



BOARD OF NURSING

Room 121A, 1400 East Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
March 10, 2016

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

8:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-4)**
- B. Approval of the Minutes of February 11, 2016 (5-8)**
- C. 8:00 A.M.: Public Hearing on Clearinghouse Rule 16-020 Relating to Advanced Practice Nurse Prescribers (9)**
 - 1) Review and Respond to Clearinghouse Report and Public Hearing Comments
- D. Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) Update on Legislation and Pending or Possible Rulemaking Projects
- E. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Paul Abegglen – 7/1/2019
 - b. Jodi Johnson – 7/1/2019
 - c. Maria Joseph – 7/1/2013
 - d. Sheryl Krause – 7/1/ 2018
 - e. Jeffrey Miller – 7/1/2016 (*Reappointed, not yet confirmed*)
 - f. Peter Kallio – 7/1/ 2018
 - g. Lillian Nolan – 7/1/2019
 - h. Luann Skarlupka – 7/1/2017
 - i. Cheryl Streeter – 7/1/2017
- F. Education and Examination Matters– Discussion and Consideration**
 - 1) Lakeshore Technical College – Request for Authorization to Plan a School of Nursing **(10-18)**
 - 2) George Williams College of Aurora University - Request for Authorization to Plan a School of Nursing **(19-49)**
 - 3) NCLEX Pass Rates of Board Approved RN and PN Schools **(50-56)**

- G. **Speaking Engagement(s), Travel, or Public Relations Request(s) – Discussion and Consideration**
1) Report from Wisconsin Nurses Association (WNA) Annual Nurses Day at the Capitol – March 8, 2016

H. **2016 Board Review of Website Position Statements – Discussion and Consideration (57-58)**

I. Discussion and Consideration of Items Received After Preparation of the Agenda

- 1) Introductions, Announcements, and Recognition
- 2) Election of Board Officers
- 3) Appointment of Board Liaison(s)
- 4) Informational Item(s)
- 5) Division of Legal Services and Compliance Matters
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislation / Administrative Rule Matters
- 10) Liaison Report(s)
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Final Decision and Order(s)
- 14) Speaking Engagement(s), Travel, or Public Relations Request(s)

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. **Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Attorney Amanda Florek**
 - a. *Administrative Warnings*
 1. 15 NUR 668 (K.H.) **(59-60)**
 2. 15 NUR 692 (D.S.L.) **(61-62)**
 3. 15 NUR 692 (P.A.B.) **(63-64)**
 4. 16 NUR 018 (J.M.S.) **(65-66)**
 - b. *Proposed Stipulations, Final Decisions and Orders*
 1. 15 NUR 325 (T.L.H.) **(67-75)**
 2. 15 NUR 346 (K.A.K.) **(76-82)**
 3. 15 NUR 471 (C.M.A.) **(83-92)**
 4. 15 NUR 576 (D.L.C.J.) **(93-98)**
 5. 15 NUR 588 (J.J.V.) **(99-110)**
 6. 15 NUR 594 (N.K.D.) **(111-116)**
- 2) **Attorney Kim Kluck**
 - a. *Administrative Warnings*
 1. 15 NUR 612 (D.W.R.) **(117-118)**

b. Proposed Stipulations, Final Decisions and Orders

1. 14 NUR 682 (B.K.B.) **(119-128)**
2. 15 NUR 199 (L.M.V.) **(129-135)**
3. 15 NUR 493 (C.R.C.) **(136-141)**
4. 15 NUR 532 (H.P.G.) **(142-148)**
5. 15 NUR 694 (A.S.F.) **(149-154)**
6. 16 NUR 027 (L.A.J.) **(155-161)**
7. 16 NUR 066 (P.A.S.) **(162-167)**

3) **Case Closures**

4) **Monitoring (168-382)**

- a. Erik Costea, R.N – Requesting Reduction in Drug and Alcohol Screens **(170-182)**
- b. Denise Denton, R.N. – Requesting Full Licensure **(183-204)**
- c. Annette Malcomson, R.N. – Requesting Access to Controlled Substances **(205-224)**
- d. Brenda Pecor, L.P.N. – Requesting Reduction in AA/NA Meetings and Drug and Alcohol Screens **(225-243)**
- e. Barbara Philips, L.P.N. – Requesting Termination of Suspension of Right to Renew **(244-281)**
- f. Cheryl Smokowicz Salceda – Requesting Full Licensure **(282-315)**
- g. Robin Staver, R.N. – Requesting Reduction in Drug and Alcohol Screens **(316-340)**
- h. James Whelan, R.N. – Requesting Full Licensure **(341-360)**
- i. Julie Wilcox, R.N. – Requesting Modifications to Practice Limitations **(361-382)**

L. Deliberation on Credentialing Matters

M. **Deliberation on Final Decision(s) and Order(s) in the Matter of Disciplinary Proceedings Against:**

- 1) Kelly L. Kowalkowski, R.N., Respondent (DHA case # SPS-15-0093)(DLSC case # 14 NUR 385 and 14 NUR 564) and Objections **(383-398)**

N. Deliberation of Items Received After Preparation of the Agenda

- 1) Professional Assistance Procedure (PAP) Matters
- 2) Division of Legal Services and Compliance Matters
- 3) Monitoring Matters
- 4) Credentialing Matters
- 5) Education and Examination Matters
- 6) Administrative Warnings
- 7) Review of Administrative Warnings
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Final Decisions and Orders
- 10) Orders Fixing Costs/Matters Related to Costs
- 11) Petitions for Summary Suspension
- 12) Petitions for Designation of Hearing Examiner
- 13) Petitions for Re-hearings
- 14) Appearances from Requests Received or Renewed
- 15) Motions

O. Consult with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

P. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration

1) Articles for the May Newsletter (399)

Q. Board Strategic Planning and its Mission, Vision, and Values – Discussion and Consideration

ADJOURNMENT

The next scheduled meeting is April 14, 2016.

**BOARD OF NURSING
MEETING MINUTES
FEBRUARY 11, 2016**

PRESENT: Paul Abegglen, Jodi Johnson, Maria Joseph, Peter Kallio, Sheryl Krause, Jeffrey Miller, Lillian Nolan, Luann Skarlupka, Cheryl Streeter

STAFF: Dan Williams, Executive Director; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Jeffrey Miller called the meeting to order at 8:31 a.m. A quorum of nine (9) members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- *Under Item J.4) Monitoring: Remove Item “d. Delores Moyer, R.N. – Request for Full Licensure or Removal of Permanent Limitation”*

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 14, 2016

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to approve the minutes of January 14, 2016 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Update on Legislation and Pending or Possible Rulemaking Projects

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to request DSPS staff draft a Scope Statement amending N 1 relating to Approval of Schools of Nursing. Motion carried unanimously.

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to request DSPS staff draft a Scope Statement amending N 2 relating to Applications. Motion carried unanimously.

2016 BOARD REVIEW OF WEBSITE POSITION STATEMENTS

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to remove Board of Nursing Position Statement “How do I Know if a Given Function is Within my Scope of Practice as an RN/LPN ?” and the associated “Scope of Practice Decision Tree: Guidelines for RN and LPN Practice” document from the DSPS website. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Jeffrey Miller, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jodi Johnson-yes; Maria Joseph-yes; Peter Kallio-yes; Sheryl Krause-yes; Jeffrey Miller-yes; Lillian Nolan-yes; Luann Skarlupka-yes; and Cheryl Streeter-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:31 a.m.

RECONVENE TO OPEN SESSION

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 11:41 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Attorney Amanda Florek

Administrative Warnings

15 NUR 604 – K.L.H.

MOTION: Paul Abegglen moved, seconded by Sheryl Krause, to issue an Administrative Warning in the matter of 15 NUR 604 (K.L.H.). Motion carried unanimously.

15 NUR 695 – C.A.W.

MOTION: Paul Abegglen moved, seconded by Sheryl Krause, to issue an Administrative Warning in the matter of 15 NUR 695 (C.A.W.). Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Cheryl Streeter moved, seconded by Jodi Johnson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 NUR 383 (R.E.M.)
2. 15 NUR 260 (M.L.O.)
3. 15 NUR 316 (L.H.)

Motion carried unanimously.

Administrative Warnings

15 NUR 619 – J.M.B.

MOTION: Paul Abegglen moved, seconded by Maria Joseph, to issue an Administrative Warning in the matter of 15 NUR 619 (J.M.B.). Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 NUR 551 (P.S.C.)
2. 15 NUR 234 (D.M.S.)
3. 15 NUR 300 (T.L.T.)

Motion carried unanimously.

MOTION: Sheryl Krause moved, seconded by Lillian Nolan, to **reject** the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Hannah P. Grover, DLSC case number 15 NUR532. Motion carried unanimously.

Case Closures

MOTION: Paul Abegglen moved, seconded by Cheryl Streeter, to close the DLSC cases for the reasons outlined below:

1. 15 NUR 529 – No Violation
2. 15 NUR 006 – Prosecutorial Discretion (P6)
3. 15 NUR 541 – Prosecutorial Discretion (P2)
4. 15 NUR 709 – Prosecutorial Discretion (P7)
5. 15 NUR 690 – Insufficient Evidence
6. 16 NUR 029 – Lack of Jurisdiction (L2)
7. 15 NUR 676 – Prosecutorial Discretion (P2)
8. 15 NUR 012 – Insufficient Evidence
9. 15 NUR 342 - Insufficient Evidence
10. 15 NUR 602 – Prosecutorial Discretion (P7)
11. 15 NUR 635 – Prosecutorial Discretion (P7)
12. 15 NUR 465 – Prosecutorial Discretion (P3)

Motion carried unanimously.

Monitoring

Melissa Bloechl, R.N. – Review of Mental Health Assessment

MOTION: Lillian Nolan moved, seconded by Peter Kallio, that Melissa Bloechl, R.N. shall continue treatment as recommended by her treater, Kathryn Peterson, L.P.C. The treater shall submit quarterly reports as directed by the Department Monitor. The Respondent shall not discontinue treatment without written support from her treater and approval from the Board or the Board’s designee. Motion carried unanimously.

Heidi Hargis, R.N. – Request for Monitoring Interruption

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to deny the request of Heidi Hargis, R.N. for a monitoring interruption. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Order (07/11/2013). Motion carried unanimously.

Amanda Kautza, R.N. – Request for Modifications

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to grant the request of Amanda Kautza, R.N. for termination of direct supervision and access to controlled substances. Motion carried unanimously.

CREDENTIALING MATTERS

Philip Jacobs – Termination Review

MOTION: Paul Abegglen moved, seconded by Lillian Nolan, to deny the Registered Nurse application of Philip Jacobs. **Reason for Denial:** Denial of full licensure per Wis. Stat. § 441.07(1g)(d) and Wis. Admin. Code § N 7.03(6). Motion carried unanimously.

ORDER(S) FIXING COSTS

Shawna J. Ruff, R.N., Respondent (ORDER0004439)(DHA case # SPS-15-0050)(DLSC case # 13 NUR 675)

MOTION: Paul Abegglen moved, seconded by Cheryl Streeter, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Shawna J. Ruff, R.N., Respondent (ORDER0004439)(DHA case # SPS-15-0050)(DLSC case # 13 NUR 675). Motion carried unanimously.

BOARD STRATEGIC PLANNING AND ITS MISSION, VISION, AND VALUES

MOTION: Cheryl Streeter moved, seconded by Paul Abegglen, to cancel the August 11, 2016 meeting. Motion carried unanimously.

ADJOURNMENT

MOTION: Cheryl Streeter moved, seconded by Luann Skarlupka, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:14 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 29 February 2016 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 10 March 2016	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Public Hearing on Clearinghouse Rule 16-020 relating to advanced practice nurse prescribers. Review and respond to Clearinghouse Report and Public Hearing comments	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Hold Public Hearing at 8:00 a.m. Discuss any public hearing comments. Review, discuss and respond to any Clearinghouse comments.			
11) Authorization			
<i>Sharon Henes</i>		<i>29 February 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

APPLICATION FOR AUTHORIZATION TO PLAN A SCHOOL OF NURSING

Wis. Admin. Code Chapter N 1.03 requires an institution planning to establish and conduct a school of nursing for professional nursing or practical nursing to submit an application including all of the following to the Board:

- (1) Name and address of controlling institution and evidence of accreditation status of controlling institution.
- (2) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
- (3) Evidence of the availability of sufficient clinical facilities and resources.
- (4) Plans to recruit and employ a qualified educational administrator and qualified faculty.
- (5) Proposed timeline for planning and implementing the school and intended date of entry of the first class.

The Board shall make a decision on the application within two months of receipt of the completed application and will notify the controlling institution of the action taken on the application.

To apply, please submit the following to dspsexaminationsoffice@wisconsin.gov:

- (1) This completed and signed application form.
- (2) A written proposal addressing the five items above.

Institution applying for authorization to plan a nursing school:

Name of School: Lakeshore Technical College

Address: 1290 North Avenue

Cleveland, WI 53015

Nursing Program(s) (ADN, BSN, Other): Practical Nursing

Kathleen Calabresa
Name of School Representative Submitting Proposal

Kathleen Calabresa
Signature

(920) 693-1860
Telephone Number

Associate Dean of Nursing
Title

Feb 17, 2016
Date

Kathleen.calabresa@gotoltc.edu
Email Address

#1. Name and address of controlling institution and evidence of accreditation

Lakeshore Technical College
1290 North Avenue
Cleveland, WI 53015-1414

Regional/institutional accreditors and status:
Higher Learning Commission of the North Central Association of Colleges and Schools,
Fully accredited 2014-2015 (see appendix)

#2. Statement of intent to establish a school of nursing

Lakeshore Technical College is submitting this application to the WI Board of Nursing requesting authorization to plan a stand-alone Practical Nurse Technical Diploma program. If approved, LTC would adopt the Wisconsin Technical College System (WTCS) Practical Nursing 31-543-1 Technical Diploma program curriculum in an evening, part-time format with face-to-face delivery of instruction. Historically, the students who completed the PN-NCLEX after completing the first year of the ADN program at LTC have been very successful.

Lakeshore Technical College PN-NCLEX Pass Rates							
	National Pass Rate	Apr-Sep 2015	Oct-Mar 2015	Apr-Sept 2014	Oct-Mar 2014	Apr-Sept 2013	Oct-March 2013
% Passed	86%	92%	94%	97%	89%	100%	100%

Name of the current educational unit in nursing at Lakeshore Technical College (LTC):
Associate of Applied Science in Nursing (ADN)
Registered Nurse
ADN accreditation status: Full accreditation through Accreditation Commission for Nursing (ACEN), 2012. Next accreditation visit fall 2019.

Name of the proposed education unit in nursing at LTC
Technical Degree in Practical Nursing (PN)
Licensed Practical Nurse

Currently, LTC offers a 1 +1 registered nursing program - via the WTCS statewide Nursing-Associate Degree 10-543-10 curriculum. Students pursuing this program can, upon successful completion of first year curriculum, pass the PN National Council Licensure Examination (NCLEX) exam and job-out as an LPN. However, these students do not have the credentials of graduating from an accredited PN program which may hinder their employment as a LPN outside of Wisconsin borders.

The addition of the stand-alone program would provide opportunity to people that struggle with the rigor of the admission requirements and curriculum of the Associate Degree in the registered nursing program. It would better prepare the PN graduate for entry-level LPN employment in long-term care settings. The concept of a stand-alone Practical nursing program has been well received by our community long-term care healthcare partners who have provided verbal and written support of this endeavor (see attached letters of support). They expressed a need for an increased number of PN graduates to care for the aging population and they also committed to affiliating with LTC for clinical placement for our students.

#3. Evidence of the availability of sufficient clinical facilities and resources

Because the PN nursing program is planned to be delivered on the evening shift, there is not a conflict in clinical agency or organizational facilities or resources. Sufficient classroom and clinical skills lab space would be available at LTC since the ADN program is delivered primarily on the day shift. There would be availability for classroom space as well as space in the skills and the simulation labs. Community healthcare partners have confirmed that evening placement for a cohort of 16 students could be easily accommodated. Community advisory representatives from each long-term care organization stated that they would willingly accept PN students at their clinical sites. The College has committed to financial support of this program and the potential addition of this program has been identified in the College's strategic plan.

#4. Plans to recruit administrator and qualified faculty

The ADN nursing program has an administrator in place who was approved by the WI Board of Nursing. This person will assume responsibility of the PN Technical Program if this program is approved.

Kathleen Calabresa, MSN, RN
Associate Dean of Nursing
Phone: (920) 693-1860
Fax: (920)-693-8955
Email: kathleen.calabresa@gotoltc.edu

State Board of Nursing approval status for Associate Degree in Nursing program:
State of Wisconsin Department of Regulation and Licensing Board of Nursing
Full approval since 1978
Most recent Nursing program curriculum approval in 2004.

The PN program would need 1.5 nursing faculty FTE to implement instruction for a cohort of 16 PN students. If the LTC nursing program received authorization to plan a school of nursing, recruitment and hiring for qualified faculty would be coordinated with the Human Resource department and the nursing program administrator.

#5. Proposed Timeline

The admission of the first cohort of 16 students into the nursing courses would be projected for summer 2017. The timeline for planning and implementing of the PN program would begin as soon as the school is authorized to plan a school of nursing. Timeline is as follows:

May 2016

- Communication to parties of interest to plan program
- Develop PN nursing program sheet
- Develop course schedules
- Create faculty job descriptions
- Request to WI DSPS for authorization to admit students

Summer 2016

- Marketing of program to community
- Recruit nursing faculty
- Recruit PN nursing students
- Candidacy request for ACEN accreditation

Fall 2016-Spring 2017

- Offering general education courses with academic support
- Developing below-the-line nursing curriculum learning activities and assessments
- Obtain written affiliation agreements with clinical agencies

Summer 2017

- Admit first cohort to PN nursing courses

Spring 2018

- Graduate first PN nursing cohort
- Site visit for accreditation through Accreditation Commission for Nursing (ACEN)



Lakeshore Technical College

Institution and Contact Information

Institution ID: 1859
 Institution Name: Lakeshore Technical College
 Institution Address: 1290 North Avenue, Cleveland, WI 53015
 Phone: (920) 693-1000
 Web Page: www.gotoltc.edu

Accreditation Liaison Officer (ALO) : Karla Zahn (karla.zahn@gotoltc.edu)
 Chief Academic Officer (CAO) : Barbara Dodge (barb.dodge@gotoltc.edu)
 Chief Executive Officer (CEO) : Michael Lanser (michael.lanser@gotoltc.edu)
 Chief Financial Officer (CFO) : Cindy Dross (lucinda.dross@gotoltc.edu)
 Data Update Coordinator : Cheryl Terp (cheryl.terp@gotoltc.edu)

Accreditation Status

Accreditation Status: Accredited
 Accredited 04/13/1977 -
 Candidate 07/20/1973 - 04/12/1977
 Nature of Institution
 Control: Public
 Degrees Awarded: Associates

Reaffirmation of Accreditation

Year of Last Reaffirmation of Accreditation: 2014 - 2015
 Year of Next Reaffirmation of Accreditation: 2024 - 2025

Accreditation Liaison Jeffrey Rosen

Sheboygan Progressive
CARE CENTER

November 25, 2015

Mandy Lawton RN
Education and Training Director
Sheboygan Progressive Care Center
1902 Mead Avenue
Sheboygan, WI 53081

Dear Kathy,

This letter is my declaration of support for the Stand-Alone Practical Nursing program at Lakeshore Technical College. As a member of the management team at a skilled nursing facility local to the LTC district, I am pleased to say we have employed many nurses that were products of both your PN and ADN programs. As an employer in the fields of short-term rehabilitation and long-term care, we are consistently satisfied with the quality of the nurses educated through your nursing programs. LTC graduates come well-equipped with the skills and training needed specifically for the long-term care setting.

The Practical Nursing field is important to the long-term care setting in this region, and we project that this need will continue to grow as we endeavor to meet the healthcare needs of our aging populations. In addition, this program will offer a career pathway for our current employees and provide opportunities for advancement in the health care field.

As an employer in the LTC region I gladly support this new initiative, and look forward to hiring the LTC graduates with the skill set the Stand-Alone Practical Nursing program will create.

Sincerely,



Mandy Lawton RN



1902 Mead Avenue, Sheboygan, WI 53081
Tel: 920.458.8333 Fax: 920.458.3346
www.sheboyganprogskillednursing.com

November 23, 2015

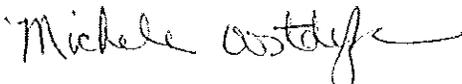
Ms. Kathleen Cullen
Provost and Vice President of Student Success
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

Dear Kathy,

This letter is my declaration of support for the Stand-Alone Practical Nursing program as a local in the LTC district. I am pleased to provide my full support for this new program offer. The Practical Nursing field is an important one in our region and for our organization. As an employer, we are seeking well-prepared individuals to join our organization. We currently have several openings for Practical Nurses within our full continuum of care. I am excited to see that this program will be specific to provide the PN students with the skills and training needed specifically for the long-term setting. We project that we will need additional career practical nurses in long-term care facilities to meet the healthcare needs of our aging populations. We have found that we need to have nurses in our Assisted Living environments as well, as the acuity of these residents continues to climb. In addition, this program will offer a career pathway for our current employees and provide opportunities for advancement in the healthcare careers.

As an employer in the LTC region I would support this new initiative and look forward to hiring the LTC graduates with the skill set the Stand-Alone Practical Nursing program will create. I appreciate the ability to voice how critical it is to work hand in hand with LTC to make this possible.

Sincerely,



Michele Oostdyk, RN, BSN, MS NHA
Administrator/Director of Clinical Services
Pine Haven Christian Communities



Shady Lane, Inc.

1235 South 24th Street
Manitowoc, WI 54220
Phone: (920) 682-8254
Fax: (920) 682-8315
www.shadylaneinc.com

11/23/2015

REHAB AT
Shady Lane
REHABILITATION CENTER
Therapy Services provided by
Holy Family Memorial

Laurel Grove
ASSISTED LIVING CENTER

Shady Lane
NURSING CARE CENTER

Mrs. Deanne Weier
RN/DON
Shady Lane Nursing Care Center
1235 South 24th St.
Manitowoc, WI 54220

Dear Kathy,

This letter is my declaration of support for the Stand-Alone Practical Nursing program as a local in the LTC district. I am pleased to provide my full support for this new program offer. The Practical Nursing field is an important one in our region and for our organization. As an employer, we are seeking well-prepared individuals to join our organization. I am excited to see that this program will be specific to provide the PN students with the skills and training needed specifically for the long-term setting. We project that we will need additional career practical nurses in long-term care facilities to meet the healthcare needs of our aging populations. As a facility with multiple levels of care, we also see a need for PN's in our Assisted Living Facility. With the increase in numbers of facilities in general and a need for this type of living environment for our aging population, we anticipate the need for PN's increasing as well. In addition, this program will offer a career pathway for our current employees and provide opportunities for advancement in the healthcare careers.

As an employer in the LTC region I would support this new initiative and look forward to hiring the LTC graduates with the skill set the Stand-Alone Practical Nursing program will create.

Sincerely,

Deanne Weier RN/DON
Shady Lane Inc.



November 1, 2015

Ms. Kathleen Cullen
Provost and Vice President of Student Success
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

Dear Kathy:

This letter is my declaration of support for the Stand-Along Practical Nursing program as a local employer in the Lakeshore Technical College (LTC) district. I am pleased to provide my full support for this new program offer. The Practical Nursing field is an important one in our region and for our organization as a skilled nursing facility. As an employer, we are seeking well-prepared individuals to join our organization to provide much needed care to elderly in our community. I am excited to see that this program will be designed to provide the PN students with the skills and training needed specifically for the long term care setting. We project that we will need additional career practical nurses in long term care facilities to meet the healthcare needs of our aging population. In addition, this program will offer a career pathway for our current employees and provide opportunities for advancement into other healthcare careers.

As an employer in the LTC region, I fully support this new initiative and look forward to hiring the LTC graduates with the skill set that the Stand-Along Practical Nursing program will provide to these individuals.

Sincerely,

A handwritten signature in black ink that reads "Joyce Greenwood-Aerts". The signature is written in a cursive, flowing style.

Joyce Greenwood-Aerts
Director of Human Resources
Felician Village, Manitowoc, WI

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

BOARD OF NURSING

APPLICATION FOR AUTHORIZATION TO PLAN A SCHOOL OF NURSING

Wis. Admin. Code Chapter N 1.03 requires an institution planning to establish and conduct a school of nursing for professional nursing or practical nursing to submit an application including all of the following to the Board:

- (1) Name and address of controlling institution and evidence of accreditation status of controlling institution.
- (2) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
- (3) Evidence of the availability of sufficient clinical facilities and resources.
- (4) Plans to recruit and employ a qualified educational administrator and qualified faculty.
- (5) Proposed timeline for planning and implementing the school and intended date of entry of the first class.

The Board shall make a decision on the application within two months of receipt of the completed application and will notify the controlling institution of the action taken on the application.

To apply, please submit the following to dspsexaminationoffice@wisconsin.gov:

- (1) This completed and signed application form.
- (2) A written proposal addressing the five items above.

Institution applying for authorization to plan a nursing school:

Name of School: George Williams College of Aurora University

Address: 350 Constance Blvd.; P.O. Box 210

Williams Bay, WI 53191

Nursing Program(s) (ADN, BSN, Other): BSN

Brenda Shostrom, Ph.D., RN
Name of School Representative Submitting Proposal

Brenda Shostrom
Signature

630.844.5135
Telephone Number

Executive Director

Title

2/12/16

Date

bshostrom@aurora.edu
Email Address

#3025 (8/14)
Ch. N 1.03, Wis. Admin. Code

Committed to Equal Opportunity in Employment and Licensing



February 16, 2016

TO: Wisconsin Board of Nursing
RE: Proposal to Plan a School of Nursing

Attached is our Application for Authorization to Plan a School of Nursing. We plan to offer our pre-licensure BSN education program at the George Williams College of Aurora University campus in Williams Bay, Wisconsin. The program will be offered in live, face-to-face format, at the George Williams College campus. We are dedicated to providing high quality nursing education. Aurora University School of Nursing has been engaged in RN-BSN education in the state of Wisconsin since 2006. We currently offer a pre-nursing curriculum at our Wisconsin campus, and would like to begin offering pre-licensure BSN courses in 2017.

Aurora University is accredited by the Higher Learning Commission (See Appendix A). Aurora University School of Nursing has provided nursing education programs for 35 years, with continuous national accreditation. We are currently accredited by CCNE (Appendix B) and approved by the Illinois Board of Nursing to provide both BSN and MSN education programs. The same curriculum, policies and procedures are utilized at all sites.

Dr. Brenda Shostrom serves as the Executive Director of the School of Nursing for Aurora University in both Illinois and Wisconsin, and is the Chief Nursing Executive for all of Aurora University. She is a Registered Nurse with a PhD in nursing and 20 years of experience in higher education. See resume (Appendix C). The leadership team and faculty of Aurora University will provide additional support to the development of this satellite program.

We hope to enroll our first students in nursing courses in Fall, 2017. Our goal is to begin our program with 25 – 30 students. See our time-line (Appendix D). We plan to use the same curriculum, policies and procedures that have proven successful to our BSN program at our Aurora, Illinois campus. We enjoy a high NCLEX pass rate which was 94% for 2015. We current admit approximately 170 students yearly to our Aurora, Illinois program.

We have had discussions with health care facilities in the area of our George Williams Campus, and they are enthused about having a pre-licensure BSN program in the region. Dr. Grace Peterson, retired Chief Nursing Executive from Concordia University, has been employed as a consultant from Wisconsin to assist with this process. A description of clinical resources and simulation and lab resources is attached. (See Appendix E).

We are in the process of recruiting a Chair of Nursing for our George Williams Campus, to begin as soon as possible. See the position posting attached. (See Appendix F).

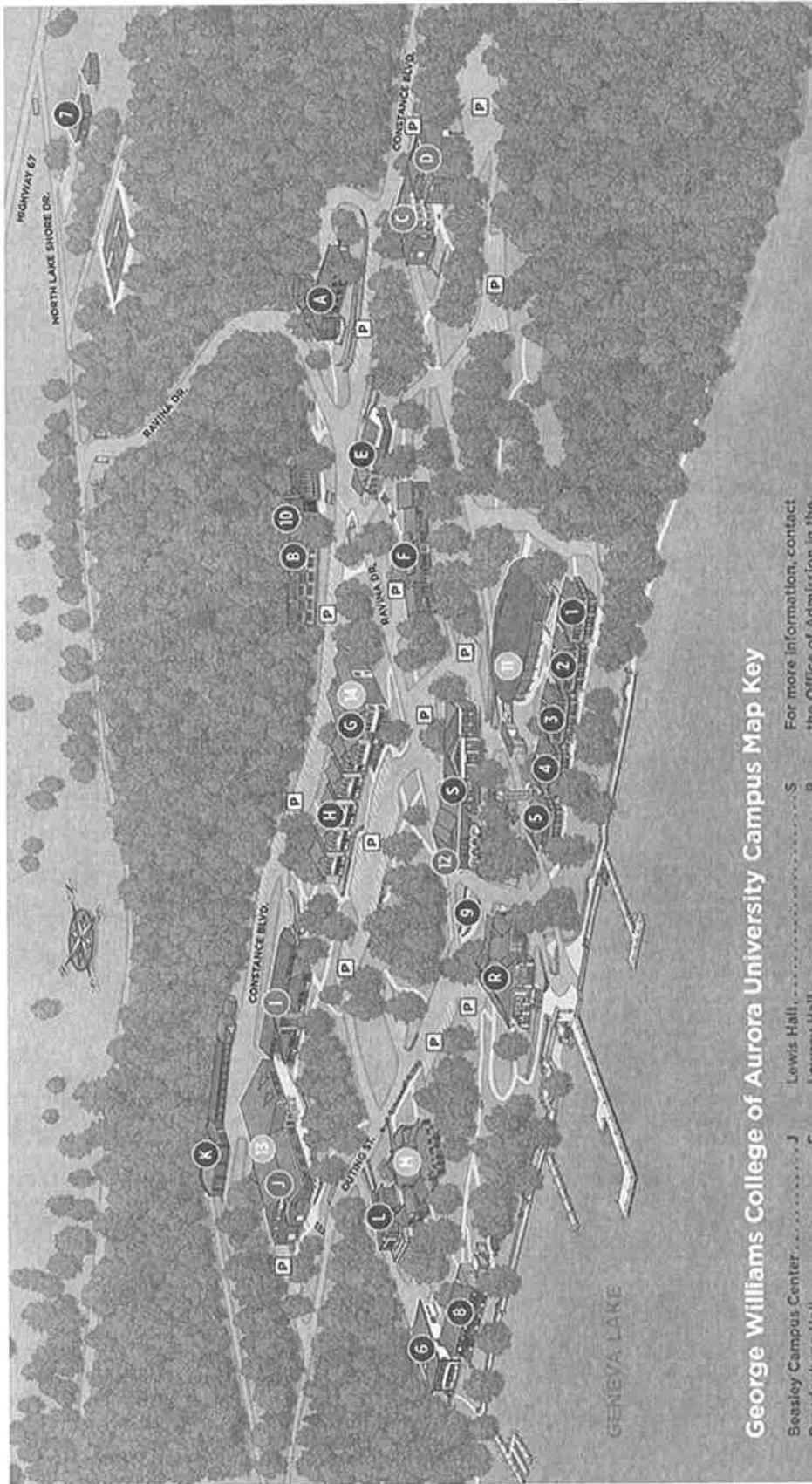
George Williams College is located on the shores of beautiful Lake Geneva. The college will offer all pre-requisite and general education courses as required for the nursing major. Student housing, food services, library services, and student success support are available on the campus.

We are hopeful that you will approve our proposal so that we can continue on our timeline for development. We look forward to providing a high quality BSN program at George Williams College of Aurora University.

Sincerely,

A handwritten signature in cursive script that reads "Brenda L. Shostrom".

Brenda L. Shostrom, RN, PhD
Executive Director, School of Nursing



George Williams College of Aurora University Campus Map Key

For more information, contact the Office of Admission in the Hamlin Welcome Center **1** at gwcadmission@aurora.edu or 262-245-8564.

- P** Parking
- Event Venue
- Residence Hall
- Dining

Sessley Campus Center	J	Lewis Hall	S
Brandenburg Hall	F	Lowrey Hall	B
Carrie Ann Room	14	Mabel Cratty Building	M
College Inn	12	Maintenance Building	K
Emery Residence Hall	I	Meyer Hall	A
Executive Dining Room	J	Oak Residence Hall	C
Ferro Pavilion	11	Research and Education Farm	7
Geneva Lake Water Safety Patrol	6	Seabury Room	13
Geneva Lake Environmental Agency	10	Steinhaus Circle	9
George Williams Memorial Room	J	Weidensall Administration Building	R
Hamlin Welcome Center	E	Winston Paul Educational Center	G
Hickory/Residence Hall	D	Winston Paul Lodge	H
Ingalls Children's Building	L		
Lakefront Cottages	1-5, 8		

GWC

George Williams College
of Aurora University

Discover what matters.
And build your life around it.
gwc.aurora.edu



May 30, 2013

President Rebecca L. Sherrick
Aurora University
347 S. Gladstone Ave.
Aurora, IL 60506-4892

Dear President Sherrick:

This letter is formal notification of the action taken concerning Aurora University by the Higher Learning Commission. At its meeting on May 20, 2013, the Institutional Actions Council (IAC) acted on the items below. This letter serves as the official record of this action, and the date of this action constitutes the effective date of your new status with the Commission.

Action. IAC continued the accreditation of Aurora University with the next Reaffirmation of Accreditation in 2022-23.

If the current Commission action includes changes to your institution's *Statement of Affiliation Status (SAS)* or *Organizational Profile (OP)*, the changes will appear in these documents on the Commission's Web site within two weeks of the date of action. The *SAS* is a summary of your institution's ongoing relationship with the Commission. The *OP* is generated from data you provided in your most recent Institutional Update.

If you have questions about these documents after viewing them, please contact Andrew C. Lootens-White. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the *Handbook of Accreditation, Third Edition*, available at <http://tinyurl.com/HLCchapter8>.

On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Sylvia Manning".

Sylvia Manning
President

CERTIFICATE OF ACCREDITATION

In accordance with its accreditation standards and procedures
COMMISSION ON COLLEGIATE NURSING EDUCATION
has accredited

Baccalaureate Degree Program in Nursing
Aurora University

*The Commission on Collegiate Nursing Education is listed by the U.S. Secretary of Education
as a nationally recognized accrediting agency.*



J. J. Butth
EXECUTIVE DIRECTOR

ONE DUPONT CIRCLE NW
SUITE 530
WASHINGTON DC 20036

February 22, 2010
EFFECTIVE DATE OF ACCREDITATION

THIS CERTIFICATE IS VALID FOR THE DURATION OF THE PERIOD OF ACCREDITATION

APPENDIX C

Brenda L. Shostrom, RN, Ph.D.

Executive Director, School of Nursing
Aurora University
Aurora, Illinois

ADDRESS

347 S. Gladstone Ave.
Aurora, IL 60506-4892
bshostrom@aurora.edu

ACADEMIC DEGREES

PhD Loyola University of Chicago (2008) in Nursing
MS University of Minnesota, Minneapolis (1995) in Nursing
BSN Washburn University (1985)

ACADEMIC POSITIONS

Executive Director of School of Nursing, Aurora University, Aurora, IL (July, 2015-present)

- Developing and leading a strategic plan for the School of Nursing with multiple sites.
- Programs include BSN, RN-BSN, and MSN.

Associate Professor and Chair, St. Ambrose University, Davenport, Iowa (July 2012 to July, 2015)

- A department with 16 full-time professors, 25 adjunct instructors, and 3 full-time staff
- MSN program, BSN program and RN-BSN program (MSN discontinued in 12/2013)
- Implemented a shared governance model for nursing faculty
- Improved policy and procedures to guide teaching practice
- Led a curriculum re-structuring with a focus on "case-based" not "place-based" nursing
- Increased enrollment from 50-60 to 80-88 (pre-licensure students), with waiting list for fall
- Increased enrollment from 12 to 25 (RN-BSN students)
- Improved student satisfaction by implementing student focused learning concepts
- Taught MSN leadership courses, introducing "Quality by Design" and "Hospital Home"
- Collaborated with a major healthcare system to create a practice/education partnership
- Achieved ongoing accreditation of nursing programs, at both the state and national levels
- Higher Learning Commission Task Force member by appointment of the President
- Alcohol and Other Drug Committee member to promote best practices for prevention
- College of Business review board member for Doctor of Business Administration candidates

Associate Professor and Chair (Tenured), Coe College, Cedar Rapids, Iowa (2008-2012)

Assistant Professor (2000-2008)

- A small Nursing Department (5 full-time faculty) within a Top 100 nationally ranked liberal arts college
- Introduced student-focused learning
- Enlisted assistance of Dr. Nancy Diekelmann to guide teaching/curriculum development
- Led and/or assisted in two curriculum restructuring endeavors
- Developed and taught courses in Nursing Leadership & Management, Mental Health, Biomedical Ethics, Developing Relationships, and multiple introductory concepts courses
- Tripled BSN enrollment
- Created a preceptor program, developing the role of preceptor-liaison for clinical partners.

- Implemented multiple policy changes
- Served on campus committees: Judicial Review Board, Petitions, Assessment, Honors Committee, Sexual Harassment, Writing Committee and multiple Search Committees

Nursing Instructor, Grace General Hospital School of Nursing, Winnipeg (1993-1996)

- A diploma program with 180 students enrolled, and 18 faculty members
- Served as student counsellor/advisor during last year of service

Clinical Instructor, University of Manitoba, College of Nursing, Winnipeg (1991-1993)

HEALTHCARE LEADERSHIP POSITIONS

Nurse Manager, Behavioral Services, Mercy Medical Center, Cedar Rapids, IA (1996-2000)

- Direct supervisor for 45 RNs, therapists and mental health technicians
- Reduced staff turnover from 50% to 17% annually
- Increased market share by 20%
- Expanded services to include outpatient mental health program, crisis access program, and psychiatric home health program
- Supervised multidisciplinary team

Transitions Facilitator, Health Sciences Centre, Winnipeg, Manitoba (July 1992 to July 1993) - Half-time concurrent position

- Plan and implement programs to reduce the emotional impact of organizational change
- Facilitate support groups and team building seminars for various departments experiencing downsizing and "bumping" due to union contracts
- Prepare and teach educational sessions re the effects of corporate change to administration and professional work groups and front-line staff
- Resource to organization related to the emotional effects of downsizing and corporate change

Coordinator of Crisis Intervention Services: Health East, St. Joseph's Hospital, St. Paul, MN, (September 1987 to August 1990)

- Proposed and developed this new department to serve as a psychiatric liaison crisis service to all departments within the Health East system of five hospitals
- Recruit and supervise staff of six psychiatric nurse specialists
- Assess and recommend interventions for persons with mental health needs
- Provide consultation to physicians and staff on Health East and the community regarding mental health issues
- Staff educator

CLINICAL PRACTICE ROLES

Psychiatric Consultation Liaison Nurse, Health Sciences Centre, Winnipeg, Manitoba (July 1992 to July 1993) –Half-time concurrent position

- Provide assessment and interventions for patients experiencing emotional distress due to health related problems
- Facilitate staff support groups for nephrology nurses
- Consultation with treatment team related to emotional issues in patients with kidney disease
- Participate in ethics discussions regarding transplantation and dialysis
- Provide ongoing counseling for patients experience emotional distress related to their illness

Staff Nurse Psychiatry Float Pool, Health Sciences Centre, Winnipeg Manitoba (July 1991 to July 1992)

- Provide direct patient care and unit support on five psychiatry units, including: Forensic Psychiatry, Chemical Withdrawal, Affective Disorders, Eating Disorders, and General Psychiatry
- Operate Health Maintenance Clinics in Outpatient Psychiatry for forensic and chronically mentally ill clients

Crisis Intervention Nurse, Health East, St. Joseph's Hospital, St. Paul, MN (1987-1990)

- Assess clients with mental health and substance abuse issues and recommend treatment
- Consultation to Emergency Departments within Health East
- Telephone triage and crisis counselling

Staff Nurse, Health East, Mounds Park Hospital, St. Paul, Minnesota (October 1985 to September 1987)

- Psychiatric staff nursing on adult locked and open units and adolescent unit. Facilitated groups and provided some outpatient counseling

PROFESSIONAL SERVICE AND MEMBERSHIPS

- Iowa Association of Colleges of Nursing (Current President)
- American Association of Colleges of Nursing (Current State Grassroots Liaison)
- American Nurses Association (Current)
- American Psychiatric Nurses Association (Current)
- Research Board President Tanager Place (Current)
- Editorial Board Non-Partisan Education Review (Current)
- ILLOWA Partners in Nursing (Past)
- Future of Nursing Iowa Action Coalition on RN-BSN Education (Current)
- Iowa Psychiatric Nurses Association (Past secretary and board member)
- Iowa Hospitals Association (Past task force on emergency psychiatric care)
- American Psychiatric Nurses Association Restraint/Seclusion Task Force (Past)
- Manitoba Nurses Association (Past Case Investigator)
- President, Washburn Student Nurses Association (1984-85)
- Board Member and Newsletter Editor, Kansas Association of Nursing Students (1984-85)

AWARDS/GRANTS

- Recipient of Partners in Nursing Grant on Continuum of Services in Nursing Education (2012)
- Sabbatical Granted by Coe College to teach and study in Norway and Sweden (2012)
- Charles J. Lynch Outstanding Teacher Award, Coe College (2008)
- The Beahl and Irene H. Perrine Faculty Fellowship Program Grant (2007)
- Sabbatical granted by Coe College to complete PhD dissertation research (2007)
- The Beahl and Irene H. Perrine Faculty Fellowship Program Grant (2004)
- Nursing Leadership Grant site coordinator (2003)
- Outstanding Healthcare Educator Award, Mercy Medical Center, Cedar Rapids, IA (1998)
- Professionalism Award in Nursing, Washburn University (1985)
- Elected student commencement speaker, Washburn University Nursing (1985)

SCHOLARSHIP

- Manuscript publication in process – "A Case Based Curriculum With Nurse as Coach." Submitted for publication October, 2015.
- Graduate School Education Panel - Iowa Association of Nursing Students Conference (Oct, 2013)
- Adolescent Depression - The Paula Sands Show, Davenport, IA (Oct, 2013)
- Dance of Incivility: Changing the Beat, SAU Clinical Partner Appreciation Event (April, 2013)

- Complications in Recognition of Adolescent Depression. National Camp Nursing Mtg. (Feb, 2012)
- The History of Madness, Thursday Forum (Community Education Series), Coe College (Nov, 2011)
- Narrative Pedagogy – A New Approach to Learning, Coe College Faculty Retreat (May, 2011)
- Healthcare Reform – Panel Discussion, Coe College Homecoming Alumni Event (Oct, 2010)
- Paper presented, "Mothering a Depressed Adolescent." 11th European Congress of Psychology – Oslo, Norway (July, 2009)
- PhD Dissertation Defense - Out of Synch: Mother a Depressed Adolescent, A Grounded Theory Study, Loyola University of Chicago (May, 2008)
- Spirituality and Health – A four week series, St. Andrews Presbyterian - Iowa City, IA (Jan, 2007)
- Paper presented, "Mothering a Depressed Adolescent." American Psychiatric Nurses Annual Conference (Nov, 2007)
- Adolescent Depression. Kiwanis Meeting – Iowa City, IA (Oct, 2007)
- Paper presented, "Complications in the Recognition of Adolescent Depression." APNA Annual Conference (Nov, 2006)
- Co-author: Seclusion and restraint standards of practice. APNA (2000)
- Co-author: APNA position statement on the use of seclusion and restraint. APNA (2000)
- Families in Crisis: A Challenge for Professionals. Behavioral Services Regional Conference (May, 1997)
- Seasonal Affective Disorder. Community Education Series – Cedar Rapids, IA (Feb, 1997)
- Master Degree Thesis defense: A Phenomenological Study of Social Rhythms In Persons With Major Depression - University of Minnesota, Minneapolis (June, 1995)
- The Effects of Downsizing. Workshops for all managers, Health Sciences Centre, Winnipeg (Fall, 1992)
- Preventing and De-escalating Hostility in Clients. Manitoba Nephrology Nursing Education (April, 1993)
- The Effects of Downsizing. Manitoba Legislature (Feb, 1993)
- Practical Strategies for Meeting Current Issues. Canadian College of Health Leaders (Feb, 1993)

APPENDIX C

State of Illinois
Department of Financial and Professional Regulation
Division of Professional Regulation

LICENSE NO. **041.431160** The person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below. EXPIRES: **05/31/2016**

**REGISTERED
PROFESSIONAL NURSE**

**BRENDA SHOSTROM
3122 MERIDITH WAY
BETTENDORF, IA 52722**

 *Bryan A. Schneider* BRYAN A. SCHNEIDER
SECRETARY *Jay Stewart* JAY STEWART
DIRECTOR

The official status of this license can be verified at www.idfpr.com **9835861**

Cut on Dotted Line ✂

Iowa Board Of Nursing
400 SW 8th Street, Suite B, Des Moines, IA 50309-4686
The person named herein is licensed to practice as a
Registered Nurse

Effective: 01/16/13 through 01/15/16 MULTI-STATE LICENSE
096613
BRENDA LEE SHOSTROM
3122 MERIDITH WAY
BETTENDORF, IA 52722

Signature: *Brenda Lee Shostrom*
Kathleen R. Weirich, RN, MN, RH
Kathleen R. Weirich, MN, RN
Executive Director

APPENDIX D

George Williams College of Aurora University Timeline for Development of a BSN program in Williams Bay, WI

February, 2016

1. Employ Dr. Grace Peterson as consultant for planning a Wisconsin BSN program
2. Seek support from clinical agencies to provide learning experiences
3. Architectural design for skills lab, simulation lab, offices and classrooms
4. Begin informal dialogue with community agencies
5. Form a nursing advisory board
6. Submit Application for Authorization to Plan a School of Nursing
7. Begin to recruit a Chair of Nursing for the George Williams College campus

March, 2016

1. Approval from the Wisconsin Board of Nursing to plan a school of nursing
2. Begin advertising the program
3. Start interviews for a Chair of Nursing for the George Williams College campus

April- May, 2016

1. Finalize construction plans for the Nursing Center at George Williams College
2. Begin construction of the Nursing Center at George Williams College

June – August, 2016

1. New Chair begins her position at George Williams College
2. Construction of Nursing Center
3. Orientation of new chair to Aurora University curriculum, policies and procedures
4. Finalize clinical agency contracts

Fall, 2017

1. Submit Authorization to Admit Students to Wisconsin Board of Nursing
2. Student recruitment efforts escalate

January – May, 2017

1. Search process for one additional full-time faculty member, one part-time lab/simulation instructor, and one administrative assistant
2. Review applications for admission to nursing program

May – July, 2017

1. Furnish and set up nursing skills lab and simulation center
2. Administrative Assistant begins to establish office and records
3. Additional faculty members receive orientation

Fall, 2017

1. **First classes begin**

APPENDIX E

George Williams College of Aurora University

Clinical Facilities and Resources

1. Plans for a nursing skills lab and high fidelity simulation lab are in the designing phases. A copy of those designs is attached.
2. The following acute care hospitals have ample space and have agreed to provide clinical practice sites for our students.
 - a. Mercy Walworth Hospital and Medical Center, Lake Geneva, WI – 3 miles away (Clinical contract attached)
 - b. Aurora Lakeland Medical Center, Elkhorn, WI – 10 miles away (Letter of support attached)
 - c. Aurora Memorial Hospital, Burlington, WI – 23 miles away (Letter of support attached)
 - d. Centegra Hospital, Woodstock, IL – 30 miles away (Clinical contract attached)

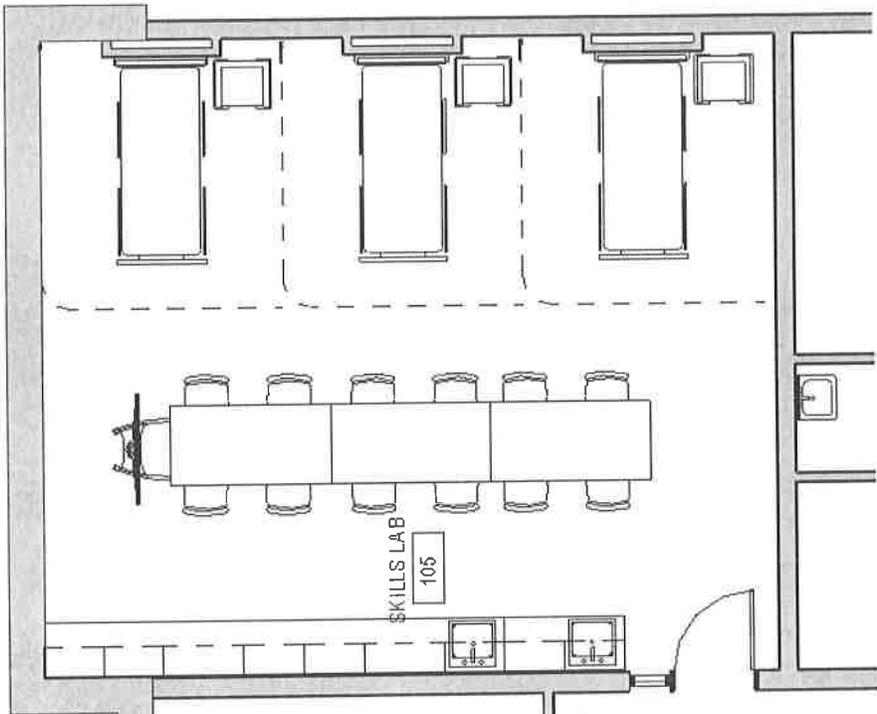
CONFIDENTIAL DRAFT

Simulation + Skills Lab Renovation

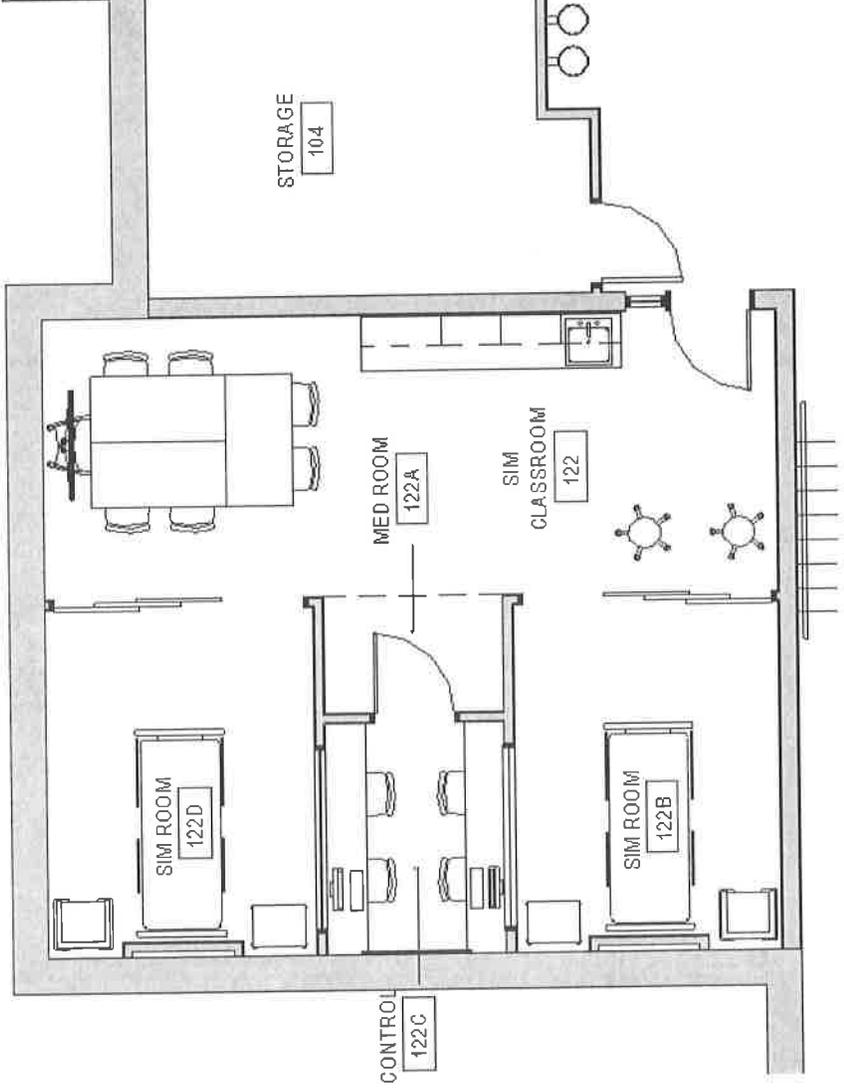
2-11-16

George Williams College (Aurora)
2399-027-00

SKILLS



SIMULATION

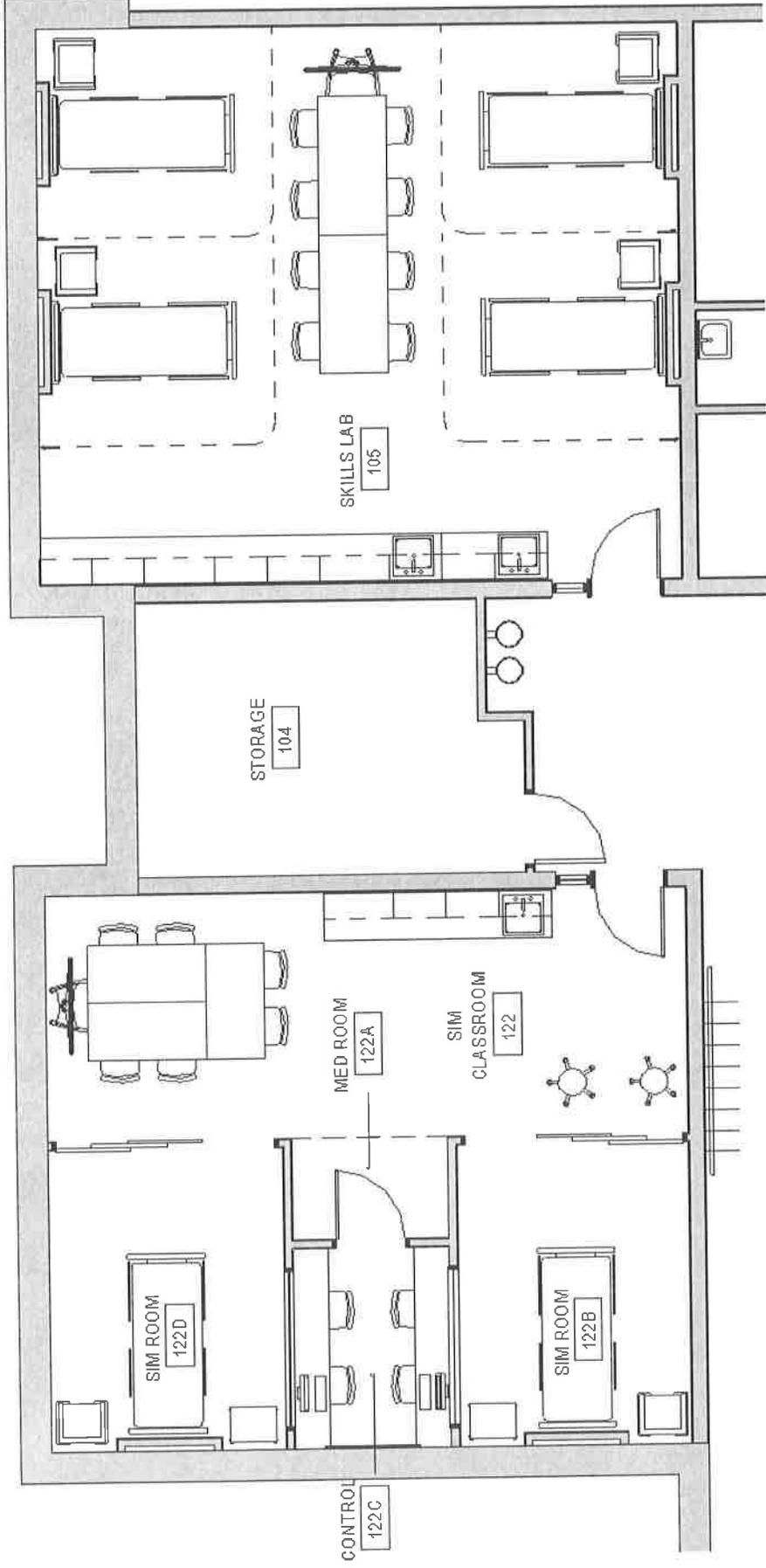


**FLOOR PLAN
(OPTION 1)**

George Williams College (Aurora)
Simulation + Skills Lab Renovation
3399-027-00

SKILLS

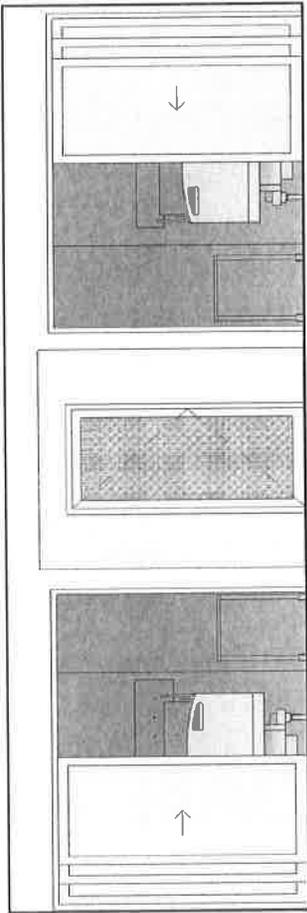
SIMULATION



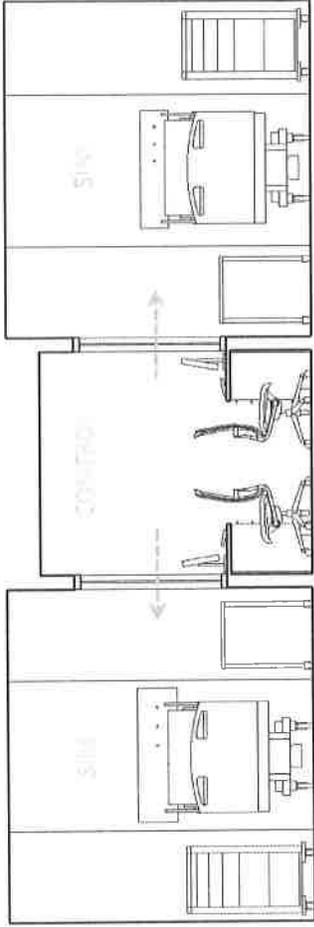
**FLOOR PLAN
(OPTION 2)**

George Williams College (Aurora)
Simulation + Skills Lab Renovation
3399-027-00

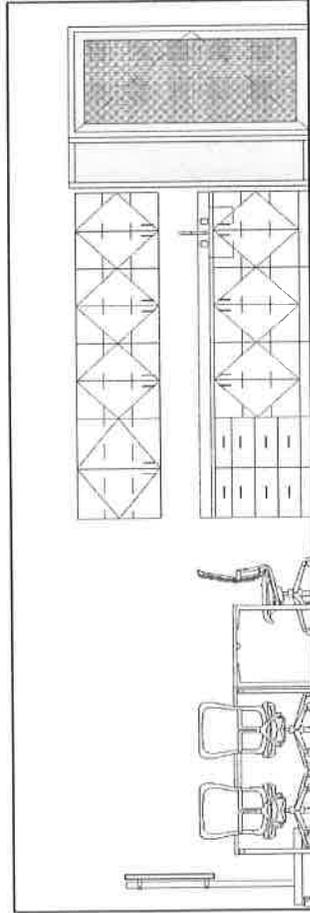
SIMULATION



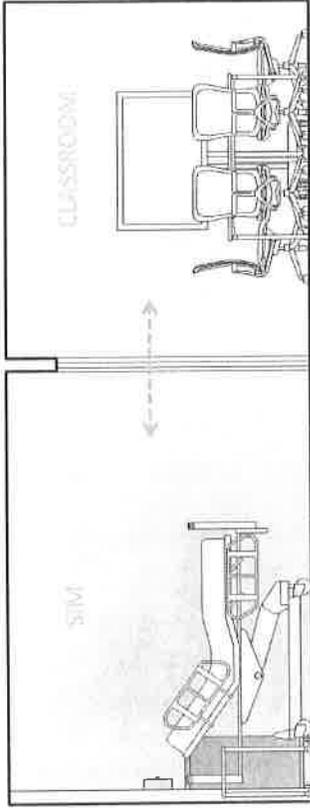
WEST ELEVATION A



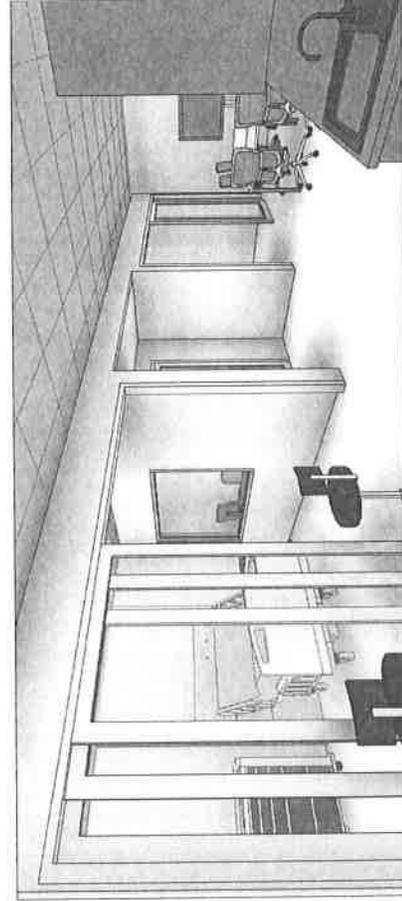
WEST ELEVATION B



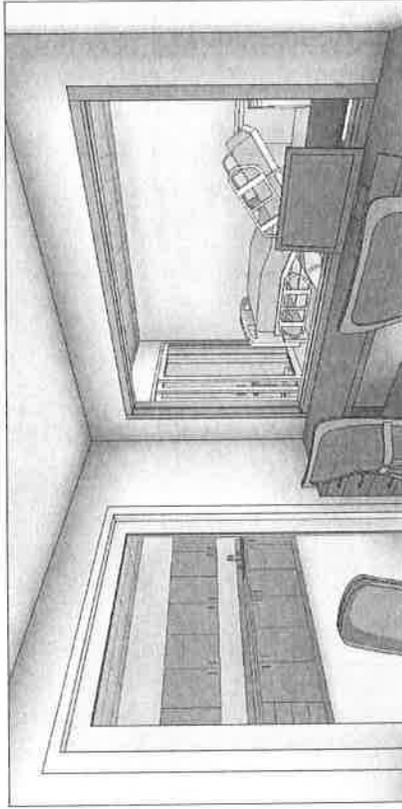
EAST ELEVATION



NORTH ELEVATION

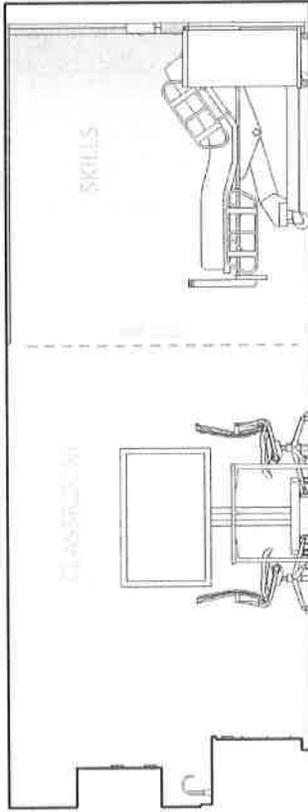


VIEW 1 (CLASSROOM)

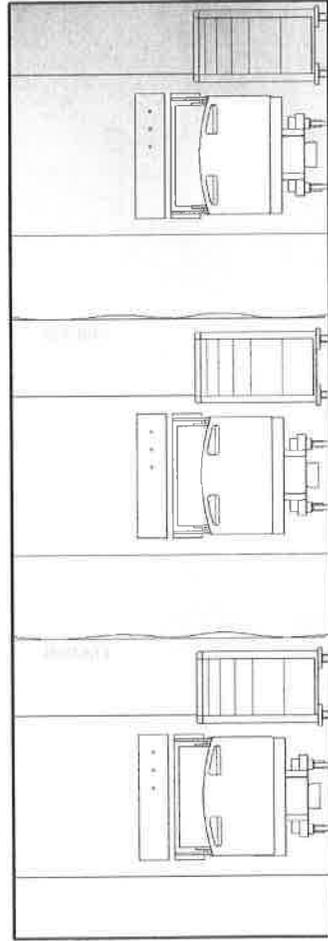


VIEW 2 (CONTROL / SIM)

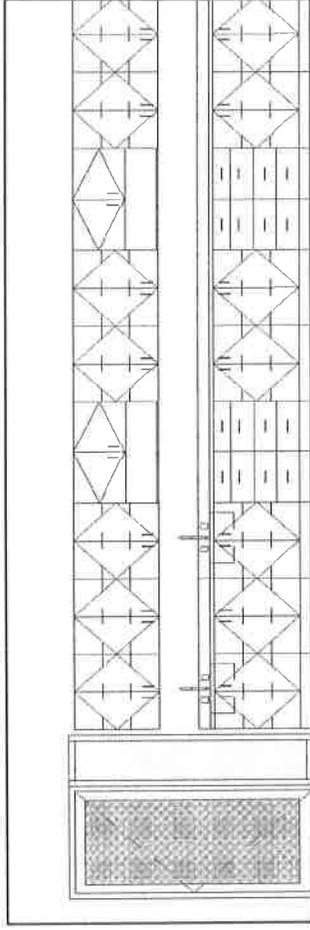
SKILLS



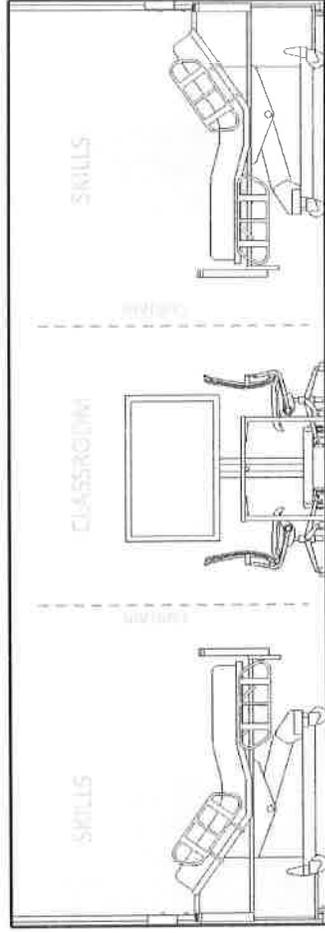
NORTH ELEVATION (OPTION 1)



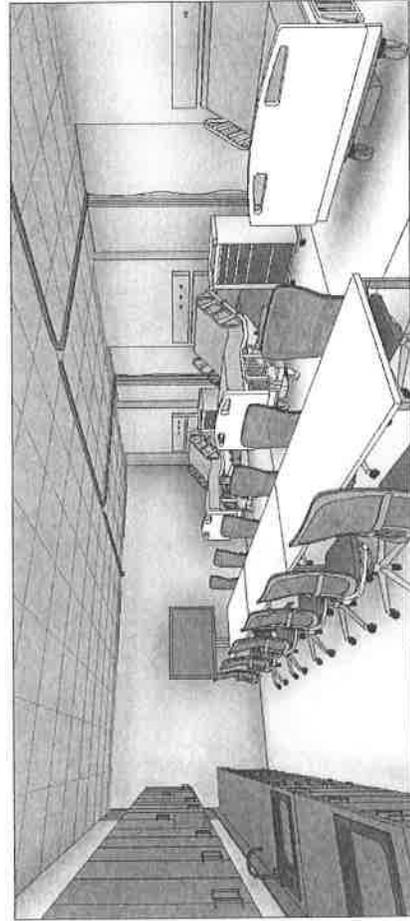
EAST ELEVATION (OPTION 1)



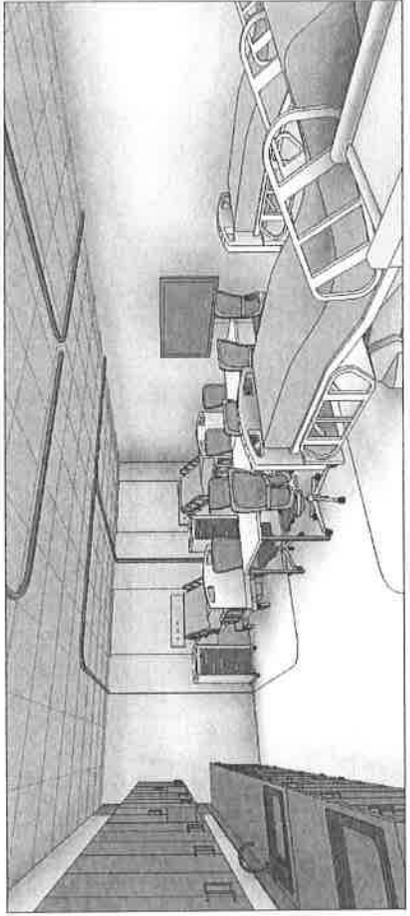
WEST ELEVATION



EAST ELEVATION (OPTION 2)



VIEW 1 (OPTION 1)



VIEW 2 (CONTROL / SIM)

Student Training Agreement
by and between
Mercy Health System Corporation and
Aurora University

This Student Training Agreement (this "Agreement") is made effective as of the last date signed below (the "Effective Date"), and is executed by and between **Mercy Health System Corporation**, a Wisconsin not-for-profit corporation ("Mercy") and **Aurora University** (hereafter "School").

This Agreement is made with reference to the following facts:

A. School provides and conducts for students an approved educational program, the **School of Nursing Program** (the "Program"), which may require actual clinical experience in an acute care setting in order to acquire technical skill (hereafter referred to as the "Internship Experience").

B. Mercy is the owner and operator of an integrated healthcare system, headquartered in Janesville, Wisconsin with additional facilities located in various parts of southern Wisconsin and northern Illinois.

C. School desires to assure clinical experience for a student (or students) of School's Program (referred to individually as "Student" or collectively as "Students").

D. Mercy is willing to receive and accept Student(s) of School at its facilities in order that Student(s) may receive the clinical experience required by the School, all upon the terms and conditions and subject to the limitations set forth in this Agreement.

Now therefore, it is agreed between the parties as follows:

1. Responsibilities of School:

1.1 **Program under Jurisdiction of School.** Subject to the terms of Section 6 of this Agreement, it is understood that the Program conducted pursuant to this Agreement is an education program of School and not Mercy, and that Students participating in the Program shall be under the exclusive jurisdiction of the School. Notwithstanding the foregoing, the time, place and subject matter of all educational activities hereunder, including plans therefore, shall be subject to the approval of Mercy, and School hereby assumes responsibility for ensuring that Students observe the rules and regulations of Mercy and that nothing is done which might prove detrimental to Mercy or its patients. School's responsibilities are more specifically detailed as follows:

(a) Designate a faculty member ("Faculty Member") who shall be responsible for planning, implementation and supervision of the clinical portion of the Student's experience at Mercy.

(b) Notify Mercy in advance of the planned Internship Experience, to include area, date of arrival and name of the Student. This schedule shall be subject to the Mercy's approval.

(c) Use all reasonable efforts to ensure Student's compliance with Mercy's policies and procedures, rules and regulations, including preservation of confidentiality with respect to all confidential information acquired in the course of the Internship Experience.

(d) Provide a copy of the performance objectives for the Internship Experience and the assurance that the Student assigned is academically prepared to meet such objectives.

(e) Consult with Mercy's representative with respect to a Student evaluation process pertaining to the Internship Experience.

(f) Ensure that any Student assigned to Mercy, prior to any participation in any clinical experience, has received training in blood and body fluid universal precautions consistent with the U.S. Centers for Disease Control and Prevention Guidelines. School shall provide documentation of such training to Mercy. Where applicable, the School shall also provide evidence that student has met all requirements of CPR certification; hepatitis B vaccination; and OSHA compliance for prevention of transmission of blood borne pathogens and TB; and any other health, safety, or certification requirement that Mercy reasonably establishes.

(g) Recommend that Student maintains medical insurance and notify Students of their financial responsibility for any and all personal medical care they seek or receive at Mercy or from Mercy employed or contracted providers.

(h) The parties recognize that although Mercy is the regulated entity under the Wisconsin Caregiver Law, (sections 48.685 and 50.065 of the Wisconsin Statutes), School agrees to conduct criminal background checks for those Students who will participate in a clinical education program with Mercy. School agrees to provide Mercy with completed copies of forms used for requesting background checks for each Student applying for a clinical or field placement with Mercy. In the event that School performs the background check at the request of Mercy, School agrees to provide to Mercy the results of the background check after it obtains such results but no later than prior to the start of clinical training. Mercy shall make the final determination as to whether a Student may have regular, direct contact with Mercy's patients but Mercy agrees to inform Faculty Member prior to barring any such Student from such contact.

(i) Maintain evidence of the insurance required by Section 7 of this Agreement and require that Students maintain evidence of insurance, if applicable.

(j) Inform Student, prior to the Student's participation in the Program at Mercy, of the Student's responsibilities as set forth in this Agreement.

(k) Ensure that Student has signed **Exhibit "A"** Confidentiality and Security Agreement and **Exhibit "B"** outlining his/her responsibilities prior to and during his/her Internship Experience at Mercy.

1.2 **Confidentiality.** School acknowledges that its Students and/or participating faculty may be exposed to information concerning Mercy, including, without limitation, patient, business, marketing and financial information ("Confidential Information"). During the term of this Agreement and for so long thereafter as any Confidential Information Mercy provides to School may remain confidential, secret or otherwise wholly or partly protectable, School agrees to instruct Students to hold as confidential any Confidential Information acquired while engaged in clinical or other educational experiences and to not use or disclose, for its benefit or the benefit of others, or to allow others to do so, any Confidential Information of Mercy unless previously authorized in writing by Mercy.

1.3 **Exclusion from Federal Health Care Programs.** School hereby represents and warrants that School is not and at no time has been excluded from participation in any federally funded health care programs, including Medicare and Medicaid. This representation includes the faculty, employees and Students of School who will participate in the clinical program pursuant to the Agreement. School hereby agrees to immediately notify Mercy if it or any of its participating faculty, employees or students are threatened or excluded from any federally funded health care program, including Medicare and Medicaid. In the event that School or any of its participating faculty, employees or Students are excluded from participation in any federally funded health care program during the term of the Agreement, or if at any time after the effective date of the Agreement it is determined that School is in breach of this requirement, Mercy, at its sole option, may terminate the Agreement as of the effective date of such exclusion or breach.

1.4 **No Compensation.** The Program conducted hereunder shall be conducted without the payment of any monetary consideration by School or Mercy to the other, or by or to any Student participating in the Program.

2. **Responsibilities of Mercy:**

2.1 Mercy shall:

- (a) Have the sole discretion to determine its capacity to accept Students.
- (b) Designate a Mercy employee who shall consult with the School's Faculty Member for the purpose of implementing the Program at Mercy including periodic evaluation of each Student's performance at Mercy.
- (c) Provide opportunities to Student to enable him/her to acquire clinical experience within the Student's educational preparation and qualifications as required by Program. However, Mercy makes no representation that participation in the clinical assignments will qualify student(s) for licensure or certification.
- (d) Permit designated Mercy personnel to participate with the faculty of School in the instruction of Student at Mercy; however, this shall not interfere with the service commitments of Mercy personnel.

(e) Provide training to Students on applicable Mercy policies, including, but not limited to HIPAA Privacy and Security Policies.

(f) Provide non-exclusive access to emergency or urgent medical care, billed to the student or his/her insurance carrier, lunch room/break room, and areas where groups of students may hold discussions and receive clinical instruction.

3. Student's Responsibilities:

3.1 Education Primary Responsibility. It is understood and agreed that Student assigned to Mercy pursuant to this Agreement is assigned primarily for purposes of education and training, and at no time shall replace Mercy personnel in the provision of patient services. School shall ensure that Student, prior to participating in the Program, completes the following requirements:

(a) Complete training in universal precautions for handling blood and body fluids consistent with U.S. Centers for Disease Control and Prevention guidelines.

(b) Ensure that Students are informed that they must meet Mercy's minimum health screening requirements prior to beginning their educational experience at Mercy and provide Mercy with proof that such health screening requirements have been met.

(c) Execute and transmit to Mercy a Confidentiality and Security Statement in the form attached hereto, marked **Exhibit A**; and Declaration of Responsibilities marked **Exhibit B**.

3.2 Conformity to Mercy Policies. Student shall conform to all applicable Mercy policies, procedures, and regulations while participating in educational activities at Mercy.

3.3 Lodging/Transportation. Student shall be responsible for his or her own support, maintenance and living quarters while participating in the Program and for transportation to and from Mercy.

4. Status of Students:

Students are not employees of Mercy and therefore are ineligible to receive Workers' Compensation or Unemployment Compensation benefits from Mercy. Students will have the status of learners and will not replace staff of Mercy or provide service to patients apart from its educational value.

5. Independent Contractors:

School and Mercy are independent contractors engaged in the operation of their own respective businesses. Neither party is, or is to be considered the agent or employee of the other party for any purpose. Neither party has authority to enter into contracts or assume any obligations for or

on behalf of the other party or to make any warranties or representations for or on behalf of the other party. This affiliation is non-exclusive.

6. Termination of Student:

Notwithstanding anything in this Agreement to the contrary, Mercy may suspend the right of any Student participating under the terms of this Agreement to access the clinical portion of the Program at Mercy if, in the sole judgment and discretion of Mercy, the conduct or attitude of the Student threatens the health, safety, or welfare of any patient at Mercy or the confidentiality of any information relating to a patient. This action shall be taken by Mercy only on a temporary basis until Mercy has consulted with representatives of School. The consultation shall include an attempt to resolve the suspension, but the final decision regarding the Student's continued participation in the clinical portion of the Program at Mercy is vested in Mercy. The procedures referred to in this Section 6 are separate from any procedures of School relating to the Student's continued participation in Program at School.

7. Insurance:

7.1 Insurance. School and Mercy shall purchase and maintain in full force and effect during the full term of this Agreement the following insurance or equivalent program of self-insurance:

(a) Commercial or general liability insurance with a combined single limit each occurrence for bodily injury and property damage not less than \$1,000,000, with an annual aggregate limit not less than \$3,000,000.

(b) School shall secure and maintain, for each Student participating in the Internship Experience at Mercy, as well as for each faculty, employee or agent participating in the Internship Experience at Mercy, professional liability insurance or equivalent self-insurance in amounts of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. Said insurance shall be maintained in effect so long as the Student remains a participant in the Internship Experience. If School does not secure insurance or equivalent self-insurance for Students, School shall require that Students maintain their own insurance in the same amounts as those required of School herein, and School shall obtain evidence of such insurance coverage from Student prior to Student's participation in the Internship Experience.

(c) Mercy shall maintain insurance coverage or self-insurance for its physicians and employees in the minimum amounts required under applicable state law (currently \$1,000,000/\$3,000,000 in Wisconsin in conjunction with participation in the Wisconsin Insured Patients and Families Compensation Fund).

7.2 Continuous Coverage. Such insurance shall be on occurrence or claims made form. If such insurance is on a claims made form, all acts and omissions of School, its Students (if applicable), faculty, employees and agents shall be, during the term of this Agreement, "continually covered" notwithstanding the term of the Agreement or the provisions of this Agreement allowing School to purchase claims made coverage. In order for the acts and

omissions of School to be "continually covered" there must be insurance coverage for the entire period commencing with the effective date of this Agreement and ending on the date that is at a minimum four (4) years (unless Internship Experience involves pediatric patients, in which case the ending date shall be at a minimum ten (10) years) after the final termination date of this Agreement including any extensions or renewals thereof. Claims made coverage shall have a retroactive date at least concurrent with the effective date of this Agreement. If such claims made coverage is cancelled or terminated or not renewed for any reason, School shall purchase either a four (4) year Extended Reporting (tail) coverage applicable to all claims arising during the term of this Agreement including renewals and extensions thereof (or a ten (10) year Extended Reporting (tail) coverage if Internship Experience involves pediatric patients) or nose coverage with a retroactive date at least concurrent with the effective date of this Agreement.

7.3 Insurance Company. All required insurance shall be placed with an insurance company or companies licensed to do business in the states in which the School and Mercy, its subsidiaries and affiliates do business.

7.4 Primary Insurance. Mercy and School agree that such policies are primary insurance and shall not contribute to or be excess of any other insurance or self insurance available to the insureds, with respect to any claims arising out of this Agreement.

7.5 Certificates of Insurance/Evidence of Protection. Prior to the commencement of this Agreement, the School shall furnish to Mercy certificates of insurance or evidence of protection evidencing the required insurance coverage. The School shall provide Mercy thirty (30) days written notice upon the cancellation, suspension, termination or modification of such insurance.

7.6 Mandatory Insurance. The insurance requirements under this section are mandatory. Failure of either party to request certificates of insurance shall not constitute a waiver of either party's obligations and requirements to maintain the coverage specified in this section.

8. Indemnification:

8.1 School. School shall defend, indemnify and hold harmless Mercy, its directors, officers, employees and agents from and against any and all liabilities, claims, damages, losses, expenses (including reasonable attorneys' fees and other costs of defense), or claims for injuries or damages arising out of the performance of this Agreement for liability, resulting from or attributable to the negligent acts or omissions of School, its directors, officers, faculty, students, employees and agents while engaged in the activities contemplated under this Agreement. School's obligation hereunder shall survive the termination or expiration of this Agreement.

8.2 Mercy. Mercy agrees to defend, hold harmless and indemnify School, its directors, officers, faculty, students, employees and agents from and against any and all liabilities, claims, damages, losses, expenses (including reasonable attorneys' fees and other costs of defense), or claims for injuries or damages resulting from or attributable to the negligent acts, errors or omissions of Mercy, its directors, officers, employees and agents while engaged in

the activities contemplated under this Agreement. Mercy's obligation hereunder shall survive the termination or expiration of this Agreement.

9. Prohibition against Discrimination:

Mercy, School or Student participating in the Program shall not discriminate against any person because of race, color, creed, age, national origin, sex, marital status, or veteran's status as provided by law. In addition, Mercy, School, or Student shall not discriminate against any person because of handicap under Section 504 of the federal Rehabilitation Act of 1973 or disability under the Americans with Disabilities Act of 1990.

10. Term and Termination:

The term of the Agreement shall be for one (1) year. The Agreement shall automatically renew for successive one (1) year terms unless either party notifies the other, at least thirty (30) days prior to the end of the initial term or any renewal term, of its intent not to renew. Either party may terminate this Agreement upon thirty (30) days prior written notice to the other party. Students of School then enrolled in or scheduled for clinical rotation at a Mercy site shall have the opportunity to complete their educational experience provided that the applicable Student and School are in full compliance with the provisions of this Agreement.

11. General Provisions:

11.1 Governing Law. The Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Wisconsin without regard to Wisconsin's choice of law rules.

11.2 Counterparts. This Agreement may be executed in several counterparts, including electronic and facsimile form, each of which so executed shall constitute one and the same instrument.

11.3 Modification and Amendments. The terms and provisions of this Agreement may only be modified or amended by mutual consent of the parties to this Agreement via a written document executed by duly authorized officials of Mercy and School.

11.4 Severability of Terms. If any provision of this Agreement shall be deemed invalid or unenforceable by a court of appropriate jurisdiction, then such unenforceable or invalid provision shall be deemed to be deleted from this Agreement. All remaining provisions of the Agreement shall be deemed to be in full force and effect.

11.5 Entire Agreement. This Agreement and Exhibits attached hereto constitute the entire Agreement between the parties pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements and no other representations or understandings of the parties shall be binding unless executed in writing by all the parties. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver

of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

11.6 **Family Educational Rights and Privacy Act ("FERPA").** The parties acknowledge that certain Student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA"), and that Student permission must be obtained before releasing specific Student data to anyone other than School, and the parties agree to comply with FERPA and other applicable privacy laws.

11.7 **Use of Mercy Marks.** School will not use Mercy's service marks, trademarks, or trade or corporate names without the prior written consent of Mercy, including, without limitation, use within any advertising, marketing materials, or publicity release of School.

12. Notice:

Notices permitted or required under the Agreement shall be mailed by certified mail, postage prepaid, and addressed as follows:

If to Mercy: Mercy Health System Corporation
1000 Mineral Point Avenue
Janesville, Wisconsin 53548
Attn: Sue Ripsch, Vice President

Copy to: Mercy Health System Corporation
1000 Mineral Point Avenue
Janesville, Wisconsin 53548
Attn: General Counsel

If to School: Aurora University
347 South Gladstone Avenue
Aurora, IL 60506
Attn: Barbara Lockwood

SIGNATURES

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do each hereby warrant and represent that their respective signatory whose signature appears below has been and is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

Mercy Health System Corporation

Signed: 
Name: Sue Ripsch
Title: Vice President
Date: 9/15/15

Aurora University

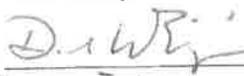
Signed:  
Name: David W. Eisinger Brenda Shostrom
Title: VP for Finance Executive Director
Date: 9/15/15 8-21-15

Exhibit A
MERCY HEALTH SYSTEM CORPORATION
Confidentiality & Security Acknowledgement

Definition: These provisions apply to all "confidential information" created or obtained during the course of employment, volunteer work, or student activities at Mercy Health System. "Confidential information" means the following:

- Patient information (e.g. medical records, patient-related financial information, any other information relating to patient diagnoses, procedures, or treatments);
- Financial information (e.g. information related to planning, billing, budget, cost, prices, and/or profit/loss);
- Business decisions, plans, forecasts, trade secrets, or other proprietary information;
- Marketing, technical, or legal materials that have not been officially released to the public;
- Computer software, reports, manuals, or online documentation;
- Operational procedures, bulletins or manuals;
- Personnel or employment concerning others;
- Mercy Health System related work product of self or others;
- All other information that may reasonably be regarded as confidential.

Provisions:

1. I will not disclose confidential information to any unauthorized individual or entity.
2. I will not review or copy information (paper, microfiche/film, computer, or other media) for which I have no authorization. I understand that release of patient information of any kind is dictated by policy. Authorization to review/copy medical records must be pursuant to law and by written consent from a patient or authority. For example, the law and Mercy Health System policy allow access to medical records to care for patients or to process records. Mercy Health System will authorize access to other types of confidential information only on a need-to-know basis.
3. I will not remove confidential information from the facility except as authorized. This includes information that may identify the patient, physician, treatment or diagnostic facility.
4. I will not discuss in any manner, with any unauthorized person, information that would lead to identification of individuals described in confidential files or data. I will ensure confidentiality by using appropriate conduct and discretion when discussing confidential issues, and by discussing issues in discrete and appropriate locations.
5. I understand that as part of my employment or association with Mercy Health System, I may be required to use computer systems to perform my job duties. If this is required, I understand that the assigned user ID and password will be a unique code that identifies me on the computer system. All online entries may reference my identity. I will be responsible for all such entries.
6. I will maintain the confidentiality of passwords by not revealing my password to others or attempting to discover other user passwords. If at any time, I believe that the confidentiality of any password is compromised, I will arrange to have the password changed, and will contact the Information Systems Department.
7. I understand that computer resources are to be used for business purposes only.
8. I will observe all rules and regulations involving unauthorized access and/or unauthorized disclosure of confidential records or data.

Acknowledgement: I have read this statement and had the opportunity to discuss its provisions. I agree to comply with this agreement as part of the terms of my association with Mercy Health System Corporation. I understand that failure to comply with this agreement may lead to corrective action, up to and including termination of my association. I have received a copy of this agreement.

 Print Name

 Signature

 Date

 Department

Please check one:

_____ Volunteer

_____ Student

Original: Human Resources Copy: Employee/Volunteer/Student

*8702176 Revised 10/27/04

Exhibit B

Student Declaration of Responsibilities

I, _____, hereby state and agree that:
(Student Name)

1. I am a student enrolled in the _____ University (hereinafter referred to as "School") _____ Program (hereinafter referred to as "Program"), and as such I am participating in the School's clinical experience program (hereinafter referred to as the "Internship Experience") at Mercy Health System Corporation or one of its affiliated companies (hereafter referred to as "Mercy").
2. I agree to provide Mercy with proof of the immunizations and/or health screenings required by Mercy of its employees. I agree to provide documentation of my compliance with the aforementioned requirement to Mercy prior to beginning the Internship Experience.
3. I agree to conform to all applicable Mercy policies, procedures, and regulations.
4. I understand and agree that I am responsible for my own support, maintenance and living quarters while participating in the Internship Experience and that I am responsible for my own transportation to and from the Mercy.
5. I understand and agree that I am responsible for my own medical care needs. I understand that Mercy will provide access to emergency and urgent medical services should the need arise while I am participating in the Internship Experience. However, I understand and agree that I am fully responsible for all costs related to general medical or emergency/urgent care, and that Mercy shall assume no cost or financial liability for providing such care.
6. I understand that Mercy requires as a condition for participation in the Internship Experience that either the School or I secure and maintain malpractice insurance in amounts not less than One Million Dollars (\$1,000,000) per claim and Three Million Dollars (\$3,000,000) annual aggregate. I understand that if the School does not secure and maintain such insurance, I must do so.
7. I acknowledge that I will not be considered an employee of Mercy nor shall I receive compensation from the Mercy. I further acknowledge that I am neither eligible for nor entitled to workers' compensation benefits under Mercy's coverage based upon my participation in Program. I further acknowledge that I will not be provided any benefit plans, health insurance coverage, or medical care by Mercy based upon my participation in this Program.
8. I understand that Mercy may suspend my right to participate in the Program if, in its sole judgment and discretion, my conduct or attitude threatens the health, safety or welfare of any patients, invitees, or employees at Mercy or the confidentiality of any information relating to such persons, either as individuals or collectively.
9. I agree to comply with discrimination regulations and shall not discriminate against any person because of race, color, religion, sex, marital status, national origin, age, physical handicap, or medical condition as provided by law.
10. I understand that I must obtain written authorization from Mercy before publishing any material related to the Internship Experience

I have read the foregoing, and I understand and agree to these terms. I recognize that as consideration for agreeing to said terms Mercy will permit me to participate in the clinical learning experience program at Mercy.

Date: _____

Student Signature

Printed Name of Student



Brenda L. Shostrom, PhD, RN
Wisconsin Board of Nursing
Executive Director, School of Nursing
Alumni Hall 230
Aurora University
347 South Gladstone Avenue
Aurora, IL 60506-4892

Dear Wisconsin Board of Nursing Members:

I, Mary Casey, am writing in support of the Nursing Program at George Williams College of Aurora University, IL. Not only does our hospital support this baccalaureate program, we would also welcome the opportunity to provide these future nurses with a diverse clinical opportunity. They would be able to expand their clinical skills by caring for patients in our Emergency, Medical-Surgical, ICU, and Perioperative settings. These future nurses would be prepared to take on the challenges of a changing healthcare environment and meet the needs of our local community. We would also seek to support any qualified candidate with a future entry-level position upon graduation.

By assisting these nursing students to grow their competencies and skills, we will be assisting the community at large by ensuring that highly accomplished graduate nurses enter the workforce .

In partnership,

Mary Casey, RN, BSN, MBA
Director of Nursing

Aurora Lakeland Medical Center, Elkhorn, WI

**AFFILIATION AGREEMENT BETWEEN
CENTEGRA HEALTH SYSTEM AND AURORA UNIVERSITY SCHOOL OF
NURSING MSN PROGRAM**

THIS AGREEMENT is entered into by and between Centegra Health System ("Centegra") and Aurora University ("School").

WHEREAS, the School desires to provide practical learning and clinical experience to its Students through programs and/or courses described in Exhibit B attached hereto and incorporated by reference herein; and

WHEREAS, Centegra, through its affiliates, agrees to provide learning sites for such practical learning and clinical experience, such sites being identified in Exhibit A attached hereto and incorporated by reference herein ("Site");

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Site only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.

2. **Professional liability insurance, indemnification.** Unless otherwise specified in Exhibit C, the School shall provide proof to Centegra of professional liability insurance of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts or omissions of School and students while participating in the program at the Site. In the event required insurance coverage is not provided or is canceled, Centegra may terminate this Agreement and/or the placement of the student.

Notwithstanding any other provision of this Agreement, School will defend, indemnify and hold harmless Centegra Health System and its affiliates, including but not limited to, Centegra Hospital-McHenry, Centegra Hospital-Woodstock (including Centegra Specialty Hospital-Woodstock), and Centegra Physician Care, and their respective officers, directors, agents and employees (collectively the "Indemnitees") from and against any and all losses, claims, suits, actions, liabilities, injuries, damages and expenses, including reasonable attorneys' fees, that the Indemnitees may incur by reason of any bodily injury (including death) or property damage sustained to any person or property (including but not limited to any one or more of the Indemnitees) arising out of, or related to, the acts or omissions of School and School's students, agents and employees.

3. **Designation of liaison to Centegra; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to Centegra and/or a Site. The assignments to be

undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify Centegra in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Site.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B vaccination, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

5. Criminal background check and drug screen compliance. Where applicable, criminal backgrounds check and a drug screen, as required by and acceptable to Centegra, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at Site where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Site that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Site.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Site.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Site on time and follow all established regulations during the regularly scheduled operating hours of the Site.
- (e) Conform to the standards and practices established by the School while functioning at the Site.
- (f) Obtain prior written approval of the Site and the School before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical and professional standards required of employees of the Site and consistent with the applicable professional Code of Ethics and the applicable standards of The Joint Commission and/or other relevant accrediting or regulatory bodies.

7. Program and program specific requirements. School shall provide the program of study identified in Exhibit B and, notwithstanding any other terms or requirements of this Agreement, shall comply with the program specific requirements identified in Exhibit C.

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	
		2015	2015	2015		2015	2015	2015	
		Number Individuals	% Passed ¹	% Passed ²		Number Individuals ³	% Passed ⁴	% Passed ⁵	
Alverno College	# Passed	108							
US50509100	# Cand	114	94.74						
Bellin College	# Passed	91							
US50502200	# Cand	96	94.79						
Blackhawk Tech College	# Passed	27							
US50407700	# Cand	29	93.10						
					# Passed	32			
US50100000					# Cand	32	100.00		
Bryant and Stratton College	#Passed	146							
US50400200	#Cand	189	77.25	85.0					
Cardinal Stritch University	# Passed	36							
US50408300	# Cand	52	69.23	84.4					
Carroll University	# Passed	61							
US50500000	# Cand	63	96.83						
Chippewa Valley Tech College	# Passed	142							
US50408100	# Cand	173	82.08						
					# Passed	60			
US50109700					# Cand	63	95.24		
Col. of Menominee Nation	# Passed	14							
US50402500	# Cand	17	82.35						

¹ Percentage of 1st time RN candidates who passed the NCLEX.
² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX.
⁴ Percentage of 1st time PN candidates who passed the NCLEX.
⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.

N 1.09 NCLEX pass rates.

(1) Generally. The school of nursing NCLEX pass rate includes all programs or tracks in the school of nursing. The board shall consider both the registered nurse NCLEX and practical nurse NCLEX pass rates when evaluating a school of professional nursing that grants a certificate of completion for practical nursing.

(2) NCLEX pass rate standard. A school of nursing shall meet the NCLEX pass rate standard by one of the following:

(a) The annual NCLEX pass rate of graduates taking the NCLEX for the first time is a minimum of 80%.

(b) The annual NCLEX pass rate of all graduates taking the NCLEX, including those who repeated the test, is a minimum of 80%. The school shall submit an explanation or analysis documentation and the school's plan to meet the pass rate of those who take the NCLEX for the first time. The plan does not require board approval.

(3) NCLEX pass rate standard not met.

(a) If the NCLEX pass rate standard is not met, the school of nursing shall receive a warning letter. The school shall identify factors that are potentially affecting the low NCLEX pass rate and submit an institutional plan for assessment and improvement of NCLEX results including outcomes and timeframes which shall be approved by the board no later than July 1. The plan shall address administration, faculty, students, curriculum, resources, and policies.

(b) The school of nursing shall submit annual progress reports to the board including the outcomes of the institutional approved plan as long as the NCLEX pass rate standard is not met.

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	¹ Percentage of 1st time RN candidates who passed the NCLEX. ² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers. ³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX. ⁴ Percentage of 1st time PN candidates who passed the NCLEX. ⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
		2015 Number Individuals	2015 % Passed ¹	2015 % Passed ²		2015 Number Individuals ³	2015 % Passed ⁴	2015 % Passed ⁵	
					# Passed	31			
US50102500					# Cand	31	100.00		
Columbia-Mt. Mary									
	# Passed	62							
US50502000	# Cand	75	82.67						
Concordia University									
	# Passed	39							
US50509400	# Cand	44	88.64						
Edgewood College									
	# Passed	90							
US50507500	# Cand	103	87.38						
Fox Valley Tech College									
	# Passed	68							
US50407000	# Cand	72	94.44						
					# Passed	71			
US50105700					# Cand	73	97.26		
Gateway Tech College									
	# Passed	84							
US50407800	# Cand	101	83.17						
					# Passed	100			
US50105900					# Cand	103	97.09		
Herzing University - Brookfield									
	# Passed	38							
US50500200	# Cand	48	79.17	77.8					
Herzing University - Madison									
	#Passed	34							
US50405500	#Cand	43	79.07	92.2					

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	
		2015	2015	2015		2015	2015	2015	¹ Percentage of 1st time RN candidates who passed the NCLEX. ² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers. ³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX. ⁴ Percentage of 1st time PN candidates who passed the NCLEX. ⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
		Number Individuals	% Passed ¹	% Passed ²		Number Individuals ³	% Passed ⁴	% Passed ⁵	
					# Passed	17			
US50102000					# Cand	18	94.44		
Lakeshore Tech College									
	# Passed	38							
US50407600	# Cand	49	77.55	92.0					
					# Passed	24			
US50109800					# Cand	26	92.31		
Madison Area Tech College									
	# Passed	132							
US50407900	# Cand	150	88.0						
					# Passed	57			
US50105600					# Cand	59	96.61		
Maranatha Baptist Bible Col.									
	#Passed	4							
US50500100	# Cand	4	100.00						
Marian University									
	# Passed	35							
US50503900	# Cand	47	74.47	88.9					
Marquette University									
	# Passed	127							
US50509000	# Cand	159	79.87	92.8					
Mid State Tech College									
	# Passed	55							
US50400000	# Cand	58	94.83						
					# Passed	25			
US50101000					# Cand	25	100.00		

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	¹ Percentage of 1st time RN candidates who passed the NCLEX. ² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers. ³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX. ⁴ Percentage of 1st time PN candidates who passed the NCLEX. ⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
		2015 Number Individuals	2015 % Passed ¹	2015 % Passed ²		2015 Number Individuals ³	2015 % Passed ⁴	2015 % Passed ⁵	
Milwaukee Area Tech College	# Passed	118							
US50408000	# Cand	120	98.33						
					# Passed	42			
US50105800					# Cand	43	93.33		
Milw School of Engineering									
	# Passed	51							
US50504400	# Cand	61	83.61						
Moraine Park Tech College									
	# Passed	96							
US50408200	# Cand	99	96.97						
					# Passed	44			
US50105300					# Cand	44	100.00		
Nicolet Area Tech College									
	# Passed	34							
US50400100	# Cand	37	91.89						
					# Passed	18			
US50100100					# Cand	18	100.00		
North Central Tech College									
	# Passed	70							
US50407500	# Cand	74	94.59						
					# Passed	32			
US50100500					# Cand	32	100.00		
Northeast WI Tech College									
	# Passed	165							
US50407300	# Cand	175	94.29						
					# Passed	137			
US50105200					# Cand	153	89.54		

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	
		2015	2015	2015		2015	2015	2015	
		Number Individuals	% Passed ¹	% Passed ²		Number Individuals ³	% Passed ⁴	% Passed ⁵	
Rasmussen - Green Bay	# Passed	59							
US50408500	# Cand	89	66.29	83.2					
Rasmussen - Wausau	# Passed	38							
US50400400	# Cand	56	67.86	90.8					
Southwest WI Tech College	# Passed	44							
US50407100	# Cand	47	93.62						
					# Passed	45			
US50109600					# Cand	46	97.83		
UW-Eau Claire	# Passed	121							
US50508400	# Cand	129	93.80						
UW-Milwaukee	# Passed	157							
US50508300	# Cand	195	80.51						
UW-Madison	# Passed	132							
US50509500	# Cand	152	86.84						
UW-Oshkosh	# Passed	190							
US50508100	# Cand	197	96.45						
Viterbo College	# Passed	91							
US50508200	# Cand	96	94.79						

¹ Percentage of 1st time RN candidates who passed the NCLEX.
² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX.
⁴ Percentage of 1st time PN candidates who passed the NCLEX.
⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.

NCLEX Pass Rates - Board Approved RN Schools

School		1st Time RN Candidates	1st Time RN Candidates	All RN Takers (Including Repeaters)		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	¹ Percentage of 1st time RN candidates who passed the NCLEX. ² Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers. ³ PN Candidates receiving a certificate of completion from a RN school to take the PN NCLEX. ⁴ Percentage of 1st time PN candidates who passed the NCLEX. ⁵ Percentage of all RN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
		2015 Number Individuals	2015 % Passed ¹	2015 % Passed ²		2015 Number Individuals ³	2015 % Passed ⁴	2015 % Passed ⁵	
Waukesha County Tech	# Passed	80							
US50407400	# Cand	82	97.56						
					# Passed	56			
US50109900					# Cand	56	100.00		
Western Tech College									
	# Passed	84							
US50408400	# Cand	90	93.33						
					# Passed	41			
US50109500					# Cand	43	95.35		
WI Indianhead Tech College									
	# Passed	92							
US50407200	# Cand	109	84.40						
					# Passed	65			
US50100300					# Cand	66	98.48		
WI Lutheran College									
	# Passed	18							
US50500500	# Cand	19	94.74						

NCLEX Pass Rates - Board Approved PN Schools

School		1st Time PN Candidates	1st Time PN Candidates	All PN Takers (Including Repeaters)	¹ Percentage of 1st time PN candidates who passed the NCLEX. ² Percentage of all PN candidates who passed the NCLEX regardless of times taking the test. This is percentage is only calculated for schools who did not meet the standard of 1st time takers.
		2015 Number Individuals ³	2015 % Passed ¹	2015 % Passed ²	
MATC-Mdsn	#Passed	6			<p>N 1.09 NCLEX pass rates.</p> <p>(1) Generally. The school of nursing NCLEX pass rate includes all programs or tracks in the school of nursing. The board shall consider both the registered nurse NCLEX and practical nurse NCLEX pass rates when evaluating a school of professional nursing that grants a certificate of completion for practical nursing.</p> <p>(2) NCLEX pass rate standard. A school of nursing shall meet the NCLEX pass rate standard by one of the following:</p> <p>(a) The annual NCLEX pass rate of graduates taking the NCLEX for the first time is a minimum of 80%.</p> <p>(b) The annual NCLEX pass rate of all graduates taking the NCLEX, including those who repeated the test, is a minimum of 80%. The school shall submit an explanation or analysis documentation and the school's plan to meet the pass rate of those who take the NCLEX for the first time. The plan does not require board approval.</p> <p>(3) NCLEX pass rate standard not met.</p> <p>(a) If the NCLEX pass rate standard is not met, the school of nursing shall receive a warning letter. The school shall identify factors that are potentially affecting the low NCLEX pass rate and submit an institutional plan for assessment and improvement of NCLEX results including outcomes and timeframes which shall be approved by the board no later than July 1. The plan shall address administration, faculty, students, curriculum, resources, and policies.</p> <p>(b) The school of nursing shall submit annual progress reports to the board including the outcomes of the institutional approved plan as long as the NCLEX pass rate standard is not met.</p>
US50101300	# Cand	7	85.71		
MATC-Mlw	#Passed	7			
US50101400	#Cand	8	87.50		
Northeast WI Tech	#Passed	5			
US50100600	#Cand	5	100.00		

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 02/29/16 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: 03/10/16	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2016 Board review of website Position Statements_Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>In 2016 the Board will review the Position statements that are currently on the Board webpage and determine whether to revise what is there and/or create new statements as necessary.</p> <p>http://dsps.wi.gov/Documents/Board%20Services/Position%20Statements/Nursing/Board%20of%20Nursing.pdf</p>			

BON POSITION STATEMENTS

1. WHAT IS THE NURSE LICENSE COMPACT?

The Nurse Licensure Compact is a mutual recognition model of nurse licensure allowing a nurse to have one license (in his or her state of residency) and to practice in other states (both physical and electronic), subject to each state's practice law and regulation. This applies only to RN/LPN licensees. Under mutual recognition, a nurse may practice across state lines without seeking individual licensure in that state as long as the state has also ratified the compact. This is referred to as a multi-state nurse licensure model, specifically referred to as the Nurse Licensure Compact (NLC). All states that currently belong to the NLC, also operate the single state licensure model for those nurses who do reside legally in a NLC state or do not qualify for multi-state licensure.

Helpful information on the compact can be found on the NCSBN website, <https://www.ncsbn.org/3501.htm>. Wisconsin is a member of the NLC.

Statutes pertaining to the NLC can be found in Ch. 441.50, Stats (Subchapter II).

Revised: 7/11/2013

2. CAN I HAVE BOTH A COMPACT AND A NON-COMPACT LICENSE?

Yes. The Nurse Licensure Compact requires the nurse to be domiciled in a compact state, however. Domicile is defined as the place where a person has their true, fixed and permanent home and to which whenever they are absent they have the intention of returning. A few factors that can be used to determine domicile are as follows:

- Payment of state income taxes
- Exercising voting rights (either by absentee ballot or in-person) Maintenance of state driver's license
- Legal declaration of the state as your domicile
- As long as a nurse's domicile is in a compact state, they can have a multi-state license, allowing them to practice in another compact state. If they wish to practice in a non-compact state, they will need to follow the licensure procedures of that state to obtain a single state license.

Additionally, if a nurse changes domicile from one compact state to another, they will need to pursue a new multi-state license based in the new state of their legal domicile. Ch. 441.50(4)(c)

Revised: 7/11/2013

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nilajah Hardin, Bureau Assistant		2) Date When Request Submitted: 02/29/16	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 03/10/16	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Discussion of Articles for May Newsletter	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Discuss Articles for the May issue of Nursing Forward. All items are due to the Newsletter Liaison and Executive Director by April 1st, 2016.			
11) Authorization			
<i>Nilajah D. Hardin</i>		02/29/16	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			