



BOARD OF NURSING

Room 121A, 1400 East Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
October 13, 2016

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

8:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-4)**
- B. Presentations on Petitions for Summary Suspension and for Designation of Hearing Examiner**
 - 1) 8:00 A.M. APPEARANCE: DLSC Staff - 16 NUR 369 – Dawn Jones (5-35)**
- C. Approval of the Minutes of September 8, 2016 (36-43)**
- D. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Paul Abegglen – 7/1/2019
 - b. Jodi Johnson – 7/1/2019
 - c. Maria Joseph – 7/1/2013
 - d. Sheryl Krause – 7/1/ 2018
 - e. Jeffrey Miller – 7/1/2016 (*Reappointed, not yet confirmed*)
 - f. Peter Kallio – 7/1/ 2018
 - g. Lillian Nolan – 7/1/2019
 - h. Luann Skarlupka – 7/1/2017
 - i. Cheryl Streeter – 7/1/2017
- E. Education and Examination Matters – Discussion and Consideration**
 - 1) Request for Authorization to Plan a School of Nursing
 - a. Herzing University – Kenosha (**44-58**)
 - 2) College of Menominee Nation Inactivation Letter (**59-62**)
- F. Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) Update on Legislation and Pending or Possible Rulemaking Projects

G. Speaking Engagement(s), Travel, or Public Relations Request(s) – Discussion and Consideration

- 1) Travel Report from National Council of State Boards of Nursing (NCSBN) 2016 NCLEX Conference – September 12, 2016 – Philadelphia, PA

H. Information Item(s) – Discussion and Consideration

- 1) Verbal Update: Final Report of the NCSBN Education Trends Committee **(63)**

I. Discussion and Consideration of Items Received After Preparation of the Agenda

- 1) Introductions, Announcements, and Recognition
- 2) Election of Board Officers
- 3) Appointment of Board Liaison(s)
- 4) Informational Item(s)
- 5) Division of Legal Services and Compliance Matters
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislation / Administrative Rule Matters
- 10) Liaison Report(s)
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Final Decision and Order(s)
- 14) Speaking Engagement(s), Travel, or Public Relations Request(s)

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Deliberations on Petitions for Summary Suspension and for Designation of Hearing Examiner

- 1) 16 NUR 369 – Dawn Jones **(5-35)**

L. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Attorney Amanda Florek**
 - a. Administrative Warnings*
 1. 16 NUR 318 (S.L.B.) **(64-65)**
 - b. Proposed Stipulations, Final Decisions and Orders*
 1. 14 NUR 383 (L.C.H.) **(66-96)**
 2. 15 NUR 387 (G.E.C.) **(97-102)**
 3. 15 NUR 652 and 16 NUR 037 (P.J.R.) **(103-110)**
 4. 16 NUR 008 (D.E.T.) **(111-121)**
 5. 16 NUR 106 (D.M.M.) **(122-127)**
 6. 16 NUR 190 (J.K.R.) **(128-133)**
 7. 16 NUR 190 (L.K.B.) **(134-139)**
 8. 16 NUR 355 (K.S.M.) **(140-146)**
- 2) **Attorney Kim Kluck**
 - a. Administrative Warnings*
 1. 16 NUR 379 (B.A.A.) **(147-148)**

b. Proposed Stipulations, Final Decisions and Orders

1. 14 NUR 028 (T.E.C.) **(149-156)**
2. 15 NUR 298 (K.H.) **(157-165)**
3. 16 NUR 150 (C.L.R.) **(166-174)**
4. 16 NUR 199 (K.E.J.) **(175-180)**
5. 16 NUR 286 (C.M.S.) **(181-186)**
6. 16 NUR 300 (J.R.G.) **(187-192)**
7. 16 NUR 309 (G.D.N.) **(193-202)**

3) Case Closures

4) Monitoring (203-359)

- a. Mary Appel, R.N. – Requesting Full Licensure **(205-224)**
- b. Debra Behselich, R.N. – Requesting Full Licensure **(225-241)**
- c. Melissa Carson, L.P.N. – Requesting Full Licensure **(242-259)**
- d. Karen Cositgan, R.N. – Requesting Reduction in Drug and Alcohol Screens **(260-282)**
- e. Kristine Kennedy, R.N. – Requesting Modification of Practice Limitations and Reduction in Screens **(283-305)**
- f. Lisa Morgan, R.N. – Requesting Full Licensure (or Reduction in Drug Screens) **(306-321)**
- g. David Ortiz, R.N. – Requesting Reduction in Screens, Access to Controlled Substances, and Termination of AA/NA Meetings **(322-341)**
- h. Judy Story, R.N. – Requesting Full Licensure **(342-359)**

M. Deliberation on Credentialing Matters

1) Application Review

- a. Danny Knutson – Registered Nurse Application **(360-409)**

N. Deliberation of Items Received After Preparation of the Agenda

- 1) Professional Assistance Procedure (PAP) Matters
- 2) Division of Legal Services and Compliance Matters
- 3) Monitoring Matters
- 4) Credentialing Matters
- 5) Education and Examination Matters
- 6) Administrative Warnings
- 7) Review of Administrative Warnings
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Final Decisions and Orders
- 10) Orders Fixing Costs/Matters Related to Costs
- 11) Petitions for Summary Suspension
- 12) Petitions for Designation of Hearing Examiner
- 13) Petitions for Re-hearings
- 14) Appearances from Requests Received or Renewed
- 15) Motions

O. Consult with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

P. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration

1) Newsletter

- a. APPEARANCE: Kimberly Wood, DSPS Program Assistant Supervisor-Advanced –
September Newsletter Statistics ()**

Q. Board Strategic Planning and its Mission, Vision, and Values – Discussion and Consideration

ADJOURNMENT

The next scheduled meeting is November 10, 2016.

**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

Name and Title of Person Submitting the Request: Meena Balasubramanian on behalf of Attorney Kim M. Kluck Division of Legal Services and Compliance	Date When Request Submitted: October 7, 2016
Items will be considered late if submitted after 4:30 p.m. and less than:	
<ul style="list-style-type: none"> ▪ 8 work days before the meeting for Medical Board ▪ 8 work days before meeting for all other boards 	

Name of Board, Committee, Council:
Board of Nursing

Board Meeting Date: October 13, 2016	Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How should the item be titled on the agenda page? Presentation of Petition for Summary Suspension in Case Number 16 NUR 369, DAWN M. JONES, L.P.N.
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Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Both	Is an appearance before the Board being scheduled? If yes, by whom? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	Name of Case Advisor(s), if required: Dr. Jeffrey Miller
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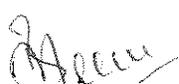
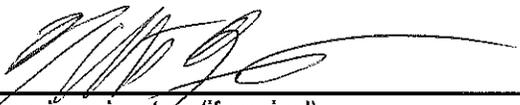
Describe the issue and action the Board should address:

The Board must decide whether to grant the Petition for Summary Suspension. Respondent has the right to appear during open session presentation to be heard [Wis. Stat. § 448.02(4)].

The Board must decide whether there is probable cause to believe that:

- Respondent has violated the Board's statutes and rules;
- It is necessary to suspend Respondent's license immediately to protect the public health, safety or welfare.

Authorization:

	10/7/16
Signature of person making this request	Date
	10/7/16
Supervisor signature (if required)	Date
	10/7/16
Bureau Director signature (indicates approval to add late items to agenda)	Date

Directions for including supporting documents:

- This form should be attached to any documents submitted to the agenda.
- Post Agenda Deadline items must be authorized by a Supervisor and the Board's Executive Director.
- If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.

BOARD APPEARANCE REQUEST FORM

Board Name: Board of Nursing

Board Meeting Date: October 13, 2016

Person Submitting Agenda Request: Meena Balasubramanian, Paralegal

Person requesting an appearance: Kim M. Kluck, Prosecuting Attorney

Mailing address: Department of Safety and Professional Services

Division of Legal Services and Compliance, P.O. Box 7190, Madison, WI 53707-7190.

Email address: kim.kluck@wisconsin.gov

Telephone #: 608-266-9925

Reason for Appearance: Presentation of Notice and Petition for Summary Suspension in case number 16 NUR 369, DAWN M. JONES, L.P.N.

Is the person represented by an attorney? If so, who? No

Attorney's mailing address: N/A

Attorney's e-mail address: N/A

Phone Attorney: N/A

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE PETITION FOR :
SUMMARY SUSPENSION AGAINST :
 : DLSC Case No. 16 NUR 369
DAWN M. JONES, L.P.N., :
RESPONDENT. :

NOTICE OF PRESENTATION OF PETITION FOR SUMMARY SUSPENSION

To: Dawn M. Jones, L.P.N.
3202 West Greenfield Avenue
Milwaukee, WI 53215

Dawn M. Jones, L.P.N.
977 West Lincoln Avenue
Milwaukee, WI 53215

PLEASE TAKE NOTICE that the Petitioner, Wisconsin Department of Safety and Professional Services, Division of Legal Services and Compliance, will present the attached Petition for Summary Suspension to the Wisconsin Board of Nursing at the following date, time and place:

Date: October 13, 2016
Time: 8:00 a.m. or as soon thereafter as the matter can be heard
Place: Room 121A
1400 E. Washington Avenue
Madison, Wisconsin

Dated this 7th day of October, 2016.



Kim M. Kluck, Attorney
State Bar Number 1047485
Department of Safety & Professional Services
Division of Legal Services and Compliance
P.O. Box 7190
Madison, WI 53707-7190
Tele. (608) 266-9925
Fax (608) 266-2264

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE PETITION FOR :
SUMMARY SUSPENSION AGAINST :
 : DLSC Case No. 16 NUR 369
DAWN M. JONES, L.P.N., :
RESPONDENT. :

PETITION FOR SUMMARY SUSPENSION
[Wis. Stat. § 441.07 and Wis. Admin. Code ch. SPS 6]

I, Kim M. Kluck, being duly on affirmation, upon information and belief, depose and state as follows:

1. I am an attorney employed by the Wisconsin Department of Safety and Professional Services (Department), Division of Legal Services and Compliance (DLSC). In the course of my professional duties, I have been assigned to investigate and prosecute DLSC Case Number 16 NUR 369 (Case) on behalf of the Wisconsin Board of Nursing. The case concerns the practical nursing license of Respondent, Dawn M. Jones, L.P.N.

2. My business address is 1400 East Washington Avenue, Madison, Wisconsin 53703, and my business mailing address is P.O. Box 7190, Madison, Wisconsin 53707-7190.

3. Alicia Nall is an investigator employed by the Department, and in that position, she is assigned to investigate DLSC Case Number 16 NUR 369 concerning Respondent, Dawn M. Jones, L.P.N.

4. The investigation in DLSC Case Number 16 NUR 369 was opened on July 5, 2016, when information was received from Complainant Kathleen Papa alleging that on July 4, 2016, Dawn M. Jones, L.P.N., was found asleep at a client's home (client is a quadriplegic on a ventilator).

5. Department records show that Respondent Dawn M. Jones, L.P.N., (date of birth March 6, 1981), is licensed in the State of Wisconsin as a licensed practical nurse, having license number 308097-31, which was first granted on January 9, 2007, and current through April 30, 2017.

6. Respondent's most recent address on file with the Department is 3202 West Greenfield Avenue, Milwaukee, Wisconsin 53215.

7. On information and belief, Respondent's current address is 977 West Lincoln Avenue, Milwaukee, Wisconsin 53215.

8. Susan M. Schmitt, L.P.N., is a practical nurse, employed as a private duty nurse to provide home nursing care for Patient A, who is a quadriplegic patient on a ventilator, in Pewaukee, Wisconsin.

9. On July 4, 2016, in the course of Nurse Schmitt's duties as a private duty nurse, she presented to the apartment building where Patient A resides. She arrived at approximately 6:45 a.m., in order to assume her shift which began at 7:00 a.m. Respondent was Patient A's nurse on duty before Nurse Schmitt.

10. Nurse Schmitt entered Patient A's residence and observed that the refrigerator door was open in the kitchen and that there was melted ice cream and other food sitting on the counter of the kitchen island.

11. Nurse Schmitt heard Patient A calling out from his bedroom. She went to his room and he advised that he had been trying to wake Respondent since 5:00 a.m.

12. Nurse Schmitt found Respondent sleeping on the couch in the living room. She noted that Respondent was breathing normally and did not attempt to wake her. Nurse Schmitt contacted her supervisor, Kathleen Papa, to report the situation. Supervisor Papa advised that she would come to Patient A's house and instructed Nurse Schmitt to telephone 911.

13. Nurse Schmitt observed pill bottles and medications on the kitchen island, some belonging to Patient A and others did not.

14. Emergency medical technicians and deputies from the Waukesha County Sheriff's Department arrived at Patient A's residence.

15. Deputy Craig Siegel was one of the Waukesha County Sheriff's Department officers to respond to Patient A's residence. Upon his arrival at the residence, the Pewaukee Fire Department was already on scene. They had woken up Respondent. They were assessing Respondent and searching for overdose dangers or evidence of drug consumption in the apartment.

16. Deputy Siegel observed a purse located on the island area that contained identification of Respondent. Inside the purse, there were four (4) prescription bottles in the name of Respondent, several loose pills, an Altoids® tin box containing medications and a blue pill box containing medications.

17. Respondent advised that she had taken three (3) different types of allergy medications because her allergies were very bad, and that she must be suffering a reaction to the Sudafed® allergy medication.

18. The Pewaukee Fire Department responders completed their assessment and indicated they did not believe there was an emergency, and they allowed Respondent to sign off without being transported. Deputy Siegel noted that while they were speaking to Respondent, she appeared lethargic, her speech was slurred, and her pupils also appeared to be dilated. Deputy Siegel also noted that Respondent urinated on herself.

19. Deputy Siegel observed that the refrigerator door was open as well as most of the cabinets in the kitchen. There was a bottle of liquid codeine sitting on the counter with a dosing cup next to it that had been filled with a red liquid. Nurse Schmitt confirmed that this was Patient A's prescription. There was a bag on the kitchen island that contained some of Patient A's additional prescriptions and other medical accessories in it.

20. Deputy Siegel ran a check of Respondent for warrants, which resulted in a response that Respondent was wanted through the Greenfield Police Department for an ordinance violation. The warrant through Greenfield Police Department was confirmed. Respondent was placed under arrest for that warrant.

21. Respondent was placed in handcuffs and was advised she was under arrest. Respondent was escorted to Deputy Siegel's patrol vehicle, searched with negative results, and secured in the rear seat.

22. Deputy Siegel noted that Respondent's driving status is revoked, and her occupational license was also revoked. A tow truck responded to the scene and removed the vehicle.

23. Deputy Siegel notified Respondent's probation officer of the incident with the numerous pills present, which needed to be identified. The Probation Officer placed a hold on Respondent. Deputy Siegel transported Respondent to the Waukesha County Jail (Jail) to be held on the warrant through the Greenfield Police Department and the probation hold. Respondent was turned over to Jail staff.

24. Deputy Siegel returned to Patient A's residence to continue the investigation. Deputy Siegel was then contacted by Lieutenant Deering and advised that Deputy Siegel needed to return to the Jail and transport Respondent to Waukesha Memorial Hospital for medical care. When Deputy Siegel returned to the Jail, corrections officers advised that Respondent was not responding during their booking process and that she had fallen asleep while sitting on the toilet and had almost fallen off. Deputy Siegel then transported Respondent to Waukesha Memorial Hospital to the emergency department.

25. While escorting Respondent into the emergency department, she seemed unsteady on her feet and stumbled several times. Deputy Siegel was concerned Respondent would fall and had to hold onto her. In the police hold room in the emergency department, Respondent was secured to the bed. Respondent immediately fell asleep and started to snore.

26. A short time later, nurses and a physician's assistant arrived and performed a medical assessment on Respondent. They attempted to retrieve blood and urine samples from Respondent but Respondent advised she was not going to cooperate. The emergency department physician later advised that based on her condition, there was no need to force blood or urine and that Respondent was clear to return to the Jail. Deputy Siegel transported Respondent back to the Jail and turned her over to Jail staff.

27. Deputy Siegel returned to Patient A's residence to continue his investigation. On the kitchen island, he located the following bottle and medications:

- a. An empty pill bottle for clonazepam 1 mg, filled on 4/25/16 at Walgreens, prescribed by Dr. Fernando Itable, filled with 60 tablets;
- b. Five (5) orange capsules with the imprint "M. Amphet Salts 30 MG", identified as amphetamine-dextroamphetamine 30 mg;
- c. Five (5) white pills with an imprint of "CTN 10," identified as cetirizine hydrochloride;
- d. One round pill imprinted "1081 10MG", identified as montelukast sodium;
- e. One capsule imprinted "5973-004," identified as acetaminophen, butalbital, caffeine; and
- f. One sealed package containing ondansetron 4 mg.

28. Deputy Siegel located the following prescription bottles inside Respondent's purse which had her name on the bottles:

- a. Alprazolam 1 mg, which was filled on 05/06/16 at Pick 'N Save Pharmacy, prescribed by Dr. Leonardo Aponte, filled with 60 tablets and there were two partial pills remaining;
- b. Buspirone 15 mg, which was filled on 06/07/16 at Walgreens Pharmacy, prescribed by Dr. Fernando Itable, filled with 60 tablets and there were 32 ½ tablets remaining;
- c. Gabapentin 300 mg, filled on 11/21/15 at Walgreens, prescribed by Dr. Fernando Itable, filled with 150 tablets and there were 23 remaining; and
- d. Amphetamine-Dextroamphetamine 15 mg, filled on 05/16/16 at Pick 'N Save Pharmacy, prescribed at Dr. Leonardo Aponte, filled with 30 tablets and with two (2) of the 15 mg tablets remaining as well as two (2) orange pills identified as Adderall® XR which were 20 mg tablets.

29. Inside Respondent's purse, Deputy Siegel also located the following:

- a. Three (3) pills that were sealed in their packaging and labeled as ondansetron 4 mg;
- b. Three (3) round green pills imprinted "A 214," which were identified as Oxycodone HCL 15 mg;
- c. Five (5) pseudoephedrine HCL 30 mg that were in their original packaging;
- d. Two (2) pills with an imprint of "1P101," which were identified as gabapentin 100 mg;

- e. One blue pill with the imprint "RX904" which was identified as valacyclovir; and
- f. One round pill imprinted "1081 10MG", identified as montelukast.

30. Inside Respondent's purse, Deputy Siegel located the following medications in a blue pill sorting box:

- a. One-half of a green round tablet, partial imprints of "8" and "0," identified as Oxycontin® 80 mg;
- b. One yellow and white pill imprinted with "3238," identified as Strattera® 18 mg;
- c. Five (5) clonazepam 2 mg tablets, identified by their imprint "C15";
- d. One acetaminophen oxycodone HCL tablet, identified by the imprint "4839V"; and
- e. Four (4) tablets of one ondansetron 4MG, imprint of "G4."

31. The medications that Deputy Siegel located inside Respondent's purse in the Altoids® tin container were as follows:

- a. One white and brown pill with the imprint "A214," identified as oxycodone HCL 15 mg;
- b. One pill with the imprint "1081 10 MG," identified as montelukast sodium;
- c. One pill with the imprint of "ZA10 20MG," identified as omeprazole 20 mg; and
- d. One pill with the imprint "Watson 794 10MG," that was identified as dicyclomine HCL 10 mg.

32. Deputy Siegel performed all his research to identify the medications using the drugs.com website.

33. On July 7, 2016, Respondent telephoned Supervisor Papa to discuss the July 4, 2016 incident. Respondent apologized for falling into a deep sleep at work. Respondent stated that she may not have taken her prescription medications as prescribed.

34. In the course of the investigation by the Department, Investigator Nall obtained and reviewed the police report from the Waukesha County Sheriff's Department. The report revealed that several medications were found on the kitchen island in the home as well as in Respondent's purse. The report identified each medication, some of which were controlled substances.

35. In the course of the investigation by the Department, Investigator Nall reviewed photographs from Supervisor Papa that were taken of the inside of Patient A's home. One of these photographs was an image of prescription bottles bearing Respondent's name.

36. Investigator Nall was able to discern some of the information from the bottles regarding the pharmacies that filled the prescriptions. Investigator Nall could identify one bottle being from Walgreen's Pharmacy and another from Pick 'n Save Pharmacy.

37. In the course of her investigation, Investigator Nall requested and received a certified copy of Respondent's prescription profile from Walgreen's Pharmacy (store numbers: 1685, 3394, 3509, 3666, 3738, 4350, 4774, 4888, 5417, 5601, 5823, 6020, 6058, 7568, 7661, 9606, 10196, 11237, 11344, and 12783) and a certified copy of Respondent's prescription profile from Pick 'n Save Pharmacies #6366 and #6845.

38. Investigator Nall compared the list of medications in the police report to Exhibits A and B, the prescription profiles that she received from Walgreen's and Pick 'n Save.

39. Four (4) medications were found in Respondent's purse, which were not associated with a valid prescription: clonazepam 2 mg, acetaminophen/oxycodone, oxycodone, and OxyContin®.

40. Pursuant to Wis. Stat. § 961.16(2)(a)11., oxycodone is a schedule II controlled substance for which, under the circumstances at issue, a prescription is required pursuant to Wis. Stat. § 961.38(2).

41. OxyContin® is a form of oxycodone. Pursuant to Wis. Stat. § 961.16(2)(a)11., oxycodone is a schedule II controlled substance for which, under the circumstances at issue, a prescription is required pursuant to Wis. Stat. § 961.38(2).

THEREFORE, the Division of Legal Services and Compliance requests that the Wisconsin Board of Nursing:

1. Find that sufficient notice of this proceeding has been given to Respondent Dawn M. Jones, L.P.N., as required by Wis. Admin. Code § SPS 6.05.

2. Find that Wis. Stat. §§ 227.51(3), 441.07, and Wis. Admin. Code ch. SPS 6, provide the Board with authority to summarily suspend Respondent's nursing license and her right to renew her nursing license upon finding probable cause to believe that Respondent violated the provisions of Wis. Stat. ch. 441, and finding probable cause to believe that the public health, safety, or welfare imperatively requires emergency action.

3. Find probable cause to believe that Respondent has violated Wis. Stat. § 441.07 and Wis. Admin. Code § N 7.03(6)(e), by practicing nursing while under the influence of alcohol, illicit drugs, or while impaired by the use of legitimately prescribed pharmacological agents or medications.

4. Find probable cause to believe that Respondent has violated Wis. Stat. § 441.07 and Wis. Admin. Code § N 7.03(6)(f), by being unable to practice safely by reason of alcohol or other substance use.

5. Find probable cause to believe that Respondent has violated Wis. Stat. § 441.07 and Wis. Admin. Code § N 7.03(8)(e), by obtaining, possessing or attempting to obtain or possess a drug without lawful authority.

6. Find it is necessary to immediately suspend Respondent's license to practice as a practical nurse and her right to renew her practical nurse license in the State of Wisconsin, including the multi-state privilege to practice under the Nurse Licensure Compact to protect the public's health, safety or welfare.

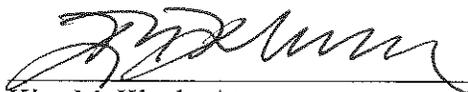
7. Issue an order summarily suspending Respondent's license and right to renew her license (license number 308097-31) to practice as a practical nurse in the State of Wisconsin, and to also summarily suspend Respondent's multi-state privilege to practice under the Nurse Licensure Compact.

8. Notify Respondent that she has the right to request a hearing to show cause as to why the summary suspension order should not be continued.

9. Provide the identification of witnesses providing evidence at the time the petition for summary suspension was presented and identification of the evidence used as a basis for the decision to issue the summary suspension order.

10. Order that such suspension shall continue until the effective date of a final decision and order issued in the above-captioned disciplinary proceeding, unless otherwise ordered by the Board, and for such other relief as the Board deems appropriate.

Dated this 7th day of October, 2016.



Kim M. Kluck, Attorney
State Bar Number 1047485
Department of Safety and Professional Services
Division of Legal Services and Compliance
P.O. Box 7190
Madison, WI 53707-7190
Tel. (608) 266-9925

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE PETITION FOR :
SUMMARY SUSPENSION AGAINST :
 :
 DAWN M. JONES, L.P.N., :
 RESPONDENT. :

AFFIDAVIT OF ALICIA M. NALL

Division of Legal Services and Compliance Case No. 16 NUR 369

STATE OF WISCONSIN)
) SS
COUNTY OF DANE)

ALICIA M. NALL, being first duly sworn, deposes and states, as follows:

1. I am an investigator employed by the Department of Safety and Professional Services, Division of Legal Services and Compliance, and in that position, I am assigned to investigate DLSC Case No. 16 NUR 369 concerning Dawn M. Jones, L.P.N.

2. My business address is 1400 East Washington Avenue, Madison, Wisconsin 53703, and my business mailing address is P.O. Box 7190, Madison, Wisconsin 53707-7190.

3. Investigation in 16 NUR 369 was opened on July 5, 2016, when information was received from Complainant, Kathleen Papa alleging that on July 4, 2016, Dawn M. Jones, L.P.N., was found asleep at a client's home (client is a quadriplegic on a ventilator); that client was not given his medications; and Respondent possessed a "white powder drug" and a device to snort the substance.

4. Department records show that Dawn M. Jones, L.P.N., Respondent (date of birth March 6, 1981), is licensed by the Board of Nursing as a licensed practical nurse in the State of Wisconsin, having license number 308097-31, which was first granted January 9, 2007. They also show that Respondent's last address reported to the Department is 3202 West Greenfield Avenue, Milwaukee, WI 53215.

5. In the course of my investigation, I obtained and reviewed the police report from the Waukesha County Sheriff's Department. The report revealed that several medications were found on the kitchen island in the home as well as in the Respondent's purse. The report identified each medication, some of which were controlled substances.

6. In the course of my investigation, I reviewed photographs from Kathleen Papa that were taken of the inside of the patient's home. One of these photographs was an image of prescription bottles bearing the Respondent's name.

7. I was able to discern some of the information from the bottles regarding the pharmacies that filled the prescriptions. I could identify one bottle being from Walgreen's Pharmacy and another being from Pick 'n Save Pharmacy.

8. In the course of my investigation, I requested and received a certified copy of Respondent's prescription profile from Walgreen's Pharmacy (store numbers: 1685, 3394, 3509, 3666, 3738, 4350, 4774, 4888, 5417, 5601, 5823, 6020, 6058, 7568, 7661, 9606, 10196, 11237, 11344, and 12783) and a certified copy of Respondent's prescription profile from Pick 'n Save Pharmacies (store numbers 6366 and 6845).

9. I compared the list of medications in the police report to the prescription profiles that I received from Walgreen's and Pick 'n Save.

10. Four (4) medications were found in Respondent's purse, which were not associated with a valid prescription: clonazepam 2 mg, acetaminophen/oxycodone, oxycodone, and OxyContin®.

11. The police report identified 5 pills found in a sectional pill sorter found in Respondent's purse. These pills were imprinted with the letter "C" and the number "15". These pills were identified in the police report as clonazepam 2mg and I verified this imprint as belonging to clonazepam 2 mg manufactured by Mylan Pharmaceuticals, Inc., on the website www.drugs.com.

12. I reviewed the complete medication profiles from Walgreen's and Pick n' Save and did not find a valid prescription for clonazepam 2 mg manufactured by Mylan Pharmaceuticals, Inc.

13. The police report identified 3 round pills in a plastic bag found in Respondent's purse. The pills were imprinted with the letter "A" and the number "214." These pills were identified as oxycodone in the police report and I verified this imprint as belonging to oxycodone hydrochloride 15 mg manufactured by Actavis on the website www.drugs.com.

14. I reviewed the complete medication profiles from Walgreen's and Pick n' Save and did not find a valid prescription for oxycodone hydrochloride, 15 mg, manufactured by Actavis.

15. The police report identified a 1/2 pill in a sectional pill sorter found in Respondent's purse. This pill was green and imprinted with the numbers "8" and "0". This pill was identified as Oxycontin® 80 mg in the police report and I verified this imprint as belonging to Oxycontin® 80 mg manufactured by Purdue Pharma, LP, on the website www.drugs.com.

16. I reviewed the complete medication profiles from Walgreen's and Pick n' Save and did not find a valid prescription for Oxycontin® 80 mg manufactured by Purdue Pharma, LP.

17. The police report identified 1 pill in a sectional pill sorter found in Respondent's purse. This pill was imprinted with the number "4839" and the letter "V". This pill was identified in the police report as acetaminophen oxycodone HCL and I verified this imprint as belonging to acetaminophen and oxycodone hydrochloride 325mg/5mg manufactured by Qualitest Pharmaceuticals, Inc., on the website www.drugs.com.

18. I reviewed the complete medication profiles from Walgreen's and Pick n' Save and did not find a valid prescription for acetaminophen and oxycodone hydrochloride 325mg/5mg manufactured by Qualitest Pharmaceuticals, Inc.

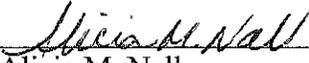
19. When I reviewed the Walgreen's prescription profile, I found that Respondent had been dispensed oxycodone/acetaminophen 5mg/325mg manufactured by Mallinckrodt on January 5, 2007.

20. I reviewed the images for oxycodone/acetaminophen 5mg/325mg on www.drugs.com and found that oxycodone/acetaminophen 5mg/325mg manufactured by Mallinckrodt is imprinted with "512".

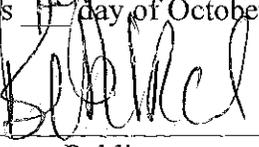
21. When I reviewed the Walgreen's prescription profile, I found that Respondent had been dispensed oxycodone/acetaminophen 5mg/325mg manufactured by Watson on September 18, 2007; May 16, 2008; January 21, 2009; January 26, 2009; and February 6, 2009.

22. I reviewed the images for oxycodone/acetaminophen 5mg/325mg on www.drugs.com and found that oxycodone/acetaminophen 5mg/325mg manufactured by Watson is imprinted with "Watson" and "749".

23. Based upon my training and experience, I know acetaminophen oxycodone, oxycodone, and OxyContin® to be schedule II controlled substances, requiring a valid prescription to obtain and possess the medication.


Alicia M. Nall

Subscribed and sworn to before me
this 7 day of October, 2016.


Notary Public
My Commission expires 3.27.2020.

page 1



WISCONSIN WAUKESHA COUNTY UNIFORM SUPPLEMENT REPORT

200 TYPE OF REPORT:

OFFENSE/ACCIDENT

ARREST

PROSECUTION

TRAF. ACC.

CITATION

201 COMPLAINT NO.

W16047411

202 RELATED COMPL NOS.

Y N

203 DATE/TIME

07-04-16 0830

204 PAGE

1 OF 2

205 SUBJECT OF REPORT:

206 DEFENDANT

207 ITEM NO.

208 NAME:

Susan M Schmitt

EMPLOYER:

KPI

SEX/RACE:

F/W

DOB:

12-7-60

ADDRESS:

139 E Wisconsin Ave

HOME ADDRESS:

3816 S. Herman St

CITY:

Milw.

STATE:

WI

ZIP:

53207

EMPLOYERS PHONE:

(414) 333-3984

HOME PHONE:

(414) 940-0405

TITLE:

TIME AVAILABLE:

Anytime

On July 4th, 2016 approx. 6:45AM. I came to work at Mr. Serio's when I drove in I saw the garage door wasn't open, which it normally is. I used the "side door" house key to get in. I immediately saw cloths and bags all over the hall floor. When I looked into the kitchen I saw the fridge door was open and all most every cabinet door was open as well. All the counters as well as the island were full of random items ie, pizza boxes, melted ice cream, Bottles of water, salad dressing. I heard Kevin "putting" for someone to come in and help him. When I entered his room he told me he had been trying to wake her since 5AM. He also said he thought she was "on something" last night he stated she "talked nonstop and didn't sit down all night. I made sure he was OK and then went to look for Dawn I found her sleeping on the couch. I called my supervisor and

COMPLAINT NO. W16047411

209 SIGNATURE (STATEMENT ONLY)

Susan M Schmitt

210 OFFICER/PREPARER'S

C. Szejda #8609

211 SUPERVISOR/REVIEWER

- INIT INTV
- SUSP INTV
- WT INTV
- LINE-UP
- EVIDENCE COLLECTION
- TELE-COM
- VIC INTV
- STATEMENT
- PHOTOS

EXHIBIT
A
Composite

4 COPIES TO:

JUL 05 2016

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WISCONSIN
WAUKESHA COUNTY UNIFORM
SUPPLEMENT REPORT

203 TYPE OF REPORT:
 OFFENSE/INCIDENT

ARREST

PROSECUTION

TRAF. ACC.

CITATION

201 COMPLAINT NO.

W16047411

202 RELATED COMPL NOS.
 Y N

203 DATE/TIME

07-04-16 0830

204 PAGE

PAGE

2 OF 2

205 SUBJECT OF REPORT:

208 DEFENDANT

207 ITEM NO.

208 NAME:

Susan M Schmitt

EMPLOYER:

KPI

SEX/RACE:

DOB:

ADDRESS:

3516 S. Herman St

139 E Wisconsin Ave

HOME ADDRESS:

Milw WI 53207

CITY:

STATE:

ZIP:

EMPLOYERS PHONE:

(414) 940-0405

(414) 333-3984

HOME PHONE:

TITLE:

Analyst

TIME AVAILABLE:

told her of the situation/left a mess
age). I went into the spare Bath
and that was littered with all items
that were under the counter. The sink was
cluttered with her hair products. Kathi
returned my call at this time. She she
was coming over. I again took a look
around and that when I took a closer
look and saw pill bottles and drops
in the bathroom. When Kathi arrived
I called 911 to ask for their
assistance. Dawn didn't wake up the
whole time and I did not try to
wake her as long as she was
breathing normally. I was in fear
she may become violent. EMT and
sheriff dept. arrived to assess
things.

COMPLAINT NO.
W16047411

209 SIGNATURE (STATEMENT ONLY):

Susan M Schmitt

210 OFFICER/PREPARER:

C. Siegel #5600

211 SUPERVISOR/REVIEWER:

INIT INTV

SUSP INTV

WIT INTV

LINE-UP

EVIDENCE COLLECTION

FGR PRT

213 TIME SPENT

TELE-COM

VIC INTV

STATEMENT

PHOTOS

OTHER

214 COPIES TO:

JUL 05 2016

VMM

Page 1

DA ✓ JUL 18 2016



WISCONSIN WAUKESHA COUNTY UNIFORM SUPPLEMENT REPORT

200 TYPE OF REPORT: <input type="checkbox"/> OFFENSE/INCIDENT	<input type="checkbox"/> ARREST <input type="checkbox"/> PROSECUTION	<input type="checkbox"/> TRAF. ACC. <input type="checkbox"/> CITATION	201 COMPLAINT NO. W16047411
202 RELATED COMPL NOS. <input type="checkbox"/> Y <input type="checkbox"/> N	203 DATE/TIME 7-4-16 1245p	204 PAGE 1	PAGE OF 3

205 SUBJECT OF REPORT: 206 DEFENDANT

207 ITEM NO.	208 NAME: Susan M. Schmitt	EMPLOYER: Kathi Papa (KPI)
SEX/RACE:	DOB:	ADDRESS:
3816 S. Herman St		
HOME ADDRESS: Milw. WI 53207		
CITY:	STATE:	ZIP:
(414) 940-0405		EMPLOYERS PHONE: (414) 333-3984
HOME PHONE:	TITLE:	
Anytime.		
TIME AVAILABLE:		

Addendum - 7/4/16

After the Sheriff's Dept and KMT's left while doing [redacted] cares I found two 5cc syringes one filled with a white substance and water based on my training and procedure here at [redacted] I believe this was probably his Lasix, Daclofen and 10mg of Ambien. This syringe was found on top of [redacted] bedside vent.

[redacted] also expressed he couldn't fall asleep last night and asked for an additional 1/2 (5mg) of Ambien.

The second syringe was found in his bedding and looked as if it was just water. I showed both syringes to Kathi Papa RN (my boss) she told me to dispose of it. Which I did. Trying to find out what medicine may actually have been given I looked in med. document-

209 SIGNATURE (STATEMENT ONLY) Susan M. Schmitt	210 OFFICER/PREPARER Agent # 18087	211 SUPERVISOR REVIEWER [Signature]
212 <input type="checkbox"/> INIT INTV <input type="checkbox"/> SUSP INTV <input checked="" type="checkbox"/> WIT INTV <input type="checkbox"/> LINE-UP <input type="checkbox"/> EVIDENCE COLLECTION <input type="checkbox"/> FGR/PRT <input type="checkbox"/> OTHER	<input type="checkbox"/> TELE-COM <input type="checkbox"/> VIC INTV <input type="checkbox"/> STATEMENT <input type="checkbox"/> PHOTOS	213 TIME SPENT 214 COPIES TO: JUL 26 2016

COMPLAINT NO. W16047411



WISCONSIN
WAUKESHA COUNTY UNIFORM
SUPPLEMENT REPORT

200 TYPE OF REPORT:
 OFFENSE/ACCIDENT

ARREST

PROSECUTION

TRAF. ACC.

CITATION

201 COMPLAINT NO.

W16047411

202 RELATED COMPL
ROS.
 Y N

203 DATE/TIME

7-4-16

204 PAGE

2 OF 3

PAGE

3

205 SUBJECT OF REPORT:

206 DEFENDANT

207 ITEM
NO.

208 NAME:

Susan M Schmitt

EMPLOYER:

SEX/RACE:

DOB:

ADDRESS:

HOME ADDRESS:

CITY:

STATE:

ZIP:

EMPLOYERS PHONE:

HOME PHONE:

TITLE:

TIME AVAILABLE:

action book for any charting that
"said" meds given there was none.
In fact there was no charting
whats so ever. In our training
as nurses we are taught to chart
all meds given this is normal
protocol in medicine/nursing. A
narrative of the shift is also
written there was none.

Regarding the syringes one with
meds and another with water.

This would make sense that
meds. were not given. Normal
protocol would be to give ^{meds} meds.
followed by a flush of water.

Not in my initial statement the
condition of [redacted] home was not usual
one bag of meds to disposed of was out
of [redacted] cabinet the bag was tied but
a tear was in the bag. There is really
no reason this should have been

209 SIGNATURE (STATEMENT ONLY)

Susan M Schmitt

210 OFFICER/PREPARERS

HOA # 12087

211 SUPERVISOR/REVIEWER

INIT INTV
 TELE-COM

SUSP INTV
 VIC INTV

WT INTV
 STATEMENT

LINE-UP
 PHOTOS

EVIDENCE
COLLECTION

FGR PRT
 OTHER

213 TIME
SPENT

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W16047411

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WISCONSIN WAUKESHA COUNTY UNIFORM SUPPLEMENT REPORT

200 TYPE OF REPORT:

OFFENSE/ACCIDENT

ARREST

PROSECUTION

TRAF. ACC.

CITATION

201 COMPLAINT NO.

W16047411

202 RELATED COMPL NOS.

Y N

203 DATE/TIME

7-4-16

204 PAGE

3 OF

PAGE

3

205 SUBJECT OF REPORT:

206 DEFENDANT

207 ITEM NO.

208 NAME:

Suean M. Schmitt

EMPLOYER:

CRPT

SEX/RACE:

DOB:

ADDRESS:

HOME ADDRESS:

CITY:

STATE:

ZIP:

EMPLOYER'S PHONE:

HOME PHONE:

TITLE:

TIME AVAILABLE:

touching, [redacted] no longer takes his medications. The bag was taken by Katli Papa RN to be disposed of. The cabinets being open and his meds as well as others out on island and counter are not something that is a normal procedure here. Again also the disarray of the home is not a common way home is left. This is the first time I have seen the home left in this condition when Dawn was working. I took pictures of Kitchen, spare bathroom & hall to document. Katli papa did as well.

RNO [Signature]

209 SIGNATURE (STATEMENT ONLY)

Suean M. Schmitt

210 OFFICER/PREPARERS

AGENT #12087

211 SUPERVISOR/REVIEWER

INIT INTV

SUSP INTV

WIT INTV

LINE-UP

EVIDENCE COLLECTION

FGR PRT

213 TIME SPENT

TELE-COM

VIC INTV

STATEMENT

PHOTOS

OTHER

214 COPIES TO:

JUL 26 2016

COMPLAINT NO. W16047411



WISCONSIN
WAUKESHA COUNTY UNIFORM
SUPPLEMENT REPORT

200 TYPE OF REPORT:
 OFFENSE/INCIDENT

ARREST

PROSECUTION

TRAF. ACC.

CITATION

201 COMPLAINT NO.

W16047411

202 RELATED COMPL NOS.
 Y N

203 DATE/TIME

7-7-16 1:45 pm

204 PAGE

1 OF 1

PAGE

1 OF 1

205 SUBJECT OF REPORT:

206 DEFENDANT

207 ITEM NO.

208 NAME:

Susan Schmitt

EMPLOYER:

Kathi Papa

SEX/RACE:

3816 S. Herman St.

DOB:

ADDRESS:

KPI

HOME ADDRESS:

Milwaukee WI 53207

CITY:

STATE:

ZIP:

EMPLOYERS PHONE:

(414) 940-0405

HOME PHONE:

TITLE:

TIME AVAILABLE:

On my previous statement I had indicated the syringes I had with medication and water were 5cc syringes, this was an error. The syringes were in fact 10cc syringes. This is in regard to the syringe I found on [redacted] vent and in his bedding.

209 SIGNATURE (STATEMENT ONLY)

Susan Schmitt

210 OFFENSE PREPARERS

Robert #12087

211 SUPERVISOR/REVIEWER

212 INIT INTV

SUSP INTV

WIT INTV

LINE-UP

EVIDENCE COLLECTION

FGR PRT

213 TIME SPENT

214 COPIES TO:

TELE-COM

VIC INTV

STATEMENT

PHOTOS

OTHER

JUL 26 2016

COMPLAINT NO.
W16047411

25

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE DISCIPLINARY :
PROCEEDINGS AGAINST :
 : DLSC Case No. 16 NUR 369
DAWN M. JONES, L.P.N., :
RESPONDENT. :

AFFIDAVIT OF KATHLEEN PAPA

STATE OF WISCONSIN)
) ss
COUNTY OF WAUKESHA)

Kathleen Papa, R.N., being duly under oath, upon information and belief, deposes and states, as follows:

1. I am a professional nurse and the owner of a private home healthcare services agency (Agency). Respondent was employed with my Agency as a private duty nurse to provide home nursing care for Patient A, who is a quadriplegic patient on a ventilator, in Pewaukee, Wisconsin.

2. On July 4, 2016, Susan Schmitt, L.P.N., who is also employed with my Agency as a private duty nurse, telephoned me regarding a situation involving Respondent. Ms. Schmitt advised that she was at Patient A's residence and that Respondent was lying on the couch in the living room nonresponsive.

3. I instructed Ms. Schmitt to remain with Patient A and told her that I was in route to the residence. I also instructed her to telephone 911.

4. When I entered Patient A's apartment, I observed Respondent sleeping on the couch. I took videos and photographs of the condition of the residence and of Respondent on the couch.

5. Paramedics and the Waukesha County Sheriff's Department arrived shortly after me and took over. Respondent was arrested and removed from the property.

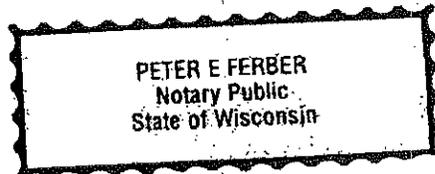
6. On July 5, 2016, I sent a letter to Respondent advising her that her employment with my Agency was terminated.

7. On July 7, 2016, Respondent telephoned me to discuss the incident on July 4, 2016. Respondent apologized for falling into a deep sleep at work. She stated that she may not have taken her prescription medications as prescribed.



Kathleen Papa, R.N.

Subscribed and sworn to before me
this 28 day of September, 2016.





Notary Public
My Commission expires on 3-2-18

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

IN THE MATTER OF THE DISCIPLINARY :
PROCEEDINGS AGAINST :
 : DLSC Case No. 16 NUR 369
DAWN M. JONES, L.P.N., :
RESPONDENT. :

AFFIDAVIT OF DEPUTY CRAIG A. SIEGEL

STATE OF WISCONSIN)
) ss
COUNTY OF WAUKESHA)

Craig A. Siegel, being duly under oath, upon information and belief, deposes and states, as follows:

1. I am a deputy, employed by the Waukesha County Sheriff's Department, in Waukesha County, Wisconsin. In the course of my professional duties and while on patrol on July 4, 2016, I was dispatched to a residence in Pewaukee, Wisconsin, based on a report of a nonresponsive female at the residence.

2. My business address is 515 West Moreland Boulevard, Waukesha, Wisconsin 53188.

3. Upon my arrival at the residence, the Pewaukee Fire Department was already on scene. They had woken up Dawn Jones (Jones). They were assessing Jones and searching for overdose dangers or evidence of drug consumption in the apartment.

4. I observed a purse located on the island area that contained identification for Jones. Inside the purse, there were four prescription bottles in the name of Jones, several loose pills, an Altoids® tin box containing medications and a blue pill box containing medications.

5. Jones advised that she had taken three different types of allergy medications because her allergies were very bad, and she must be suffering a reaction to the Sudafed® allergy medication.

6. The Pewaukee Fire Department responders completed their assessment and indicated they did not believe there was an emergency, and they allowed Jones to sign off without being transported. I noted that while they were speaking to Jones, she appeared lethargic, her speech was slurred, and her pupils also appeared to be dilated. I also noted that Jones urinated on herself.

7. The refrigerator was opened as well as most of the cabinets in the kitchen. There was a bottle of liquid codeine sitting on the counter with a dosing cup next to it that had been

filled with a red liquid. Nurse Susan Schmitt confirmed that this was Patient A's prescription. There was a bag on the kitchen island that contained some of Patient A's additional prescriptions and other medical accessories in it.

8. A check of Jones for wants resulted in a response that she was wanted through the Greenfield Police Department for an ordinance violation. The warrant through Greenfield Police Department was confirmed. Jones was placed under arrest for that warrant.

9. Jones was placed in handcuffs and was advised she was under arrest. She was escorted to my patrol vehicle and searched, with negative results, and secured in the rear seat.

10. I also noted that Jones' driving status is revoked, and her occupational license was also revoked. A tow truck responded to the scene and removed the vehicle.

11. Probation was notified of the incident with the numerous pills present, which needed to be identified. They placed a hold on Jones. I transported Jones to the Waukesha County Jail (Jail) to be held on the warrant through the Greenfield Police Department and the probation hold. Jones was turned over to Jail staff.

12. I returned to Patient A's residence to continue my investigation. I was then contacted by Lieutenant Deering and advised that I needed to return to the Jail and transport Jones to Waukesha Memorial Hospital for medical care. When I returned to the Jail, corrections officers advised that Jones was not responding during their booking process and that she had fallen asleep while sitting on the toilet and had almost fallen off. I then transported Jones to Waukesha Memorial Hospital to the emergency department.

13. While escorting Jones into the emergency department, she seemed unsteady on her feet and stumbled several times. I was concerned she would fall and had to hold onto her. Once we arrived in the police hold room in the emergency department, Jones was secured to the bed. Jones immediately fell asleep and started to snore.

14. A short time later, nurses and a physician's assistant arrived and performed a medical assessment. They attempted to retrieve blood and urine samples from Jones but Jones advised she was not going to cooperate. The emergency department physician later advised that based on her condition, there was no need to force blood or urine and that Jones was clear to return to the Jail. I transported Jones back to the Jail and turned her over to Jail staff.

15. I returned to Patient A's residence to continue my investigation. On the kitchen island, I located the following bottle and medications:

- a. An empty pill bottle for clonazepam 1 mg, filled on 4/25/16 at Walgreens, prescribed by Dr. Fernando Itable, filled with 60 tablets;
- b. Five orange capsules with the imprint M. Amphet Salts 30 MG, identified as amphetamine-dextroamphetamine 30 mg;
- c. Five white pills with an imprint of CTN 10, identified as cetirizine hydrochloride;

- d. One round pill imprinted 1081 10MG, identified as montelukast sodium;
- e. One capsule imprinted 5973-004, identified as acetaminophen, butalbital, caffeine;
- f. One sealed package containing ondansetron 4 mg.

16. I located the following prescription bottles inside of Jones' purse which had her name on the bottles:

- a. Alprazolam 1 mg, which was filled on 05/06/16 at Pick 'N Save Pharmacy, prescribed by Dr. Leonardo Aponte, filled with 60 tablets and there were two partial pills remaining;
- b. Buspirone 15 mg, which was filled on 06/07/16 at Walgreens Pharmacy, prescribed by Dr. Fernando Itable, filled with 60 tablets and there were 32 ½ tablets remaining;
- c. Gabapentin 300 mg, filled on 11/21/15 at Walgreens, prescribed by Dr. Fernando Itable, filled with 150 tablets and there were 23 remaining;
- d. Amphetamine-Dextroamphetamine 15 mg, filled on 05/16/16 at Pick 'N Save Pharmacy, prescribed at Dr. Leonardo Aponte, filled with 30 tablets and with two of the 15 mg tablets remaining as well as two orange pills identified as Adderall® XR which were 20 mg tablets.

17. Inside Jones' purse, I also located the following:

- a. Three pills that were sealed in their packaging and labeled as ondansetron 4 mg;
- b. Three round green pills imprinted A 214, which were identified as Oxycodone HCL 15 mg;
- c. Five pseudoephedrine HCL 30 mg that were in their original packaging;
- d. Two pills with an imprint of 1P101, which were identified as gabapentin 100 mg;
- e. One blue pill with the imprint RX904 which was identified as valacyclovir;
- f. One round pill imprinted 1081 10MG, identified as montelukast.

18. Inside Jones' purse, I located the following medications in a four section blue pill sorting box:

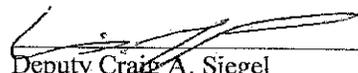
- a. One-half of a green round tablet, partial imprints of 8 and 0 which I was able to identify it as Oxycotin® 80 mg;

- b. One yellow and white pill imprinted with 3238, identified as Strattera® 18 mg;
- c. Five clonazepam 2 mg tablets, identified by their imprint C15;
- d. One acetaminophen oxycodone HCL tablet, identified by the imprint 4839V; and
- e. Four tablets of one ondansetron 4MG, imprint of G4.

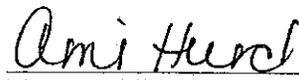
19. The medications that I located inside Jones' purse in the Altoids® tin container were as follows:

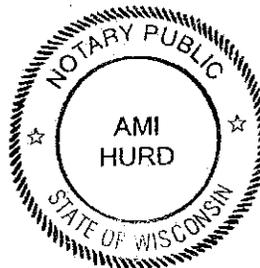
- a. One white and brown pill with the imprint A214, identified as oxycodone HCL 15 mg;
- b. One pill with the imprint 1081 10 MG, identified as montelukast sodium;
- c. One pill with the imprint of ZA10 20MG, identified as omeprazole 20 mg;
- d. One pill with the imprint Watson 794 10MG, that was identified as dicyclomine HCL 10 mg.

20. I performed all my research to identify the medications using the drugs.com website.

 #8607 - 09-30-16
 Deputy Craig A. Siegel
 Waukesha County Sheriff's Department

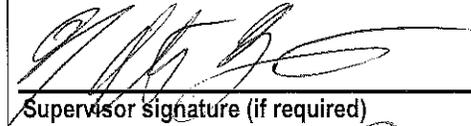
Subscribed and sworn to before me
 this 30 day of September, 2016.


 Notary Public
 My Commission expires on 1/18/19



**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

Name and Title of Person Submitting the Request: Meena Balasubramanian on behalf of Attorney Kim M. Kluck Division of Legal Services and Compliance		Date When Request Submitted: October 7, 2016 Items will be considered late if submitted after 4:30 p.m. and less than: ▪ 8 work days before the meeting for Medical Board ▪ 8 work days before meeting for all other boards	
Name of Board, Committee, Council: Board of Nursing			
Board Meeting Date: October 13, 2016	Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How should the item be titled on the agenda page? Presentation of Petition for Designation of Hearing Official in Case Number 16 NUR 369, DAWN M. JONES, L.P.N.	
Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Both	Is an appearance before the Board being scheduled? If yes, by whom? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	Name of Case Advisor(s), if required: Dr. Jeffrey Miller	
Describe the issue and action the Board should address: If the Board Orders the Summary Suspension for Respondent, then the Board, or its appointed delegates, must delegate to Michael Berndt, Chief Legal Counsel of the Department, the authority to designate an attorney of the Department or an administrative law judge employed by the Department of Administration to preside over a Hearing to Show Cause, should such hearing be requested; and issue the Order for Designation of Hearing Official.			
Authorization:			
 Signature of person making this request		10/7/16 Date	
 Supervisor signature (if required)		10/7/16 Date	
 Bureau Director signature (indicates approval to add late items to agenda)		10/7/16 Date	
Directions for including supporting documents:			
1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board's Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

BOARD APPEARANCE REQUEST FORM

Board Name: Board of Nursing

Board Meeting Date: October 13, 2016

Person Submitting Agenda Request: Meena Balasubramanian, Paralegal

Person requesting an appearance: Kim M. Kluck, Prosecuting Attorney

Mailing address: Department of Safety and Professional Services

Division of Legal Services and Compliance, P.O. Box 7190, Madison, WI 53707-7190

Email address: kim.kluck@wisconsin.gov

Telephone #: 608-266-9925

Reason for Appearance: Consideration of Petition for Designation of Hearing Official in case number 16 NUR 369, DAWN M. JONES, L.P.N.

Is the person represented by an attorney? If so, who? No

Attorney's mailing address: N/A

Attorney's e-mail address: N/A

Phone Attorney: N/A

STATE OF WISCONSIN
BEFORE THE BOARD OF NURSING

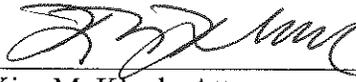
IN THE MATTER OF THE PETITION FOR	:	
SUMMARY SUSPENSION AGAINST	:	PETITION FOR DESIGNATION
	:	OF HEARING OFFICIAL
DAWN M. JONES, L.P.N.,	:	
RESPONDENT.	:	

Division of Legal Services and Compliance Case No. 16 NUR 369

Kim M. Kluck, the prosecuting attorney assigned to this matter, on behalf of the Department of Safety & Professional Services (Department), Division of Legal Services and Compliance, requests the Wisconsin Board of Nursing (Board) delegate pursuant to Wis. Stat. § 227.46(1), and Wis. Admin. Code § SPS 6.11, to Michael Berndt, Chief Legal Counsel of the Department of Safety and Professional Services, the authority to designate an attorney of the Department or an administrative law judge employed by the Department of Administration to preside over a Hearing to Show Cause provided for in Wis. Admin. Code § SPS 6.09, should such hearing be requested. This petition is made pursuant to Wis. Admin. Code §§ SPS 6.09 and 6.11(1) and is based on the following:

1. The Petition for Summary Suspension, with accompanying Affidavits and Exhibits, in this matter was filed with the Board of Nursing on October 7, 2016.
2. On October 7, 2016, Respondent was provided notice of the time and place of the presentation of the Petition for Summary Suspension by regular mail in an envelope properly stamped and addressed to Respondent at 3202 West Greenfield Avenue, Milwaukee, Wisconsin 53215, which is her most recent address on file with the Department; and to 977 West Lincoln Avenue, Milwaukee, Wisconsin 53215, which is her current address on information and belief. Respondent was also emailed a copy of these materials on October 7, 2016.
3. The Petition for Summary Suspension will be presented to the Board of Nursing on October 13, 2016, at which time Respondent and the prosecuting attorney may be present and will have the opportunity to be heard during the determination of probable cause by the Board of Nursing.
4. On October 13, 2016, the Order of Summary Suspension may be issued by the Board of Nursing.
5. Pursuant to Wis. Admin. Code § SPS 6.09, Respondent is entitled to a hearing to show cause why the Order of Summary Suspension should not be continued.

Dated in Madison, Wisconsin, this 7th day of October, 2016.



Kim M. Kluck, Attorney
State Bar No. 1047485
Division of Legal Services and Compliance
Department of Safety and Professional Services
P.O. Box 7190
Madison, WI 53707-7190
(608) 266-9925

**BOARD OF NURSING
MEETING MINUTES
SEPTEMBER 8, 2016**

PRESENT: Paul Abegglen, Peter Kallio, Jodi Johnson, Maria Joseph (*was excused from the meeting at 9:40 a.m.*), Sheryl Krause, Jeffrey Miller, Lillian Nolan, Luann Skarlupka

EXCUSED: Cheryl Streeter

STAFF: Dan Williams, Executive Director; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Jeffrey Miller called the meeting to order at 8:00 a.m. A quorum of members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- *Under Item M.1.b. Proposed Stipulations, Final Decisions and Orders: Add “10. 16 NUR 124 (K.A.K.)”*

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 14, 2016

MOTION: Jodi Johnson moved, seconded by Luann Skarlupka, to approve the minutes of July 14, 2016 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to affirm the Chair’s appointment of Sheryl Krause to the Nursing Legislation and Rules Committee. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Request for Authorization of Admit Students to a Nursing School

Globe University-Madison East

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to approve the request of Globe University-Madison East for authorization to admit students to a Nursing School with the following requirement: faculty will be hired and Form 1114 submitted to the Board six months prior to the beginning of the semester in which the faculty are required. Motion carried unanimously.

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to acknowledge and thank Susan Olson and Kendra Saal from Globe University-Madison East for their appearance before the Board. Motion carried unanimously.

Education Liaison Verbal Update as to ACEN Action for Herzing University-Madison

MOTION: Luann Skarlupka moved, seconded by Sheryl Krause, to acknowledge and thank Jennifer Kowalkowski from Herzing University-Madison for her appearance before the Board. Motion carried unanimously.

Site Survey Report and NCLEX Plan for Herzing University-Brookfield-Kenosha

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to request that Herzing University –Brookfield-Kenosha supplement the current plan (08/26/2016) to include information addressing the site visit report (08/30/2016) specifically the plan for the governing institution, curriculum development and simulation learning. To be submitted no later than October 28, 2016. Motion carried unanimously.

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to acknowledge and thank Deborah Ziebarth and Pat Edwards from Herzing University –Brookfield-Kenosha for their appearance before the Board. Motion carried unanimously.

PRESCRIBING CONTROLLED SUBSTANCES GUIDELINES (ACT 269)

MOTION: Luann Skarlupka moved, seconded by Sheryl Krause, to create the Nursing Controlled Substances Committee and acknowledge the Board Chair's appointment of Peter Kallio as Committee Chair, Jodi Johnson, and Jeffrey Miller to the Committee. The scope of the Committee will be to develop recommendations with respect to Act 269 and submit to the full Board for approval. Motion carried unanimously.

Maria Joseph was excused from the meeting at 9:40 a.m.

CLOSED SESSION

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Jeffrey Miller, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jodi Johnson-yes; Peter Kallio-yes; Sheryl Krause-yes; Jeffrey Miller-yes; Lillian Nolan-yes; and Luann Skarlupka-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:43 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 12:57 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Attorney Amanda Florek

Administrative Warnings

MOTION: Jodi Johnson moved, seconded by Sheryl Krause, to issue an Administrative Warning in the following matters:

1. 16 NUR 048 (R.J.W.)
2. 16 NUR 336 (M.L.S.)

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Jodi Johnson moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 NUR 225 and 15 NUR 642 (L.M.S.)
2. 15 NUR 291 (G.L.B.)
3. 15 NUR 456 (A.J.D.)
4. 15 NUR 592 (E.A.W.)
5. 16 NUR 001 (A.R.)
6. 16 NUR 073 (S.K.M.)
7. 16 NUR 077 (W.L.W.)
8. 16 NUR 108 (M.S.D.)
9. 16 NUR 119 (S.C.M.)
10. 16 NUR 124 (K.A.K.)

Motion carried unanimously.

DLSC Attorney Kim Kluck

Administrative Warnings

MOTION: Sheryl Krause moved, seconded by Jodi Johnson, to issue an Administrative Warning in the following matters:

1. 15 NUR 385 (S.L.K.)
2. 16 NUR 182 (C.M.B.)
3. 16 NUR 255 (K.L.S.)

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 NUR 201 (S.A.C.)
2. 15 NUR 485 (H.J.E.)
3. 15 NUR 703 (A.R.J.)
4. 15 NUR 703 (L.L.W.)
5. 16 NUR 040 (J.A.D.)
6. 16 NUR 172 (T.C.A.)
7. 16 NUR 173 (A.S.A.)
8. 16 NUR 259 (B.L.I.)
9. 16 NUR 289 (T.L.V.P.)
10. 16 NUR 306 (M.A.M.)

Motion carried unanimously.

Case Closures

MOTION: Lillian Nolan moved, seconded by Peter Kallio, to close the DLSC cases for the reasons outlined below:

1. 15 NUR 344 – Insufficient Evidence
2. 15 NUR 587 – No Violation
3. 16 NUR 201 – No Violation
4. 16 NUR 009 – Insufficient Evidence
5. 16 NUR 270 – No Violation
6. 16 NUR 138 – Prosecutorial Discretion (P7)
7. 16 NUR 230 - Insufficient Evidence
8. 16 NUR 194 - Prosecutorial Discretion (P7)
9. 15 NUR 349 - Prosecutorial Discretion (P6)
10. 15 NUR 625 - Insufficient Evidence
11. 16 NUR 323 - Prosecutorial Discretion (P2)
12. 16 NUR 134 – No Violation
13. 15 NUR 582 - Prosecutorial Discretion (P5 - Flag)
14. 16 NUR 389 - Insufficient Evidence

Motion carried unanimously.

Monitoring

Sandra Graham, R.N. – Ability to Count Narcotics, Reduction in Drug and Alcohol Screens and AA/NA Meetings

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to **grant** the request of Sandra Graham, R.N. for the ability to count narcotics with a physician physically present in the room while the narcotics are being counted and a reduction in drug and alcohol test to 36 per year. The Board **denies** the request of Sandra Graham, R.N. for a reduction in AA/NA meeting attendance.

Reason for Denial: Insufficient time of compliance under the terms of the Order (12/11/2014). Motion carried unanimously.

Michelle Gruenewald, R.N. – Reduction in Drug Screens

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to **grant** the request of Michelle Gruenewald, R.N. for a reduction in drug screens to 28 and one annual hair test. Motion carried unanimously.

Angela Hanaman, R.N. – Full Licensure or Reduction in Drug and Alcohol Screens

MOTION: Peter Kallio moved, seconded by Paul Abegglen, to **table** the request of Angela Hanaman, R.N. for full licensure and a reduction in drug and alcohol screens. The Board requests that she appear to provide additional information at either the October (10/13/16) or the November Board meeting (11/10/16). Motion carried unanimously.

Tracy Hoepfner, R.N. – Full Licensure or Several Modifications

MOTION: Lillian Nolan moved, seconded by Paul Abegglen, to **grant** the request of Tracy Hoepfner, R.N. for termination of the treatment and direct supervision requirements. The Board **denies** the request of Tracy Hoepfner, R.N. for full licensure and a reduction in drug and alcohol screens. **Reason for Denial:** Insufficient time of compliance under the terms of the Order (04/19/2007). Motion carried unanimously.

Jacob Kummer – Review Fitness to Practice Evaluation

MOTION: Lillian Nolan moved, seconded by Paul Abegglen, to **accept** the Fitness-for-Duty Evaluation of Jacob Kummer and add the following limitations to his Board Order (04/14/2016): the addition of psychoeducational therapy by a Board approved treater with a focus on anger management with quarterly treatment reports and ongoing substance abuse treatment by a Board approved Substance Abuse Counselor with quarterly treatment reports. Frequency of treatment sessions to be determined by the treater. Motion carried unanimously.

Stacey Medved, R.N. – Termination of Treatment and AA/NA Meetings, Reduction in Drug and Alcohol Screens

MOTION: Peter Kallio moved, seconded by Paul Abegglen, to **grant** the request of Stacey Medved, R.N. for termination of the treatment requirement. The Board **denies** the request of Stacey Medved, R.N. for a reduction in AA/NA meeting attendance and a reduction in drug and alcohol screens. **Reason for Denial:** Insufficient time of compliance under the terms of the Order (02/12/2015). Motion carried unanimously.

Gold Omereonye, R.N. – Full Licensure

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to **grant** the request of Gold Omereonye, R.N. for full licensure. Motion carried unanimously.

Heather Pierce, R.N. – Reduction in Drug and Alcohol Screens

MOTION: Peter Kallio moved, seconded by Jodi Johnson, to **deny** the request of Heather Pierce, R.N. for a reduction in drug and alcohol screens. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (05/06/2010). Motion carried unanimously.

Jessica Placek, R.N. – Reduction in Drug and Alcohol Screens

MOTION: Sheryl Krause moved, seconded by Paul Abegglen, to **deny** the request of Jessica Placek, R.N. for a reduction in drug and alcohol screens. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (06/21/2012). Motion carried unanimously.

Paula Salkin, R.N. – Termination of Home Health, Agency, and Direct Supervision Restrictions

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to **deny** the request of Paula Salkin, R.N. for the ability to work in a home health or agency setting and termination of the direct supervision requirement. **Reason for Denial:** Insufficient time of compliance under the terms of the Order (09/04/2008). Motion carried unanimously.

Carrie Skifstad – Stay of Suspension and Termination of Treatment

MOTION: Lillian Nolan moved, seconded by Peter Kallio, to **deny** the request of Carrie Skifstad for a stay of her suspension and termination of the treatment requirement. The Board recommends that she get an AODA assessment. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (03/24/2011). Motion carried unanimously.

CREDENTIALING MATTERS

Audrey Doro – Licensed Practical Nurse Application

MOTION: Jodi Johnson moved, seconded by Sheryl Krause, to find the relevant instruction in connection with Audrey Doro's military service is not substantially equivalent to the instruction required to sit for the NCLEX-PN at this time. **Reason for Denial:** per Wis. Stat. § 441.10 (1)(f) and Wis. Admin. Code § N 2.10 (2)(f). Motion carried unanimously.

Paige Engle - Licensed Practical Nurse Application

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to **approve** the Licensed Practical Nurse application of Paige Engle, once all requirements are met. Motion carried unanimously.

Beverly Kerkstra - Licensed Practical Nurse Application

MOTION: Luann Skarlupka moved, seconded by Jodi Johnson, to **table** the Licensed Practical Nurse application of Beverly Kerkstra pending receipt of additional information. Motion carried unanimously.

RaeLene Mace – Registered Nurse Application

MOTION: Lillian Nolan moved, seconded by Sheryl Krause, to issue an **intent to deny** the application of RaeLene Mace for a license to practice as a Registered Nurse in the state of Wisconsin, unless within 45 days the Board or its designee receives evidence of a scheduled appointment with a Board-approved Clinical or Forensic Psychologist or Psychiatrist for a Fitness to Practice Evaluation. Furthermore, the applicant must complete the evaluation, and a report from the evaluator indicating fitness to practice must be received by the Board no later than 120 days from the date of the letter indicating the Board's intent to deny the application. **Reason for Denial:** per Wis. Stats. § 441.07 (1g)(b) and Wis. Admin. Code § N 2.21 (2)(e). Motion carried unanimously.

ORDER(S) FIXING COSTS

Jana L. Blair, R.N., Respondent (ORDER0004804)(DHA Case # SPS-16-0029)(DLSC Case # 15 NUR 416)

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Jana L. Blair, R.N., Respondent (ORDER0004804)(DHA Case # SPS-16-0029)(DLSC Case # 15 NUR 416). Motion carried unanimously.

Nickea C. Connolly, R.N., Respondent (ORDER0004805)(DHA Case # SPS-16-0015)(DLSC Case # 15 NUR 562)

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Nickea C. Connolly, R.N., Respondent (ORDER0004805)(DHA Case # SPS-16-0015)(DLSC Case # 15 NUR 562). Motion carried unanimously.

Amber Lichtwalt, R.N., Respondent (ORDER0004766)(DHA case # SPS-16-0018)(DLSC case # 14 NUR 618) and Objections

MOTION: Jodi Johnson moved, seconded by Luann Skarlupka, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Amber Lichtwalt, R.N., Respondent (ORDER0004766)(DHA Case # SPS-16-0018)(DLSC Case # 14 NUR 618). Motion carried unanimously.

Sarah A. Trebbe, R.N., Respondent (ORDER0004810)(DHA Case # SPS-16-0025)(DLSC Case # 15 NUR 115)

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Sarah A. Trebbe, R.N., Respondent (ORDER0004810)(DHA Case # SPS-16-0025)(DLSC Case # 15 NUR 115). Motion carried unanimously.

BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)

Newsletter

September 2016 Newsletter Draft for Board Approval

MOTION: Peter Kallio moved, seconded by Paul Abegglen, to approve the draft of the September 2016 issue of Nursing Forward with the recommended changes. Motion carried unanimously.

ADJOURNMENT

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:07 p.m.

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

APPLICATION FOR AUTHORIZATION TO PLAN A SCHOOL OF NURSING

Wis. Admin. Code Chapter N 1.03 requires an institution planning to establish and conduct a school of nursing for professional nursing or practical nursing to submit an application including all of the following to the Board:

- (1) Name and address of controlling institution and evidence of accreditation status of controlling institution.
- (2) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
- (3) Evidence of the availability of sufficient clinical facilities and resources.
- (4) Plans to recruit and employ a qualified educational administrator and qualified faculty.
- (5) Proposed timeline for planning and implementing the school and intended date of entry of the first class.

The Board shall make a decision on the application within two months of receipt of the completed application and will notify the controlling institution of the action taken on the application.

To apply, please submit the following to dspsexaminationsoffice@wisconsin.gov:

- (1) This completed and signed application form.
- (2) A written proposal addressing the five items above.

Institution applying for authorization to plan a nursing school:

Name of School: Herzing University Kenosha Campus

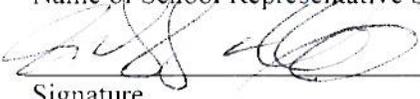
Address: 4006 Washington Road

Kenosha, WI 53144

Nursing Program(s) (ADN, BSN, Other): BSN

Jeff Hill

Name of School Representative Submitting Proposal



Signature

262-671-0675

Telephone Number

Campus President

Title

September 28, 2016

Date

jhill@herzing.edu

Email Address



September 28, 2016

Wisconsin Department of Safety and Professional Services
P.O. Box 8366
Madison, WI 53708-8366
dspsexaminationsoffice@wisconsin.gov

Attn: Board of Nursing

This letter, combined with attached Form #3025 Application for Authorization to Plan a School of Nursing, serves as the formal application to deliver a Bachelor's of Science Degree program in Nursing (BSN) at the Kenosha Campus of Herzing University. The Kenosha/Brookfield Campus was granted Wisconsin Board of Nursing authorization in September, 2011 and approval in September, 2013. The program received CCNE accreditation in February, 2013. Based on the advice received during the Wisconsin Board of Nursing site visit on July 18, 2016, Herzing University determined that it would be in the best interest of the students we serve to separate the two campuses. The Kenosha campus is currently seeking independent WBON approval as the first step in dividing the operations of the two programs.

Included in this application:

- Name and address of controlling institution and evidence of accreditation status of controlling institution. (Section 1)
- Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction. (Section 2)
- Evidence of the availability of sufficient clinical facilities and resources. (Section 3)
- Plans to recruit and employ a qualified educational administrator and qualified faculty. (Section 4)
- Proposed timeline for planning and implementing the school and intended date of entry of the first class. (Section 5)
- HLC Accreditation Status Letter (Appendix 1-A)
- CCNE Initial Accreditation Status Letter (Appendix 1-B)
- Wisconsin Board of Nursing Initial Approval Letter (Appendix 1-C)
- Herzing University Undergraduate Catalog can be found at <https://www.herzing.edu/resources>

Respectfully,

Jeff Hill, M.B.A
Campus President
Kenosha Campus

Beth Gilbertson, M.Ed.
Academic Dean
Kenosha Campus

SECTION 1

Herzing University Home Office is located at W140 N8917 Lilly Rd. Menomonee Falls, WI 53051. Herzing University is accredited by the Higher Learning Commission (HLC). Evidence of this accreditation can be found in Appendix 1-A. In addition, the Bachelor of Science in Nursing (BSN) program at the Brookfield/Kenosha Campuses is accredited by the Commission on Collegiate Nursing Education (CCNE) (Appendix 1-B).

SECTION 2

Herzing University intends to establish a separate Bachelor of Science in Nursing (BSN), professional nursing pre-licensure program at its Kenosha campus. Additionally, Herzing University intends to deliver a Bachelor of Science in Nursing completion program, specific to practicing professional nurses currently holding a Registered Nurse credential (RN to BSN) at the Kenosha campus. The method of instruction for didactic courses will include both residential and distance delivery. Laboratory instruction will be delivered in a residential setting at the campus and clinical instruction will be delivered at clinical facilities in area.

SECTION 3

The curriculum includes clinical experiences in a variety of long-term, acute care, specialty care, and community settings to ensure that students demonstrate competencies in the role of the baccalaureate nurse generalists upon graduation from the nursing program. The current curriculum plan has 675 clinical hours, 47 affiliation and partnership agreements, and 63 actual clinical sites listed in the table below.

Table 2 Approved Clinical and Partnership Sites

Organization	Facilities	Address	Course
AIDS Resource Center of Wisconsin	Milwaukee	820 N. Plankinton Ave. Milwaukee	NU 412
Adullam Outreach Center	Milwaukee	3033 N. 30 th St. Milwaukee	NU 412
Boys & Girls Clubs of Greater Milwaukee	Daniels-Mardak	4834 N. 35 th St. Milwaukee	NU 402
	Brown St. Academy	2029 N. 20 th St. Milwaukee	
	81st St. School	2964 N. 81 st St. Milwaukee	
Froedtert Health	Milwaukee	9200 W. Wisconsin Ave. Milwaukee	NU 447
Aurora Healthcare	Headquarters	3000 W. Montana St. Milwaukee	All Aurora Sites could be used for BSN students NU 216 NU 302 NU 309
	West Allis Memorial Hospital	8901 W Lincoln Ave. West Allis	
	Sinai Medical Center	945 N. 12 th St.	

Organization	Facilities	Address	Course
	St. Luke's	Milwaukee 2900 W Oklahoma Ave. Milwaukee	NU 402 NU 412 NU 447
	St. Luke's South Shore	5900 S Lake Dr. Cudahy	
	Visiting Nurses Association	11333 W. National Ave. Milwaukee	
Aurora Healthcare	Aurora Lakeland Medical Center	W3985 County Rd. NN Elkhorn	All Aurora Sites could be used for BSN students
	Aurora Psychiatric Hospital	1220 Dewey Ave. Wauwatosa	NU 216 NU 302
	Aurora Medical Center Grafton	975 Port Washington Rd. Grafton	NU 309 NU 402
	Aurora Medical Center Summit	36500 Aurora Dr. Summit	NU 412 NU 447
	Aurora Medical Center Kenosha	10400 75 th . St. Kenosha	
Boys and Girls Club of Kenosha	Kenosha	1330 52 nd St. Kenosha	NU 412
Bristol Elementary School	Bristol	20121 83 rd St. Bristol	NU 412
Brookfield Rehab & Specialty Services	Milwaukee, WI	18740 W. Bluemound Rd. Brookfield	NU 216 NU 211
Brookside Care Center	Kenosha, WI	3506 Washington Rd. Kenosha	NU 216 NU 211
Children's Hospital and Health System	Milwaukee	8915 W. Connell Ct. Milwaukee	NU 402
Hometown Home Care and Hospice	Milwaukee	13255 W. Bluemound Rd. #103 Brookfield	NU 412
Horizon Home Care and Hospice	Brown Deer	8949 N. Deerbrook Trail Brown Deer	NU 412
Hospitality Nursing and Rehabilitation Center	Kenosha	8633 32 nd Ave. Kenosha, WI 53142	NU 216
James Place	Waukesha	129 W. Broadway Waukesha	NU 412
Kenosha Community Health Center	Kenosha	4536 22 nd Ave. Kenosha	NU 412
Kenosha County Division of Health	Kenosha	8600 Sheridan Rd. # 600 Kenosha	NU 412
Lakeview Specialty Hospital and Rehab	Waterford	1701 Sharp Rd. Waterford	NU 216
Lincoln Lutheran-Lincoln Village	Racine	1700 C.A. Becker Dr. Racine	NU 216
Luther Manor	Milwaukee	4545 N. 92 nd St. Milwaukee	NU 412 NU 216
Manor Care Health Services	Kenosha	3100 Washington Rd. Kenosha	NU 211 Nu 216

Organization	Facilities	Address	Course
Maple Ridge Health and Rehabilitation Center	Milwaukee	2730 W. Ramsey Ave. Milwaukee	NU 211 Nu 216
Mercy Health System	Lake Geneva/ Walworth	N2950 State Rd. 67 Lake Geneva	NU 447
Milwaukee Center for Independence	Milwaukee	2020 West Wells St. Milwaukee	NU 402
Penfield Children's Center	Milwaukee	833 N. 26 th St. Milwaukee	NU 402
ProHealth Care	Waukesha Memorial	725 American Ave. Waukesha	NU 216 NU 302
Regency Senior Communities	New Berlin	13750 West National Ave. New Berlin	NU 412
Rogers Memorial Hospital	Oconomowoc Campus	34700 Valley Rd. Oconomowoc	NB 309
	West Allis Campus	11101 W. Lincoln Ave West Allis	
	Brown Deer Campus	4600 W. Schroeder Fr. Brown Deer	
Seasons Hospice and Palliative Care	West Allis	6737 W. Washington St. #2150 West Allis	NU 412
St. Joseph's Academy	Kenosha	2401 69th St. Kenosha	NB402
St. Joseph's Medical Clinic	Waukesha	826 N. East Ave. Waukesha	NU 412
St. Marcus School	Milwaukee	2215 N. Palmer St. Milwaukee	NU 402
St. Mary's Madison	Madison	700S Park St. Madison	NU 216
St. William Parish	Waukesha	440 N. Moreland Blvd. Waukesha	NU 402
Sunrise Care Center	Milwaukee	3540 S. 43 rd St. Milwaukee	NU 216 NU 447
United Hospital System	Kenosha	6308 8 th Ave. Kenosha	NU 216 NU 302 NU 402 OB
VA Zablocki Medical Center	Milwaukee	5000 W. National Ave. Milwaukee	NU 216 NU 447
Vitas Healthcare Corporation Midwest	Wauwatosa	2675 N. Mayfair Rd. Suite 500 Wauwatosa	NU 412
West Allis/West Milwaukee Recreation and Community Services Department	Horace Mann Jefferson Irving	1205 S. 70 th St. 4 th Floor West Allis	NU 402 Pediatrics
Wisconsin Health Fund	Milwaukee	6200 W. Bluemound Rd. Milwaukee	NB 402 Pediatrics
Royal Family Kids Camp	Milwaukee	The address is not disclosed related to abused kids are at this camp	NU 402
St. Camillus Home Care and Hospice	Milwaukee	10101 W. Wisconsin Ave. Milwaukee	NU 412

In addition to clinical sites, the laboratory facilities at the Kenosha campus provide students with three nursing laboratories - one designated a high fidelity simulation lab, one traditional nursing lab, and a skills lab. The traditional nursing lab contains low to moderate fidelity simulation mannequins with four beds for use as either medical-surgical, emergency room, or intensive care. In the simulation lab, the students have access to a simulated hospital environment with a high fidelity mannequin to enhance learning. Additional resources include laptop computers for use in classrooms that are not computer labs, two uniforms and a lab coat for all students; laboratory bags which provide the student with their own stethoscope, pen light, etc. needed for continual practice; class pins; and payment for NCLEX-RN testing. The University also has entered an agreement with Assessment Technologies Institute (ATI) for their complete program offerings which include content resource materials, testing, NCLEX-RN Prep and Live Review in order to support student achievement throughout the program.

The university also provides support services to its students both locally through on-campus support and online via virtual resources. Regardless of the learning modality, students have access to faculty, academic advising, library services, tutoring, career development services, admission, educational funding, registration, bookstore services, and information technology services. All students are supported through a network of online student service coordinators offering direct support or referral to appropriate tutoring as well as other academic and administrative support resources.

SECTION 4

We are currently recruiting and interviewing both internal and external candidates for the Department Chair position. We are seeking a qualified candidate who is academically and experientially qualified to accomplish the mission, goals and expected program outcomes. This individual must hold a graduate degree in nursing and have a current, active and unencumbered Wisconsin license. In addition, the candidate will have knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation preparation or two years of experience as an instructor in a nursing education program within the last five years.

The Kenosha nursing program currently employs a program chair, a lab coordinator, nine full-time faculty members and nine adjunct faculty members. Additionally, we will be adding a clinical coordinator and an administrative assistant to provide program support. The table below reflects the list of current faculty members dedicated to the Kenosha campus.

Table 3 Kenosha Faculty Qualifications

Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
Metzger, Michelle	Program Chair	DNP in process	American Sentinel University	Nursing	Adult Med-Surgical Nursing	ICU; ER; Rehabilitation ; Management	NU 208 Pathophysiology NU 216C Adult Health I Clinical Informatics NU 447 Adult Health III/Nursing Practicum NU 447C Adult Health III/Nursing Practicum Clinical NU 447L Adult Health III Lab
		MSN 2013	Holy Names University	Nursing			
		MBA 2013	Holy Names University	Business			
		BSN 2010	Simpson University	Nursing			

Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
							NU 450 Nursing Leadership and Management
Brandenburg, Amy	Faculty	MSN 2010 BSN 1992	St. Anthony College of Nursing University of Wisconsin-Madison	Clinical Nurse Specialist Nursing	Adult Med-Surgical Nursing	Trauma Nursing; ER	MS235 Medical Clinical Assisting II with Lab NU 100 Growth and Development NU 209L Health Assessment Lab NU 216 Adult Health I NU 400 National and Global Health and Policy Issues NU 447C Adult Health III/Nursing Practicum Clinical SC 105 Anatomy and Physiology I for Allied Health Professionals SC 105L Anatomy and Physiology I Lab for Allied Health Professionals SC 205 Anatomy and Physiology II for Allied Health Professionals SC 205L Anatomy and Physiology II Lab for Health Professionals
Carter, Amanda	Lab Coord / Faculty	MSN 2016 BSN 2012	Olivet Nazarene University Rockford University	Nursing Education Nursing	Adult Med-Surgical Nursing Lab/SIM Coordinator	Cardiac and Adult Health; Genetics; NICU clinic	NU 216C Adult Health I Clinical
Chavez, Maria Carlotta Cordova	Faculty	MSN 2011 BSN 1990 Diploma 1994	University of Phoenix St. Paul College, Iloilo City, Philippines Post-Graduate Philippines Heart Center, Quezon City, Philippines	Nursing Education Nursing Critical Care	Nursing Lab Coordinator Herzing Nursing Instructor Herzing Adult Health Hospital Float Nurse LTC Nurse / Gerontology Dialysis	Geriatric and Adult Health & Trauma; Community Health	NU 106 Introduction to Professional Nursing NU 117 Introduction to Clinical Nursing NU 117L Introduction to Clinical Nursing Lab NU 126 Basic Health Assessment NU 126L Basic Health Assessment Lab NU 140 Health Assessment and Promotion across the Lifespan NU 140C Health Assessment and Promotion across the Lifespan Clinical NU 206 Introduction to Professional Nursing NU 209 Health Assessment

Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
							NU 209L Health Assessment Lab NU 211 Introduction to Clinical Nursing NU 211C Introduction to Clinical Nursing Clinical NU 216 Adult Health I NU 216C Adult Health I Clinical NU 216L Adult Health I Lab NU 246 Adult Health II NU 246L Adult Health II Lab NU 405 Gerontological Nursing NU 431 Evidence-Based Nursing Research and Practice
Haggarty, Kristine	Faculty	MSN BSN	University of Phoenix Indiana University of Pennsylvania	Nursing Education Nursing	Obstetrical Nursing	Obstetrical Nursing	NU 209L Health Assessment Lab NU 211C Introduction to Clinical Nursing Clinical NU 402 Family Nursing (OB) NU 402C Family Nursing Clinical (OB)
Jensen, Susanne	Faculty	PhD in process MSN 2010 BSN 1997 ADN 1987	Capella University University of Phoenix Carroll / Columbia College Elgin Community College	Nursing Education Nursing / Health Care Education Nursing Nursing	Adult Med-Surgical Nursing	ICU; Rehabilitation	NU 316 Gerontological Nursing NU 412C Community Nursing Clinical NU 430 Evidence-Based Nursing Research and Practice
Neave, Joan	Faculty	MSN 2007 BSN 1990 ADN 1981 LPN 1970's	University of Phoenix Carroll-Columbia School of Nursing Moraine Park TC Waukesha CTC	Education/Leadership & Mgmt. / Psychiatric Nursing	Psychiatric Nursing; Management	Psychiatric Clinical Nursing; Management	NU 010 Pre-NCLEX Licensure Prep I NU 011 Pre-NCLEX Licensure Prep II NU 206 Introduction to Professional Nursing NU 225 Nursing Informatics NU 256 Mental Health Nursing NU 256C Mental Health Nursing Clinical NU 308 Mental Health Nursing

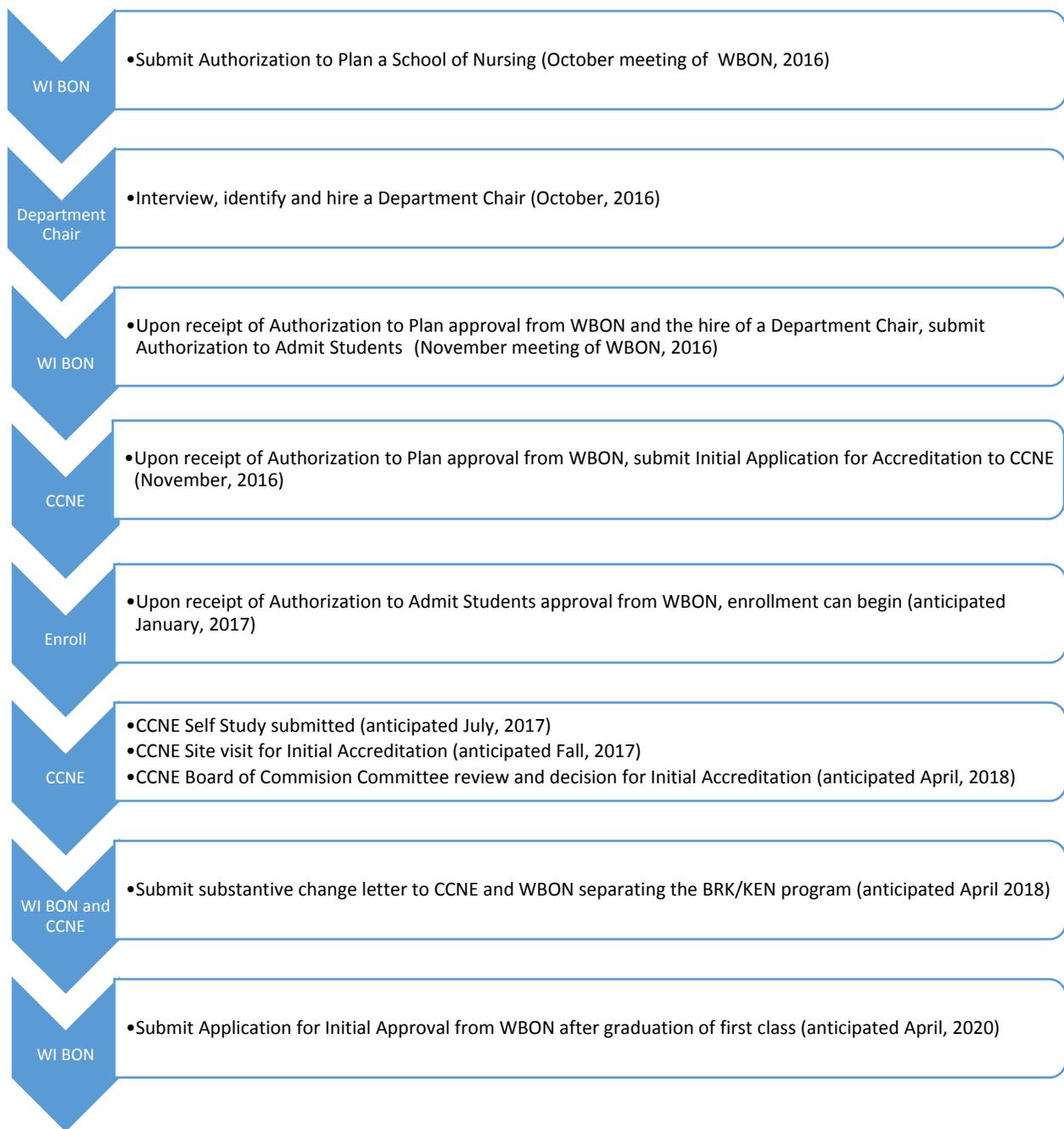
Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
							NU 309 Mental Health Nursing NU 309C Mental Health Nursing Clinical NU 402C Family Nursing Clinical (Pediatric) NU 412C Community Nursing Clinical NU 416 Designing and Managing Nursing Care NU 416C Designing and Managing Nursing Care Clinical NU 450 Nursing Leadership and Management
Nudi, Anne	Faculty	DNP 2015 MSN 2013 BSN 2011 ASN 1991	Graceland University University of Phoenix University of Phoenix Gateway TC	Nursing Nursing Nursing Nursing	Community Nursing; Adult Med-Surgical Nursing	ICU; ER; Community Nursing; Management	NU 206 Introduction to Professional Nursing NU 211 Introduction to Clinical Nursing NU 211C Introduction to Clinical Nursing Clinical NU 302 Adult Health II NU 302C Adult Health II Clinical NU 450 Nursing Leadership and Management
Wienke, Faith	Faculty	MSN BSN ADN	Grand Canyon University Kaplan University Gateway Technical College	Nursing Informatics Nursing Nursing	Adult Med-Surgical Nursing	Charge nurse-surgical and orthopedic; Traveling nurse; ER	NU 211C Introduction to Clinical Nursing Clinical NU 225 Nursing Informatics NU 302C Adult Health II Clinical
Zapencki, David	Faculty	MSN 2016 BSN 2016 ADN 2010	Western Governors University Western Governors University Gateway Technical College	Nursing (RN to MSN) Nursing Nursing	Adult Med-Surgical Nursing	Critical care	NU 208 Pathophysiology NU 209L Health Assessment Lab NU 302C Adult Health II Clinical
Byrne, Molly	Adjunct Faculty	MSN 2016 BSN 2015	Western Governor's University Western Governor's University	Nursing Education Nursing	Adult Med-Surgical Nursing	Hospice; Long-term care; Rehabilitation	NU 216C Adult Health I Clinical

Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
		ADN 2014	Excelsior College	Nursing			
		LPN 2010	Milwaukee Area Technical College	Nursing			
Dixon, Tonya	Adjunct Faculty	Ed.D in process	Northern Illinois University	Curriculum and Instruction	Adult Med-Surgical Nursing	Education; Pharmacology ; Nursing Research	NU 216C Adult Health I Clinical NU 220 Pharmacology NU 302C Adult Health II Clinical NU 431 Evidence-Based Nursing Research and Practice
		MSN 2009	Saint Xavier University	Nursing			
		MBA 2009	Saint Xavier University	Business			
		MPH 1999	Saint Xavier University	Public Health			
		BS 2002	National Louis University	Health Care Mgmt.			
		ADN 1999	Harper College	Nursing			
Johnson, Debra	Adjunct Faculty	PhD in progress	Marquette University	Curriculum and Instruction	Pediatrics	Pediatrics; Health Assessment; Nursing Leadership; Community; NCLEX review	NU 011 Pre-NCLEX Licensure Prep II NU 100 Growth and Development NU 401 National and Global Health and Policy Issues NU 402 Family Nursing NU 402C Family Nursing Clinical
		MSN 1977	University of Wisconsin-Madison	Nursing Pediatrics			
		BSN	University of Wisconsin-Madison	Nursing			
Perkins, Tracy	Adjunct Faculty	MSN 2013	University of Phoenix	Nursing	Adult Med-Surgical Nursing	Adult Med-Surgical Nursing; ICU; Oncology; ER	NU 301C Adult Health II Clinical NU 447C Adult Health III Clinical
		ASN 2000	Gateway TC	Nursing			
		BS 1998	University of Wisconsin-Eau Claire	Psychology			
Petrick, Catherine	Adjunct Faculty	MSN 2010	Regis University	Nursing	Psychiatric/ Behavioral Health	Mental Health; Behavioral Health; Substance Abuse; Long-term Care	NU 308C Mental Health Nursing Clinical NU 309C Mental Health Nursing Clinical
		ADN 1991	Gateway TC	Nursing			
		Diploma 1983	Gateway TC	Nursing			
Rahming, Maria	Adjunct Faculty	MSN	DePaul University	Nursing	Adult Med-Surgical Nursing	Adult Med-Surgical	NU 211C Introduction to Clinical Nursing Clinical
		BS	Colorado	Business			

Name	Title	Degrees	Institution granting degree	Area of Specialty	Area of Clinical Expertise	Relevant Work Experience	Academic Teaching Responsibility
		AA	Technical University College of Lake County	Arts			NU 302C Adult Health II Clinical
Ray, Megan	Adjunct Faculty	MSN BSN	Marquette University Marquette University	Pediatric Nursing Nursing	Pediatrics and Mental Health Nursing	Mental Health and Behavior Health with focus on Pediatrics	Lab Instructor
Slowik, Delbert	Adjunct Faculty	MSN 2005 BSN 1981	University of Wisconsin-Milwaukee University of Wisconsin-Milwaukee	Family Nurse Practitioner Nursing	Psychiatric Nursing; Adult Med-Surgical Nursing	Home Health; ICU; Psychiatric Nursing; Education	NU 216C Adult Health I Clinical
Stank, Rae Ann	Adjunct Faculty	MSN 2011 BSN 2008 ADN 1991	Belin College Cardinal Stritch University Gateway Technical College	Nursing Nurse Educator Nursing Nursing	Adult Med-Surgical	Surgical; Med-Surgical; Pain Clinic	NU 447C Adult Health III/ Nursing Practicum Clinical

SECTION 5

The Kenosha Campus received Wisconsin Board of Nursing approval in September, 2013 and accreditation from CCNE in February, 2013 as part of the combined Kenosha / Brookfield program. The Kenosha campus is seeking approval for a separate program through the WBON and accreditation through CCNE. Below is a timeline of scheduled events for separating the two campuses.



Appendix 1-A

Higher Learning Commission Accreditation Status

Higher Learning Commission



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Statement of Accreditation Status

as of June 23, 2016

Herzing University

5218 E. Terrace Drive
Madison, WI 53718
(414) 271-8103
www.herzing.edu

**Previous names: Herzing College to Herzing University (2009)*

The information on this page describes the accreditation relationship between this institution and the Higher Learning Commission. General information about the Commission and the accreditation process is provided at the end of this document. In addition, links to definitions are provided for many of the terms used.

Accreditation Information

Current status: Accredited

Candidacy date(s): 10/18/2002 - 10/13/2004

Accreditation granted: 10/14/2004

Most recent reaffirmation of accreditation: 2008 - 2009

Next reaffirmation of accreditation: 2015 - 2016

Upcoming or In-Progress Reviews

05/09/2016: Comprehensive Evaluation

Most Recent History with the Commission

03/22/2016: Focused Visit Accepted

03/24/2014: Focused Visit Accepted

04/18/2011: Focused Evaluations - Mandated

08/28/2009: Comprehensive Evaluations - Approved for Continued Accreditation

10/23/2007: Focused Evaluations - Commission Mandated

General Institutional Information

<https://www.hlcommission.org/component/directory/?Action=ShowBasic&Itemid=&Instid=2838&lang=en>[6/23/2016 4:19:35 PM]

Appendix 1-B

CCNE Initial Accreditation Status Letter



ONE DUPONT CIRCLE NW
SUITE 530
WASHINGTON DC 20036-1120

202-887-6791

[WWW.AACN.NCHE.EDU/
CCNE-ACCREDITATION](http://www.aacn.nche.edu/ccne-accreditation)

November 8, 2013

Elizabeth S. Markham, PhD, RN
Director
Nursing Program
Herzing University, Kenosha & Brookfield
525 North 6th Street
Milwaukee, WI 53202

Dear Dr. Markham:

The Commission on Collegiate Nursing Education's (CCNE) Board of Commissioners acted at its meeting on October 10-12, 2013, to grant accreditation to the baccalaureate degree program in nursing at Herzing University, Kenosha & Brookfield for 5 years, extending to December 31, 2018. The accreditation action is effective as of February 4, 2013, which is the first day of the program's recent CCNE on-site evaluation. You should plan for the next on-site evaluation to take place in the spring of 2018.

At its meeting, the Board determined that the program met all four accreditation standards. The Board additionally determined that there are no compliance concerns with respect to the key elements.

As is required for all accredited programs, a Continuous Improvement Progress Report (CIPR) must be submitted at the mid-point of the accreditation term. The CIPR must address the nursing program's continued compliance with all accreditation standards. The deadline for submitting the progress report to CCNE is June 1, 2016. The Report Review Committee, and then the Board of Commissioners, will review the progress report. For more information about CIPRs, please refer to the CCNE procedures.

Please note that the aforementioned CIPR needs to address the CCNE standards that are in effect at the time of submission. In the reminder letter sent approximately five months prior to the CIPR due date, CCNE will inform the program of the specific standards to be used and will provide guidance for the preparation of the report.

A copy of the accreditation report that was sent to you earlier, along with your response to it, is being transmitted to the institution's chief executive officer as the Commission's official report to Herzing University, Kenosha & Brookfield. We hope that both the results of your self-study process and the accreditation report will be useful to the continued growth and development of the nursing program. A certificate of accreditation is forthcoming.

If a program elects to make public disclosure of a program's CCNE accreditation status, the program or institution must disclose that status accurately. Either of the following statements may be used for disclosure of the accreditation status to the public:

The (baccalaureate/master's/DNP program) at (institution) is accredited by the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, DC 20036, 202-887-6791.

The (baccalaureate/master's/DNP program) at (institution) is accredited by the Commission on Collegiate Nursing Education (<http://www.aacn.nche.edu/ccne-accreditation>).

*Serving the Public Interest
Through Quality Accreditation*

Appendix 1-C

Wisconsin Board of Nursing Initial Approval Letter



STATE OF WISCONSIN
Department of Safety and Professional Services
1400 E Washington Ave.
Madison WI 53703

Governor Scott Walker Secretary Dave Ross

Mail to:
PO Box 8935
Madison WI 53708-8935

Email: dsps@wisconsin.gov
Web: <http://dsps.wi.gov>

Voice: 608-266-2112 • FAX: 608-266-2602 • TTY: 608-267-2416

September 24, 2013

Elizabeth Markham, PHD, RN
Associate Vice President of Academics for Nursing
Herzing University – Brookfield/Kenosha
555 E. Executive Drive
Brookfield, WI 53005
emarkham@herzing.edu

Re: Board of Nursing Approval of Herzing University-Brookfield/Kenosha Bachelor of Science in Nursing Program

Dear Dr. Markham:

At the Wisconsin Board of Nursing meeting on September 12, 2013, the Board reviewed the Herzing University – Brookfield/Kenosha Bachelor of Science in Nursing Program self-evaluation report for initial approval and the NCLEX score report.

The Board moved to approve Herzing University – Brookfield/Kenosha's Bachelor of Science in Nursing program; the motion passed.

Cordially yours,

Jill M. Remy
Program Manager
On Behalf of the Board of Nursing
Education and Examinations Office
Department of Safety and Professional Services
1400 E. Washington Avenue, P.O. Box 8935
Madison, WI 53708-8935
jill.remy@wisconsin.gov



College of Menominee Nation

September 1, 2016

State of WI Department of Safety & Professional Services
P.O. Box 8935
Madison, WI 53708-8935

To: Wisconsin State Board of Nursing

This letter is to inform the Wisconsin State Board of Nursing of **Inactivation of our Nursing Program** at the College of Menominee Nation (CMN). Due to the high cost of a nursing program and financial concerns, the CMN Board of Trustees made a decision to close all nursing programs including the Practical Nursing Diploma (PN) Program and the Associate Degree Nursing (ADN) Program. The current plans are to continue the progression of enrolled nursing students and work towards program completion for all these students by December 2016. Our program will be inactivated by December 2016.

- **The date of intended closure.**

Our program will be inactivated December 16, 2016. We will not offer any PN or ADN nursing courses after that date. Any courses taken at Northeast Wisconsin Technical College or Fox Valley Technical College in spring 2017 will be transferred back to CMN and the nursing students would graduate at CMN in May 2017.

- **Reason for the closure.**

Due to the high cost of a nursing program and financial concerns, the CMN Board of Trustees made a decision to close all nursing programs including the Practical Nursing Diploma Program and the Associate Degree Nursing Program (See attachment #1).

- **Place for students who have not completed their nursing education.**

In January 2016 we had 15 students enrolled in the CMN ADN program. At the time that CMN announced the plan to inactivate the Associate Degree of Nursing Program, the CMN Nursing Program had 13 active students. Of those students, 11 are continuing at CMN this fall and should graduate with their ADN in December 2016. Student #12 is continuing her education in January 2017 at Fox Valley Technical College (FVTC) in Appleton Wisconsin, from which she obtained her LPN degree. Student #13 is continuing at Northeast Wisconsin Technical College (NWTC) in Green Bay Wisconsin. Student #14 was a transfer from NWTC, having completed 3 of the 4 courses in 3rd semester. She (#14) failed a four week course at the beginning of the spring 2016 semester and then dropped out of her other course approximately two weeks later. She is currently talking to the Associate Dean at NWTC about continuing her education there and has been in touch with other colleges out in California. Student #15 started in the CMN Bridge-ADN Program in spring 2013 but did not pass

Main Campus

N172 State Hwy 47-55
P.O. Box 1179
Keshena, WI 54135

Phone

715.799.5600
800.567.2344

Green Bay/Oneida Campus

2733 S. Ridge Road
Green Bay, WI 54304

Phone

920.965.0070
800.567.2344

Web

www.menominee.edu

one of the four course she was taking. She repeated that course in fall 2013 and spring 2014 but dropped out both semesters. After being inactive for 1 ½ years, this student (#15) came back to CMN in spring 2016 and was enrolled in this same theory course she was unsuccessful at in the past. She failed to attend any classes through-out the semester. This student has the opportunity to apply for the bridge program at NWTC or FVTC. If any of our 11 continuing students fail to pass a course in the fall 2016 semester, NWTC and FVTC have agreed in writing to assist us in placing students in the equivalent course January 2017. If the students are successful, the CMN student will transfer those credits back to CMN and graduate from CMN May 2017. (See attachment #2 and attachment # 3).

In January 2016 CMN had 24 students enrolled in the CMN Practical Nursing Diploma Program. Thirteen of those students (student's #1-13) are currently enrolled in the fall 2016 semester and should graduate in December 2016. Seven students (#14-20) were part-time students. The CMN Nursing Department offered to hold courses through the summer of 2016 to get the part-time students ready for full-time status in fall 2016. Only one of the part-time students were able to take the summer courses so we were unable to offer PN courses. Student # 14 was in her first PN course and withdrew from her spring 2016 course by mid-term and would not have been able to graduate from the CMN PN program. She has the opportunity to apply to PN programs at NWTC or FVTC. Student # 15 had transferred from NWTC's PN program and had completed PN courses at NWTC before transferring to CMN. She has been in contact with NWTC and is planning on attending NWTC in January 2017. Student # 16 transferred to NWTC and is taking general courses this fall and is on the waiting list for NWTC's ADN program. Student #17 took maternity leave late summer and throughout the fall semester. She plans to transfer to NWTC in spring 2017. Student's # 18 and 19 dropped summer courses in late May and dropped out of the CMN Nursing Program at that time. These students (#18 & 19) plan to move out of the state of Wisconsin and plan to continue their education in the state of Florida. They both were made aware that the courses taken so far may not transfer to other nursing colleges. Student #20 was enrolled in her first two courses in the PN program in spring 2016. She (#20) never attended one of the courses and stopped attending the other course late in the semester. She (#20) did not finish the course and would not be able to graduate from CMN. She has the opportunity to apply to NWTC or FVTC. Students #21 through #24 graduated in May 2016.

- **Ensure that the school of nursing is maintained, including retention of adequate number of faculty and approved curriculum, until the last student is transferred or graduates from the school of nursing.**

CMN has 13 PN students taking up to four nursing courses in the second and final semester of the CMN PN program this fall. CMN has 11 ADN students taking up to three nursing courses in the fourth and final semester of the CMN ADN program this



College of Menominee Nation

fall. The CMN nursing department has one full-time faculty and three adjunct faculty to teach the nine courses being offered for the fall 2016 semester. All nursing faculty hold a MSN and no faculty exceptions are needed or were applied for (see attachment # 4). The CMN nursing curriculum was originally approved by the Wisconsin State Board of Nursing in 2008 and 2009. The last CMN In-State Nursing School Self-evaluation Report for Continuation of Approval was completed 4/6/2016 (see attachment # 5). The last ACEN site visit was February, 2015. CMN is in compliance with Standard 4 (Curriculum) according to the ACEN site visitors' final report. The ACEN summary of Standard 4 listed CMN's Curriculum strength as "exceptional integration of cultural, ethnic, and socially diverse concepts, particularly in relation to the Native American culture." The area needing development is "ensure the length of time and the credit hours required for program completion are consistent with state and national standards and best practices." CMN's ADN program received Continued Accreditation with Conditions for Standard 6 only. A follow-up report was to be submitted to ACEN in October 2017. Notification was emailed to Dan Williams on 8/10/2015.

- **Name and address of the educational institution or other organization that will be responsible for secure storage and access to academic records and transcripts for 50 years.**

College of Menominee Nation
P.O. Box 1179
N172 State Highway 47/55
Keshena, Wisconsin 54135
715-799-5600

- **Credentials and Contact Information of the Nurse Administrator**

Nursing Administrator: Lori Kroenke, MSN, RN
Email: lkroenke@menominee.edu
Phone: (715) 799-6226 ext. 3269

- **Copies of notification sent to students and other constituents**

The decision to put the Nursing Program into latency/inactivation was made on 4-14-2016 (attachment #1). The CMN nursing students were personally informed of this decision on Tuesday 4-26-16 in their classroom. The Dean of Nursing and Chief Academic Officer hand delivered a letter again informing students of this decision and their options to continue at CMN and graduate in their current nursing program (see attachment #6). A formal announcement was sent college-wide, 4-26-2016, to all CMN students, faculty and staff via e-mail (See attachment #7) Notification to our vendors went out June 30, 2016 (see attachment #8).

Main Campus

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800.567.2344

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Green Bay, WI 54304

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800.567.2344

Web

www.menominee.edu

All questions and correspondences related to the inactivation of the nursing program may be directed to Lori Kroenke, phone: 715-799-6226 or 1-800-567-2344, ext. 3269, email at lkroenke@menominee.edu

If you need further information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Diana Morris". The signature is fluid and cursive, with a large initial "D" and "M".

Dr. Diana Morris
Chief Academic Officer
Phone: (715) 799-6226 ext. 3019
Email: dmorris@menominee.edu

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: October 13, 2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Sheryl Krause verbal update as to the final report of the NCSBN Education Trends Committee -Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed:			