



Scott Walker, Governor
Dave Ross, Secretary

HEARING AND SPEECH EXAMINING BOARD
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Brittany Lewin (608) 266-2112
October 12, 2015

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes

- 1) July 13, 2015 **(3-5)**
- 2) August 21, 2015 **(6)**

C. Administrative Updates

- 1) Board and Staff Updates
- 2) Training Needs

D. Legislative and Administrative Rule Matters – Discussion and Consideration (7)

- 1) HAS 3 Relating to Examinations
- 2) HAS 4 Relating to Calibrations
- 3) HAS 6, 7 Relating to Licensure and Renewal
- 4) Update on Legislation and Pending or Possible Rulemaking Projects

E. Items Added After Preparation of Agenda

- 1) Election of Board Officers
- 2) Appointment of Liaisons
- 3) Introductions, Announcements and Recognition
- 4) Presentations of Petition(s) for Summary Suspension
- 5) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Presentation of Final Decisions
- 7) Disciplinary Matters
- 8) Executive Director Matters
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Matters
- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s)
- 14) Informational Item(s)

15) Speaking Engagement(s), Travel or Public Relation Request(s)

F. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.)

G. Deliberation on Proposed Stipulation(s), Final Decision(s), and Order(s)

- 1) 14 HAD 010 (J.W.J.) **(8-14)**
- 2) 15 HAD 004 (P.N.H.) **(15-21)**
- 3) 15 HAD 011 (R.V.V.) **(22-27)**

H. Deliberation on Case Closing(s)

I. Deliberation of Items Received After Preparation of the Agenda

- 1) Disciplinary Matters
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Application Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petition(s) for Summary Suspensions
- 8) Petition(s) for Extension of Time
- 9) Proposed Stipulations, Final Decisions and Orders
- 10) Administrative Warnings
- 11) Proposed Decisions
- 12) Matters Relating to Costs
- 13) Motions
- 14) Petitions for Rehearing
- 15) Case Closings
- 16) Appearances from Requests Received or Renewed
- 17) License Ratification

J. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

K. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

**HEARING AND SPEECH EXAMINING BOARD
MEETING MINUTES
July 13, 2015**

PRESENT: Samuel Gubbels, Doreen Jensen, Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis

STAFF: Brittany Lewin, Executive Director; Kimberly Wood, Bureau Assistant; and other Department Staff

CALL TO ORDER

Samuel Gubbels, Chair, called the meeting to order at 1:28 p.m. A quorum of eight (8) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- 1) **ADD:** Item K.17. Deliberation of Items Received After Preparation of the Agenda-License Ratification (Closed Session)

MOTION: Doreen Jensen moved, seconded by Thomas Sather, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES FROM APRIL 13, 2015

MOTION: Patricia Willis moved, seconded by Scott Larson, to approve the minutes of April 13, 2015 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

Board and Staff Updates

MOTION: Scott Larson moved, seconded by Steven Klapperich, to acknowledge Dr. Samuel Gubbels for his service to the Hearing and Speech Examining Board. Motion carried unanimously.

MOTION: Steven Klapperich moved, seconded by Samuel Gubbels, to thank Ryan Zeinert for his efforts in working with the Board over the years. Motion carried unanimously.

LIAISON APPOINTMENTS AND DELEGATION OF AUTHORITY

2015 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Patricia Willis, Thomas Sather, Steven Klapperich, Doreen Jensen, Scott Larson, Barbara Johnson
DLSC PAP Liaison(s)	Patricia Willis
Legislative Liaison(s)	Thomas Sather

CLOSED SESSION

MOTION: Thomas Sather moved, seconded by Scott Larson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Samuel Gubbels, Chair; read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Samuel Gubbels-yes; Doreen Jensen-yes; Barbara Johnson-yes; Steven Klapperich-yes; Thomas Krier-yes; Scott Larson-yes; Thomas Sather-yes; Patricia Willis-yes. Motion carried unanimously.

The Board convened to Closed Session at 2:34 p.m.

RECONVENE TO OPEN SESSION

MOTION: Steven Klapperich moved, seconded by Thomas Sather, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:37 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Patricia Willis moved, seconded by Thomas Sather, to affirm all votes made in closed session. Motion carried unanimously.

DELIBERATION ON CASE CLOSING(S)

14 HAD 005

MOTION: Scott Larson moved, seconded by Thomas Krier, to close DLSC case: 14 HAD 005 against S.R.A. for No Violation, and against D.R.K. for Prosecutorial Discretion (P3). Motion carried unanimously.

LICENSE RATIFICATION

MOTION: Doreen Jensen moved, seconded by Steven Klapperich, that the Board ratify the scores from the July 13, 2015 exams and grant the licenses once requirements are met. Motion carried. Recused: Scott Larson

(Scott Larson recused himself and left the room for discussion and voting on this topic.)

ADJOURNMENT

MOTION: Doreen Jensen moved, seconded by Samuel Gubbels, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:42 p.m.

**HEARING AND SPEECH EXAMINING BOARD
TELECONFERENCE/VIRTUAL
MEETING MINUTES
AUGUST 21, 2015**

PRESENT: Doreen Jensen, Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis

STAFF: Sharon Henes, Administrative Rules Coordinator; Kimberly Wood, Bureau Assistant; and other Department Staff

CALL TO ORDER

Thomas Sather, Vice Chair, called the meeting to order at 1:01 p.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Doreen Jensen moved, seconded by Thomas Sather, to adopt the agenda as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Proposals to Amend HAS 4, Relating to Calibration

MOTION: Steven Klapperich moved, seconded by Doreen Jensen, to leave calibration requirements as is. Motion carried unanimously.

Proposals to Amend HAS 3, Relating to Examinations

MOTION: Steven Klapperich moved, seconded by Scott Larson, to vote on agreement to move forward with adoption of the ILE. Motion carried unanimously.

ADJOURNMENT

MOTION: Tom Krier moved, seconded by Steven Klapperich, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:38 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 1 October 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Hearing and Speech Examining Board			
4) Meeting Date: 12 October 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. HAS 3 Relating to Examinations 2. HAS 4 Relating to Calibrations 3. HAS 6, 7 Relating to Licensure and Renewal 4. Update on Legislation and Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Please be prepared to discuss requirements for renewal after 5 years.			
11) Authorization			
<i>Sharon Henes</i>		<i>1 October 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			