated Shawn Mergen for the Office of Council Chair.

Tom Ryan called for nominations three (3) times.

Shawn Mergen was elected as Chair by consent of the majority.

VICE CHAIR

NOMINATION: Shawn Mergen nominated Jeffery Edwards for the Office of Vice Chair.

Tom Ryan called for nominations three (3) times.

Jeffery Edwards was elected as Vice Chair by unanimous consent.

SECRETARY

NOMINATION: David Cobb nominated Gary Tsarovsky for the Office of Secretary.

Tom Ryan called for nominations three (3) times.

Gary Tsarovsky was elected as Secretary by unanimous consent.

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

MOTION: David Cobb moved, seconded by Shawn Mergen, to retain the current slate of Liaisons for 2015, as noted below:

- 1) **Credentialing Liaison:** Gary Tsarovsky
(Jeffery Edwards as the Alternate)
- 2) **Education & Exams Liaison:** Shawn Mergen

Motion carried unanimously.

DELEGATED AUTHORITY MOTIONS

MOTION: Shawn Mergen moved, seconded by Jeffery Edwards, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Council, by order of succession, to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair, chief presiding officer, or longest serving member of the Council, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Council delegates the authority to Executive Director or designee to sign the name of any Council member on documents as necessary and appropriate. Motion carried unanimously.

MOTION: Jeffery Edwards moved, seconded by David Cobb, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the board in accordance with the law. Motion carried unanimously.

REVIEW OF POSITION STATEMENTS

MOTION: Shawn Mergen moved, seconded by David Cobb, to permanently remove the question in the Position Statement titled "What are the Requirements for a Physician Advertising as 'Board Certified'". Motion carried unanimously.

ADJOURNMENT

MOTION: Shawn Mergen moved, seconded by David Cobb, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:13 P.M.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nifty Lynn Dio, Bureau Assistant		2) Date When Request Submitted: 12/23/15 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
3) Name of Board, Committee, Council, Sections: Perfusionists Examining Council											
4) Meeting Date: 04/06/2016	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Updates 1. Election of Officers 2. Liaison Appointments and Delegated Authorities									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A									
10) Describe the issue and action that should be addressed: 1. Elect Officers for 2016 2. The Chair Appoints Liaisons 3. The Council should consider continuation or modification of previously delegated authorities											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;">Nifty Lynn Dio</td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;">12/23/15</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				Nifty Lynn Dio	12/23/15	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
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Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

Perfusionists Examining Council

2015 ELECTION RESULTS	
Council Chair	Shawn Mergen
Vice Chair	Jeffery Edwards
Secretary	Gary Tsarovsky

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

2015 LIAISONS	
Credentialing Liaison	Gary Tsarovsky Alternate – Jeffrey Edwards
Education & Exams Liaison	Shawn Mergen

DELEGATED AUTHORITY MOTIONS

MOTION: Shawn Mergen moved, seconded by Jeffery Edwards, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Council, by order of succession, to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair, chief presiding officer, or longest serving member of the Council, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Council delegates the authority to Executive Director or designee to sign the name of any Council member on documents as necessary and appropriate. Motion carried unanimously.

MOTION: Jeffery Edwards moved, seconded by David Cobb, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the board in accordance with the law. Motion carried unanimously.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dale Kleven Administrative Rules Coordinator		2) Date When Request Submitted: 3/29/16 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Section Perfusionists Examining Council			
4) Meeting Date: 4/6/16	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative and Administrative Rule Matters – Discussion and Consideration 1. Update on Assembly Bill 726/Senate Bill 568 Relating to Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards 2. Update on Other Legislation and Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: 1. Assembly Bill 726: http://docs.legis.wisconsin.gov/2015/proposals/reg/asm/bill/ab726 Senate Bill 568: http://docs.legis.wisconsin.gov/2015/proposals/reg/sen/bill/sb568			
11) Authorization			
<i>Dale Kleven</i>		<i>March 29, 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			