



TELECONFERENCE

**EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS,
HYDROLOGISTS AND SOIL SCIENTISTS**
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
August 19, 2014

*Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board. A **quorum of the Board will be present during the Section meetings.***

9:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. **Adoption of the Agenda (1-3)**
- B. **Approval of the Minutes of September 18, 2013 (4-5)**
- C. **Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) Scope Statement for GHSS 1, 6 Relating to Continuing Education **(6-8)**
 - 2) Scope Statement for GHSS 1-4 Relating to Licensure, Exams and Renewal **(9-14)**
 - 3) Status of Pending and Possible Rule Projects
- D. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Brenda Halminiak – 7/1/2012
 - b. William Mode – 7/1/2013
 - c. James Robertson – 7/1/2010
 - d. Stephanie Williams – 7/1/2017
 - e. Richard Beilfuss – 7/1/2014
 - f. Kenneth Bradbury – 7/1/2013
 - g. Randall Hunt – 7/1/2012
 - h. Ruth Johnson – 7/1/2010
 - i. Soil Scientist Member – Vacancy
 - j. Soil Scientist Member – Vacancy
 - k. Soil Scientist Member – Vacancy
 - l. Soil Scientist Public Member – Vacancy

- 3) Joint Board Officer Elections **(15-16)**
- 4) Appointment of Liaisons and Committee Members
- 5) Section Officer Elections
 - a. Geology Section Elections **(17)**
 1. Appointments of Liaisons and Committee Members
 - b. Hydrology Section Elections **(18)**
 1. Appointments of Liaisons and Committee Members

E. Speaking Engagement(s), Travel, or Public Relations Request(s) – Discussion and Consideration

- 1) ASBOG 2013 Meeting Report **(19-20)**
- 2) ASBOG 2014 Annual Meeting on November 10-15, 2014 in Indianapolis, Indiana **(21-26)**

F. Discussion and Consideration of Items Received After Preparation of the Agenda:

- 1) Introductions, Announcements, and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Final Decision and Order(s)
- 5) Informational Item(s)
- 6) DLSC Matters
- 7) Status of Statute and Administrative Rule Matters
- 8) Education and Examination Matters
- 9) Credentialing Matters
- 10) Practice Questions
- 11) Legislation / Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Speaking Engagement(s), Travel, or Public Relations Request(s)
- 14) Consulting with Legal Counsel

G. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Deliberation of Items Received After Preparation of the Agenda

- 1) Professional Assistance Procedure (PAP)
- 2) Monitoring Matters
- 3) Administrative Warnings
- 4) Review of Administrative Warning
- 5) Proposed Stipulations, Final Decisions and Orders
- 6) Proposed Final Decisions and Orders
- 7) Orders Fixing Costs/Matters Related to Costs

- 8) Petitions for Summary Suspension
- 9) Petitions for Re-hearings
- 10) Complaints
- 11) Examination Issues
- 12) Credential Issues
- 13) Appearances from Requests Received or Renewed
- 14) Motions
- 15) Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION
Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

**EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS,
HYDROLOGISTS AND SOIL SCIENTISTS**

**MINUTES
SEPTEMBER 18, 2013**

PRESENT: Kenneth Bradbury, Sue Bridson, Brenda Halminiak, Randall Hunt , William Mode, John Hahn, and Patricia Trochlell, Ruth Johnson, Richard Beilfuss.

EXCUSED: James Robertson

STAFF: Dan Williams, Executive Director; and Nicholas Tank, Bureau Assistant

CALL TO ORDER

William Mode, Chair, called the meeting to order at 9:08 a.m. A quorum of seven (7) members was present. *Ruth Johnson entered the meeting at 9:26 a.m.*

Rich Beilfuss entered the meeting at 10:41 a.m.

APPROVAL OF AGENDA

MOTION: Kenneth Bradbury moved, seconded by Brenda Halminiak, to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES OF May 20, 2013

MOTION: John Hahn moved, seconded by Patricia Trochlell, to approve the Minutes of May 20, 2013 as published. Motion carried unanimously.

APPROVE HEARING DRAFT AND SET PUBLIC HEARING DATE

MOTION: Kenneth Bradbury moved, seconded by Randall Hunt, that the board designates Brenda Halminiak to approve the hearing draft with changes for ch. GHSS 1 to 6 (ch. GHSS 6 for CE requirements), submit to Clearinghouse and establish the public hearing to be held at the beginning of the next meeting. Motion carried unanimously.

APPROVE CE TRACKING FORM

GHSS Joint Board
May 20, 2013
Meeting Minutes
Page 1 of 2

MOTION: Kenneth Bradbury moved, seconded by Sue Bridson, that the board designates Brenda Halminiak to approve the modified CE Tracking Form for use with ch. GHSS 6. Motion carried unanimously.

ADJOURNMENT

MOTION: Ruth Johnson moved, seconded by Brenda Halminiak, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 11:03 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 31 August 2014 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Examining Board of Geologists, Hydrologists and Soil Scientists			
4) Meeting Date: 19 August 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. Scope Statement for GHSS 1, 6 Relating to Continuing Education 2. Scope Statement for GHSS 1-4 Relating to Licensure, Exams and Renewal 3. Update on Pending and Possible Rule Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>31 August 2014</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS, HYDROLOGISTS AND SOIL SCIENTISTS

Rule No.: GHSS 1 and 6

Relating to: Continuing education for professional geologists, hydrologists and soil scientists

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The legislature granted rulemaking authority to the Board to establish continuing education requirements that a person credentialed by the Board must satisfy to be able to renew a credential. The objective of the proposed rule is to create continuing education requirements.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Currently continuing education is not required for professional geologists, professional hydrologists and professional soil scientists. The industry is changing with new technologies and continuing education for the professions credentialed by the Board would ensure their professional competency.

The alternative is to not require continuing education and have professionals practicing in the field without education in the current standards of practice of the profession.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

15.08(5)(b) Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

470.03(2) Upon the advice of the appropriate section of the examining board, the examining board may promulgate rules that establish continuing education requirements that a person must satisfy to be eligible to renew a license that is issued under this chapter.

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Licensed professional geologists, professional hydrologists and professional soil scientists.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None

Rev. 3/6/2012

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

None to minimal. It is not likely to have a significant economic impact on small businesses.

Contact Person: Sharon Henes, Administrative Rules Coordinator, (608) 261-2377

Authorized Signature

Date Submitted

STATEMENT OF SCOPE

EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS, HYDROLOGISTS AND SOIL SCIENTISTS

Rule No.: GHSS 1 - 4

Relating to: Licensure, exams and renewals of professional geologists, hydrologists and soil scientists

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The objective of the rule is to bring the rule in compliance with 2013 Act 114 and to update procedures relating to renewals and reinstatements of licenses.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

2013 Act 114 prohibits a credentialing board from requiring a person to complete postsecondary education before the person is eligible to take an examination for a credential. The proposed rule will revise the rules to indicate the licensure requirements rather than the examination requirements. This will allow the applicant to complete the licensure requirements in any order including allowing an applicant to take an examination prior to the completion of the education requirements. The requirements for licensure will stay the same.

The proposed rule will update and clarify the examination requirements including the removal of outdated and obsolete provisions. In addition, the proposed rule will update and clarify the board procedures for renewal and reinstatement.

The alternative to the rule is to not be in compliance with the new legislation and to continue to have obsolete or confusing provisions relating to exams, renewals and reinstatements in the code.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

15.08(5)(b) Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

470.03(1) The examining board shall do all of the following:

(a) Upon the advice of the professional geologist section, promulgate rules establishing requirements and standards for the practice of professional geology by a person who is licensed as a professional geologist under this chapter, including a code of ethics that governs the practice of professional geology.

(b) Upon the advice of the professional hydrologist section, promulgate rules establishing requirements and standards for the practice of professional hydrology by a person who is licensed as a professional hydrologist under this chapter, including a code of ethics that governs the practice of professional hydrology.

(c) Upon the advice of the professional soil scientist section, promulgate rules establishing requirements and standards for the practice of professional soil science by a person who is licensed as a professional soil scientist under this chapter, including a code of ethics that governs the practice of professional soil science.

Rev. 3/6/2012

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Applicants, professional geologists, professional hydrologists and soil scientists

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

None to minimal. It is not likely to have a significant economic impact on small businesses

Contact Person: Sharon Henes, Administrative Rules Coordinator, (608) 261-2377

Authorized Signature

Date Submitted

State of Wisconsin



2013 Senate Bill 337

Date of enactment: **December 19, 2013**
Date of publication*: **December 20, 2013**

2013 WISCONSIN ACT 114

AN ACT *to repeal* 449.05 (intro.), 451.06 (2), 452.09 (3) (e), 454.07 (3), 454.24 (3) and 456.04 (intro.); *to renumber* 442.04 (4) (a), 449.05 (1m), 449.05 (2m), 451.06 (1), 456.04 (1), 456.04 (2), 456.04 (3) and 456.04 (4); *to renumber and amend* 441.04, 441.06 (1), 441.07 (1), 441.10 (1), 441.10 (3) (a), 442.04 (4) (bm), 442.04 (4) (c), 442.04 (5), 449.04 (1), 450.03 (2), 450.04 (3) (intro.), 450.04 (3) (a), 450.04 (3) (b) and 456.03; *to amend* 39.393 (1) (c), 253.10 (7), 441.15 (3) (a) (intro.), 441.16 (2), 445.045 (1) (g), 449.04 (title), 449.055 (5) and 459.26 (3); *to repeal and recreate* 441.07 (title); and *to create* 440.071, 441.07 (1c), 441.10 (3) (a) 6. and 456.03 (5) of the statutes; **relating to:** examination requirements for various professional credentials and powers of the Board of Nursing.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 39.393 (1) (c) of the statutes is amended to read:

39.393 (1) (c) A program in this state that confers a 2nd degree that will make the person eligible to sit for examination licensure under s. 441.04 ~~441.06~~ or 441.10.

SECTION 2. 253.10 (7) of the statutes is amended to read:

253.10 (7) AFFIRMATIVE DEFENSE. No person is liable under sub. (5) or (6) or under s. 441.07 ~~(1)~~ (1g) (f), 448.02 (3) (a), or 457.26 (2) (gm) for failure under sub. (3) (c) 2. d. to provide the printed materials described in sub. (3) (d) to a woman or for failure under sub. (3) (c) 2. d., e., f., fm., or g. to describe the contents of the printed materials if the person has made a reasonably diligent effort to obtain the printed materials under sub. (3) (e) and s. 46.245 and the department and the county department under s. 46.215, 46.22, or 46.23 have not made the printed materials available at the time that the person is required to give them to the woman.

SECTION 3. 440.071 of the statutes is created to read:
440.071 No degree completion requirement to sit for examination. (1) Except as provided under sub. (2), the department or a credentialing board or other board in the department may not require a person to complete any postsecondary education or other program before the person is eligible to take an examination for a credential the department or credentialing board or other board in the department grants or issues.

(2) This section does not apply to an examination for a real estate appraiser certification under s. 458.06 or license under s. 458.08.

SECTION 4. 441.04 of the statutes is renumbered 441.06 (1) (a) and amended to read:

441.06 (1) (a) ~~Requisites for examination as a registered nurse. Any person who has graduated~~ The applicant graduates from a high school or its equivalent as determined by the board, ~~does.~~

(b) The applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335; ~~holds.~~

(c) The applicant holds a diploma of graduation from an accredited school of nursing and, if the school is

* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

located outside this state, submits evidence of general and professional educational qualifications comparable to those required in this state at the time of graduation may apply to the department for licensure by the board as a registered nurse, and upon payment of:

(d) The applicant pays the fee specified under in s. 440.05 (1) shall be entitled to examination.

SECTION 5. 441.06 (1) of the statutes is renumbered 441.06 (1) (intro.) and amended to read:

441.06 (1) (intro.) An Subject to s. 441.07 (1g), the board shall grant a license as a registered nurse to an applicant for licensure as a registered nurse who complies with all of the following requirements of this subchapter and satisfactorily passes an:

(e) The applicant passes the examination shall under s. 441.05 to receive a license as a registered nurse in this state. The applicant may not take the examination before receiving a diploma under par. (c) unless the applicant obtains a certificate of approval to take the examination from the school of nursing the applicant attends and submits that certificate to the board prior to examination.

(1m) The holder of such a license as a registered nurse under the laws of another state or territory or province of Canada may be granted a license as a registered nurse in this state without examination if the holder's credentials of general and professional educational qualifications and other qualifications are comparable to those required in this state during the same period and if the board is satisfied from the holder's employment and professional record that the holder is currently competent to practice the profession. The board shall evaluate the credentials and determine the equivalency and competency in each case. The application for licensure without examination shall be accompanied by the fee prescribed in s. 440.05 (2).

SECTION 6. 441.07 (title) of the statutes is repealed and recreated to read:

441.07 (title) Disciplinary proceedings and actions.

SECTION 7. 441.07 (1) of the statutes is renumbered 441.07 (1g), and 441.07 (1g) (intro.), as renumbered, is amended to read:

441.07 (1g) (intro.) The board may, after disciplinary proceedings conducted in accordance with Subject to the rules promulgated under s. 440.03 (1), the board may deny an initial license or revoke, limit, suspend, or deny the renewal of a license of a registered nurse, a nurse-midwife, or a licensed practical nurse, may deny an initial certificate or revoke, limit, suspend, or deny the renewal of a certificate to prescribe drugs or devices granted under s. 441.16; or may reprimand a registered nurse, nurse-midwife, or licensed practical nurse, if the board finds that the person applicant or licensee committed any of the following:

SECTION 8. 441.07 (1c) of the statutes is created to read:

441.07 (1c) Subject to the rules promulgated under s. 440.03 (1), the board may conduct investigations and hearings to determine whether a person has violated this chapter or a rule promulgated under this chapter.

SECTION 9. 441.10 (1) of the statutes is renumbered 441.10 (3) (a) 1. and amended to read:

441.10 (3) (a) 1. 'Prerequisites for examination as licensed practical nurses.' A person who The applicant is 18 years of age or older, does,

2. The applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335, has,

3. The applicant has completed 2 years of high school or its equivalent as determined by the board and holds,

4. The applicant holds a diploma of graduation from an accredited school for licensed practical nurses approved by that the board, may apply to the board for licensing as a licensed practical nurse, and, upon payment of the examination.

5. The applicant pays the fee specified in s. 440.05 (1), shall be entitled to take an examination.

(ag) Any school for licensed practical nurses, in order to be accredited, must offer a course of not less than 9 months.

SECTION 10. 441.10 (3) (a) of the statutes is renumbered 441.10 (3) (a) (intro.) and amended to read:

441.10 (3) (a) (intro.) On complying with this subchapter relating to applicants Subject to s. 441.07 (1g), the board shall grant a license as a licensed practical nurse to an applicant for licensure as licensed practical nurses, and passing an examination, the applicant shall receive a license as a licensed practical nurse. who satisfies all of the following conditions:

(ar) The holder of the a license under this subsection is a "licensed practical nurse" and may append the letters "L.P.N." to his or her name. The board may reprimand or may limit, suspend, or revoke the license of a licensed practical nurse under s. 441.07.

SECTION 11. 441.10 (3) (a) 6. of the statutes is created to read:

441.10 (3) (a) 6. The applicant passes the examination under sub. (2) for licensure as a licensed practical nurse in this state. The applicant may not take the examination before receiving a diploma under subd. 4. unless the applicant obtains a certificate of approval to take the examination from the school of nursing the applicant attends and submits that certificate to the board prior to examination.

SECTION 12. 441.15 (3) (a) (intro.) of the statutes is amended to read:

441.15 (3) (a) (intro.) The Subject to s. 441.07 (1g), the board shall grant a license to engage in the practice of nurse-midwifery to any person licensed as a registered nurse under this subchapter or in a party state, as defined in s. 441.50 (2) (j), who does all of the following:

SECTION 13. 441.16 (2) of the statutes is amended to read:

441.16 (2) ~~The Subject to s. 441.07 (1g), the~~ board shall grant a certificate to issue prescription orders to an advanced practice nurse who meets the education, training, and examination requirements established by the board for a certificate to issue prescription orders, and who pays the fee specified under s. 440.05 (1). An advanced practice nurse certified under this section may provide expedited partner therapy in the manner described in s. 448.035.

SECTION 14. 442.04 (4) (a) of the statutes, as affected by 2013 Wisconsin Act 21, is renumbered 442.04 (5) (a).

SECTION 15. 442.04 (4) (bm) of the statutes is renumbered 442.04 (5) (b) 3. and amended to read:

442.04 (5) (b) 3. ~~A person may not take the examination leading to the certificate to practice as a certified public accountant unless the~~ The person has completed at least 150 semester hours of education with an accounting concentration at an institution, and has received a bachelor's or higher degree with an accounting concentration from an institution, except as provided in par. (c).

SECTION 16. 442.04 (4) (c) of the statutes is renumbered 442.04 (5) (c) and amended to read:

442.04 (5) (c) If an applicant has a bachelor's or higher degree from an institution, and satisfies the other conditions under par. (b), but does not have an accounting concentration required in par. ~~(bm) (b) 3,~~ the examining board may review such other educational experience from an institution as the applicant presents and, if the examining board determines that such other experience provides the reasonable equivalence of an accounting concentration required in par. ~~(bm) (b) 3,~~ the examining board shall approve grant a certificate as a certified public accountant to the applicant for examination.

SECTION 17. 442.04 (5) of the statutes is renumbered 442.04 (5) (b) (intro.) and amended to read:

442.04 (5) (b) (intro.) The examining board may not grant a certificate as a certified public accountant to any person other than a person who is satisfies all of the following conditions:

1. The person is 18 years of age or older, ~~does,~~
2. The person does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, ~~and, except,~~
4. Except as provided in s. 442.05, the person has successfully passed an examination in such subjects affecting accountancy as the examining board considers necessary. ~~The examining board may not grant the certificate unless the applicant has~~

5. The person has at least one year of public accounting experience or its equivalent, the sufficiency of the experience or the equivalency to be judged by the examining board.

(d) The examining board shall ensure that evaluation procedures and examinations under this subsection are nondiscriminatory, relate directly to accountancy, and

are designed to measure only the ability to perform competently as an accountant. The examining board may use the examination service provided by the American Institute of Certified Public Accountants.

SECTION 18. 445.045 (1) (g) of the statutes is amended to read:

445.045 (1) (g) The person must have successfully passed a comprehensive examination conducted by the examining board as required by s. 445.04. ~~The examination may be taken at any time after completion of the college and mortuary school instruction and regardless of the age of the applicant.~~

SECTION 19. 449.04 (title) of the statutes is amended to read:

449.04 (title) Examination and licensure.

SECTION 20. 449.04 (1) of the statutes is renumbered 449.04 (1) (intro.) and amended to read:

449.04 (1) (intro.) Licenses The examining board may grant a license to engage in the practice of optometry shall be issued only to persons a person who pass satisfies all of the following conditions:

(c) The person passes an examination approved or conducted by the examining board. ~~An applicant who qualifies under s. 449.05 may take any examination approved or administered by the examining board upon payment of~~

(d) The person pays the fee specified in s. 440.05 (1).

SECTION 21. 449.05 (intro.) of the statutes is repealed.

SECTION 22. 449.05 (1m) of the statutes is renumbered 449.04 (1) (a).

SECTION 23. 449.05 (2m) of the statutes is renumbered 449.04 (1) (b).

SECTION 24. 449.055 (5) of the statutes is amended to read:

449.055 (5) The person satisfies the requirements under s. ~~449.05~~ 449.04 (1) (a) and (b).

SECTION 25. 450.03 (2) of the statutes is renumbered 450.03 (2) (intro.) and amended to read:

450.03 (2) (intro.) The Except as provided in s. 450.10, the board shall issue a license as a pharmacist to any person who files satisfactory proof of qualifications under s. 450.04 (3), passes does all of the following:

(c) Passes the examination under s. 450.04 ~~and pays,~~

(d) Pays the fee specified in s. 440.05 (1), ~~except as provided under s. 450.10.~~

SECTION 26. 450.04 (3) (intro.) of the statutes is renumbered 450.04 (3) and amended to read:

450.04 (3) Every candidate for examination for licensure as a pharmacist shall submit an application on a form provided by the department and pay the fee specified in s. 440.05 (1) at least 30 days before the date of examination. ~~Every candidate shall also submit proof to the board that he or she:~~

SECTION 27. 450.04 (3) (a) of the statutes is renumbered 450.03 (2) (a) and amended to read:

450.03 (2) (a) Has received a professional degree from a pharmacy program approved by the board; and,

SECTION 28. 450.04 (3) (b) of the statutes is renumbered 450.03 (2) (b) and amended to read:

450.03 (2) (b) Has completed an internship in the practice of pharmacy or has practical experience acquired in another state ~~which that~~ is comparable to that included in an internship and ~~which that~~ is approved and verified by the board or by the agency ~~which that~~ is the equivalent of the board in the state in which the practical experience was acquired.

SECTION 29. 451.06 (1) of the statutes is renumbered 451.06.

SECTION 30. 451.06 (2) of the statutes is repealed.

SECTION 31. 452.09 (3) (e) of the statutes is repealed.

SECTION 32. 454.07 (3) of the statutes is repealed.

SECTION 33. 454.24 (3) of the statutes is repealed.

SECTION 34. 456.03 of the statutes is renumbered 456.03 (intro.) and amended to read:

456.03 Licenses. (intro.) An applicant for a license as a nursing home administrator who does all of the following and has successfully complied with the any other requirements for licensure under this chapter ~~and passed the examination~~ shall be granted a license by the examining board, certifying that the applicant has met the

requirements of the laws and rules entitling the applicant to serve, act, practice, and otherwise hold himself or herself out as a duly licensed nursing home administrator;.

SECTION 35. 456.03 (5) of the statutes is created to read:

456.03 (5) Passes the examination under s. 456.05.

SECTION 36. 456.04 (intro.) of the statutes is repealed.

SECTION 37. 456.04 (1) of the statutes is renumbered 456.03 (1).

SECTION 38. 456.04 (2) of the statutes is renumbered 456.03 (2).

SECTION 39. 456.04 (3) of the statutes is renumbered 456.03 (3).

SECTION 40. 456.04 (4) of the statutes is renumbered 456.03 (4).

SECTION 41. 459.26 (3) of the statutes is amended to read:

459.26 (3) An individual is not eligible for examination unless he or she ~~has satisfied the requirements for licensure under s. 459.24 (2) (a) to (d) or (3) (a) to (d) and,~~ at least 30 days before the date of examination, submits an application for examination to the department on a form provided by the department and pays the fee specified in s. 440.05 (1).

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Jelena Gagula		2) Date When Request Submitted: 8/11/14	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Examining Board of Geologists, Hydrologists and Soil Scientists			
4) Meeting Date: 8/19/14	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Joint Board Officer Elections Appointment of Liaisons and Committee Members Section Officer Elections a. Geology Section Elections 1. Appointments of Liaisons and Committee Members b. Hydrology Section Elections 1. Appointments of Liaisons and Committee Members	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: Election of Officers for the Joint Board, as well as the Geology and Hydrology Sections, and Appointments of each entity.			
11) Authorization			
<i>Jelena Gagula</i>		8/11/14	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

ELECTION RESULTS & APPOINTMENTS
GHSS JOINT BOARD
MAY 20, 2013

MOTION: Randall Hunt moved, seconded by Patricia Trochlell, to acknowledge the election of officers and appointments made in the Geology and Hydrology Section meetings of 5/20/13. Motion carried unanimously.

MOTION: Brenda Halminiak moved, seconded by Bradbury, to acknowledge the election of officers by the GHSS Joint Board at today's meeting. Motion carried unanimously.

2013 ELECTION RESULTS	
Chair	William Mode
Vice Chair	Brenda Halminiak
Secretary	Randall Hunt

MOTION: Randall Hunt moved, seconded by Kenneth Bradbury, that the Joint Board will act as a rules committee of the whole in rule-making proceedings for Continuing Education (CE) requirements and to recognize **Kenneth Bradbury, Patricia Trochlell, and Brenda Halminiak** as serving on the Joint Committee to facilitate the drafting of any CE related rule. Motion carried unanimously.

ELECTION RESULTS & APPOINTMENTS
GEOLOGISTS SECTION
MAY 20, 2013

2013 ELECTION RESULTS	
Chair	William Mode
Vice Chair	Brenda Halminiak
Secretary	Sue Bridson

MOTION: Brenda Halminiak moved, seconded by James Robertson, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

Chairman William Mode appointed James Robertson as Credentialing Liaison. William Mode will serve as alternate.

ELECTION RESULTS & APPOINTMENTS
HYDROLOGISTS SECTION
MAY 20, 2013

NOMINATION: Ruth G. Johnson nominated the current slate of officer to continue. Dan Williams called three times for other nominations for the offices of Board Chair, Vice-Chair and Secretary. The current slate of officers was re-elected and is listed as follows:

2013 ELECTION RESULTS	
Section Chair	Randall Hunt
Vice Chair	Kenneth Bradbury
Secretary	Ruth G. Johnson

Chairman Randall Hunt appointed **Kenneth Bradbury as Credentialing Liaison**. Hunt will serve as alternate.

Report to the Geologist Section on the 2013 ASBOG® Meeting

Prepared by Brenda S. Halminiak, Wisconsin delegate

The 2013 annual meeting of the National Association of State Boards of Geology (ASBOG®) was held in Knoxville, Tennessee, over the period October 28 – November 2. On Wednesday and Thursday, I participated as a Subject Matter Expert (SME) in the Council of Examiners' (COE) workshop, an intense two-day session during which we reviewed the draft March 2014 exam, and the results of the exam given in October 2013. Two long-time members of ASBOG facilitated the review of the March 2014 exam, and psychometrician Dr. Jack Warner facilitated the review of the October 2013 exam. This year, the SMEs were divided into three groups. One group reviewed the Fundamentals (FG) exam and another group reviewed the Practice (PG) exam. The third group worked on a special project consisting of reviewing many new items for the item bank. I participated in the review of the Practice exam, and my comments below regarding Wednesday's and Thursday's activities pertain strictly to the PG exam.

On Wednesday, we reviewed the March 2014 exam. We discussed questions that were "suspect" for various reasons. In some cases, the question could be rewritten easily and was left in the exam. In other cases, questions were thrown out completely or were given to SMEs to be rewritten and put back into the question bank for use on future exams. After reviewing the draft March 2014 exam, it was necessary to replace several questions which had been thrown out.

On Thursday, the Dr. Warner presented the statistics for the October 2013 exam questions. We reviewed candidate comments on various test questions, and we discussed exam questions that were suspect i.e. they were poorly written, they had two (or more) potentially correct answers listed, or the statistics indicated that the question was suspect. As a group, the SMEs decided if a suspect question should be double keyed, if the answer was correct as indicated in the answer key, or if the question should be thrown out completely. Some questions were rewritten by SMEs and were put back into the question bank for use on future exams.

During the day on Friday, I participated in the field trip to the Gray Fossil site in Gray, TN, and the Carmeuse Lime and Stone Mine in Luttrell, TN.

President's Dinner Workshop (for the Executive Committee and Voting Delegates only)

On Friday evening, I attended the President's Dinner workshop, during which we discussed issues that were on the agenda for the Saturday General Session. The purpose of the workshop was to bring all the voting delegates up to speed on the issues, thereby allowing the General Session to go more smoothly since we were able to discuss issues and get answers to many of our questions during the Friday night workshop.

Annual Meeting General Session

The annual meeting was held on Saturday. Reports were presented by the Executive Director, President, Secretary, Treasurer, and Committee chairs. Individuals representing various member boards gave a summary of activities in their state during the last year.

Following is a summary of reports from some of the member states:

Delaware: A \$250.00 fine is assessed if licensed geologists don't have continuing education documentation. Delaware also has an "inactive" status for their licensees.

Mississippi: The fundamentals exam is used as an exit exam at colleges with geology programs. Although students must take the exam, a passing score doesn't preclude the student from receiving his or her degree.

Missouri: The Missouri board added inactive status effective January 2014. Cost for a two-year license renewal is \$100.00.

Wyoming: Wyoming offers a "retired" status for its licensees.

The University of West Georgia requires students to take the fundamentals exam as part of its capstone course. A passing score isn't required, however, for obtaining a degree.



SPECIAL NOTICE TO ALL RECIPIENTS:

In our continuing effort to be prudent stewards of ASBOG®'s financial health, please be advised that:

- ☛ **From this mailing forward, all notices/documents (depending on size) for workshops and meetings, etc., will be sent by e-mail and/or posted to the ASBOG® Web site. We will no longer mail hard copy information packets for ASBOG® activities (meetings, workshops, etc.), except in isolated circumstances.**

- ☛ **Something new! All required forms are now in a “Fill-in” PDF format that allows you to type your information directly into the PDF form, save it, and print it out and sign it (if required), and either mail it or attach it to an e-mail.**

- ☛ **If you, or a member of your Board/Organization, does not have an ID/Password for the Web site and wants access, please notify the ASBOG® office by e-mail and access will be processed for you. You will be required to execute and return an “*Acknowledgment of Receipt*” to the ASBOG® office before access will be activated.**

- ☛ **Item Writing Requests will continue to be mailed in hard copy to the Subject Matter Experts (SMEs).**

- ☛ **SPECIAL “REMINDER” NOTICE: SMEs, including Members-at-Large (MALs), who have not attended three consecutive Council of Examiners (COE) Workshops are removed from the distribution/contact list, both for hard copy and e-mail. Should your circumstances be such that you wish to remain on the distribution/contact list, you will need to e-mail your request to the ASBOG® office.**

THANK YOU FOR YOUR ATTENTION AND COOPERATION!



**NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY
ASBOG® 2014 ANNUAL MEETING
INDIANAPOLIS, INDIANA
NOVEMBER 10TH - NOVEMBER 15TH, 2014**

MEETING / WORKSHOP GENERAL INFORMATION

(All enclosures mentioned herein are also available on the Members Only Section of the ASBOG® Web site at www.asbog.org. All hot links have been tested and confirmed to be working at the time of release of this information.)

MEETING LOCATION:

Embassy Suites Indianapolis Downtown

110 West Washington Street

Indianapolis, IN 46204

Hotel Voice: 317/236-1800 **Fax:** 317/972-9579

RESERVATIONS

317/236-1800 (Direct) *or*

www.indianapolisdowntown.embassysuites.com

Group Code: ASB

Rewards Program: Hilton Honors® Participation

Deadline for Reservations: October 7, 2014

GROUP RATE:

- **\$159.00 single/double; \$179.00 triple/quad**
- State and Local taxes currently are 17%. A room block is reserved from **(Arrival) Tuesday, November 10th to (Departure) on Sunday, November 16th, 2014.**
Check-in time: 4:00 p.m. Check-out time: 12:00 noon.

AMENITIES:

Complimentary high-speed wireless Internet access in each guest room. For a complete list of services and amenities, go to the hotel **Web site:**

LOCATION:

The Embassy Suites Indianapolis – Downtown hotel is located in the heart of Indianapolis, Indiana, near popular attractions such as:

- Monument Circle (2 blocks)
- Bankers Life Fieldhouse - Home of the Indiana Pacers & Indiana Fever (4 blocks)
- Lucas Oil Stadium - Home of the Indianapolis Colts (8 blocks)
- Connected to the Indiana Convention Center and the Circle Centre Mall (via skywalk) and
- Indiana State Capitol (via underground tunnel.)
- Indianapolis Motor Speedway (IMS) - Home of the Indianapolis 500, Allstate 400 & MotoGP (6 miles)
- Children's Museum of Indianapolis (2 miles)
- Indianapolis Zoo – home to the newly opened Simon Skjodt International Orangutan Center (1 mile)

PARKING: Self parking at adjacent garage managed by Denison Parking LLC currently at \$22.00 per day for overnight parking, including in and out privileges.

PETS/SERVICE ANIMALS: Service pets only Allowed.

AIRPORT AND

GROUND TRANSPORTATION:	<u>Type</u>	<u>Typical Minimum Charge</u>
	Limousine	17.00 USD
	Rental Car	Prices vary*
	Taxi	35.00 USD

Airport Shuttle? Sorry, no courtesy hotel shuttle to/from the airport is available. Go Express Shuttle to/from airport each way \$10.00

*How to Get Here from the Indianapolis International Airport: Head NW on Col. H. Weir Cook Memorial Dr. Slight left onto I70E. Take I70E to Exit 79B to merge onto Illinois Street. Take Illinois north to Washington Street and turn left. Hotel is on immediate right. Distance from Hotel: 10 miles Drive Time: 15 minutes

DRIVING DIRECTIONS FROM THE EXPERTS – THE HOTEL STAFF!

I-69 from the North: Ft. Wayne, IN Detroit, MI: Follow I-69 South to 465 South to 70 West. Follow 70 West to the Ohio Street exit, follow Ohio Street 4 blocks to Pennsylvania Street and turn left. Follow Pennsylvania 2 full blocks to Washington Street, turn right, and stay in the far right hand lane. You will go under the Arts Garden (large glass structure suspended above the intersection) and the entrance to the hotel will be up a ramp to your right into a building.

I-74 from the East: Cincinnati, OH: Follow I-74 West which turns into Southeastern Ave. Follow Southeastern Ave. until you run into Washington St. Turn left onto Washington St. When you turn on Washington you must stay in the right lane. You will go under the Arts Garden (large glass structure suspended above the intersection) You will go under the Arts Garden (large glass structure suspended above the intersection) and the entrance to the hotel will be up a ramp to your right.

I-74 from the West: Danville, IL Champaign/Urbana, IL: Follow I-74 East to 465 South to 70 East. Follow 70 East to Illinois Street exit. Follow Illinois Street to Washington Street. You know you are at Washington St. when you see the Arts Garden (large glass structure suspended above the intersection). Turn left on to Washington and get in the right hand lane of Washington Street. Look for the ramp on the IMMEDIATE right. It is marked above with the Embassy Suites logo. Go up the ramp to the hotel.

I-65 from the North: Lafayette, IN Chicago, IL: Follow I-65 south to Meridian Street exit (#113). Follow exit through two lights. At 3rd light (Pennsylvania Street), turn right. Follow Pennsylvania Street to Washington Street (approx. 12 blocks). Turn right on to Washington Street. Stay in the right hand lane. You will go under the Arts Garden (large glass structure suspended above the intersection) and the entrance to the hotel will be up a ramp to your right.

I-65 from the South: Columbus, IN Louisville, KY: Follow I-65 N to Washington St Exit. Stay in the right hand lane. You will see the suspended Arts Garden above as you pass Illinois St, stay in the right hand lane. The motorcade entrance to the hotel is approximately 20-30 meters from Illinois St. Turn right into motorcade to hotel front entrance.

I-70 from the West: Terre Haute, IN St. Louis, MO: Follow I-70 East to the Illinois St. Exit. Follow Illinois St. until you reach Washington St. You know you are at Washington St. when you see the Arts Garden (large glass structure suspended above the intersection). Turn left on to Washington and get in the right hand lane of Washington Street. Look for the ramp on the IMMEDIATE right. It is marked above with the Embassy Suites logo. Go up the ramp to the hotel.

I-70 from the East: Richmond, IN Dayton, OH Columbus, OH: Follow I-70 West to the Ohio Street exit. Follow exit to Pennsylvania Street (approx. 5 blocks). Turn left onto Pennsylvania Street. Follow Pennsylvania two blocks to Washington Street. Turn right on to Washington Street. Stay in the right hand lane. You will go under the Arts Garden (large glass structure suspended above the intersection) and the entrance to the hotel will be up a ramp to your right.

SCHEDULE OF ACTIVITIES: See **Enclosure 1** for dates and times of all activities.

NOTE: There will not be an Administrators' Workshop or President's Dinner.

REGISTRATION:

All Participants must register using the ASBOG® *Participant Registration Form* (**Enclosure 2**). A registration fee of **\$450.00** is required for all participants with the exception of Subject Matter Experts (SMEs) participating **only** in the Task Analysis Survey (TAS) Workshop or the Council of Examiners (COE) Workshop. Please complete and return the *Participant Registration Form* with the appropriate fees to the ASBOG® office **NLT October 15, 2014**. To get "head count" information for all scheduled activities, space is provided on the *Participant Registration Form* to include the paid Participant and spouse/guest information.

PLEASE REMEMBER that the "*Participation Identifier Code*" refers to the state Member Board (MBR), Associate Member Board (AMBR), Affiliate Organization Member (AOM) or an International Organization Member (IOM), **not** the individual. You check the *Identifier Code* for the entity that you are representing at the meeting/workshop. If you are an SME attending **just** the TAS/COE Workshops, you are still representing only one of the entities listed.

PAYMENT OF FEES:

The *Participant Registration Form* may be reproduced, if necessary, but please do not combine information for multiple paid registrants from the same Board or Organization on the same form (the exception being a spouse and/or guests accompanying the paid participant). You may, however, include fees for all participants from one Board/Organization in one payment. Please use the *Payment Option Form* (**Enclosure 3**) provided..

- The ASBOG® Federal ID Number is 57-0939927.
- Fees are non-refundable.
- Checks should be made payable to ASBOG®.
- ASBOG® accepts credit card payments through MasterCard and VISA.

ATTIRE:

As always, the attire for the week -- through Friday -- is casual. You work better when you're comfortable. Saturday is more business casual.

BADGES:

Badges will be coded and shall be worn at all times while participating in ASBOG® Meetings and Workshops. **No exceptions.**

MATERIALS / BREAKS/MEALS: All paid Participants will be counted for meeting materials and breaks/meals.

- Meeting packages and badges should be picked up upon arrival at the ASBOG® Registration Desk (check at Hotel front desk or Reader Board for exact location) beginning at **7:30 a.m., Tuesday, November 11th**. There will be only one meeting package per paid Participant.
- The Hotel restaurant will be open for those who prefer a hot breakfast. Morning/afternoon beverage breaks will be provided (of course, there will be cookies or something sweet in the afternoon, too!) for all meeting/workshop activities **Important!** Anyone having a dietary restriction, preference, or requiring special assistance should let us know as soon as possible.
- Lunch will be provided for SMEs participating in the **TAS Workshop** and the **COE Workshops**. SMEs are on their own for dinner.
- Lunch will also be provided for all paid Participants attending the General Session on Saturday.
- Spouses/Guests may join us for lunch on Saturday, but must pay the required fee as shown on the **Participant Registration Form**.

OTHER EVENTS:

- **COMMITTEE MEETINGS:** Committee Chairs are reminded that written Committee Reports will be collected at the Committee Chair Workshop on **August 9, 2014, in Atlanta, GA**.
- The **ASBOG Foundation** will convene on **Wednesday evening , November 12, 2014, at 6:30 p.m.**
- **APPRECIATION SOCIAL:** All Participants/Spouses/Guests (paid or otherwise!) are invited to attend the "**Appreciation Social**" on **Thursday, November 13th, from 5:30 p.m. to 7:30 p.m.** There is no fee to attend; light hors d'oeuvres and a cash bar will be provided. Again, anyone having a dietary restriction, preference, or requiring special assistance should let us know as soon as possible.
- **FIELD TRIP:** Discussion is underway regarding a Field Trip this year on Friday, November 14th. **If** it happens, a Field Trip Summary will be provided as soon as the details are confirmed. An **original** signed "**General Release and Hold Harmless Waiver**" will also be provided and must be completed/submitted and is required before you will be allowed to board the bus. We'll let you know how this plays out. Thank you for your patience!

SPECIAL NOTICE TO ALL SUBJECT MATTER EXPERTS (SMEs):

- (1) **Reminder!** SMEs, including Members-at-Large (MALs), who have not attended three consecutive Council of Examiners (COE) Workshops will be removed from the distribution/contact list, both for hard copy and e-mail. Should your circumstances be such that you wish to remain on the distribution/contact, you will need to e-mail your request to the ASBOG® office.
- (2) There are no Item Writing Requests this time.

See "Checklist on Page 5".

- **CHECKLIST:** A recap of information/distribution, including this Meeting/Workshop General Information, and forms referenced herein, providing cut-off or submission dates for reservations/registration and return of required documentation is as shown below. All information is also provided on the ASBOG® Web Site www.asbog.org (Members Only Section).

DOCUMENT	DISTRIBUTION (SENT BY E-MAIL, UNLESS OTHERWISE STATED, AND POSTED TO WEB SITE)	CUT-OFF AND/OR SUBMISSION DUE DATE
MEETING/WORKSHOP GENERAL INFORMATION	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	
RESERVATION CUT-OFF FOR HOTEL	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	OCTOBER 7 TH
SCHEDULE OF ACTIVITIES (ENCLOSURE 1)	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	
COMMITTEE REPORTS	COMMITTEE CHAIRS	AUGUST 9 TH
PARTICIPANT REGISTRATION FORM & ASBOG® PAYMENT OPTION FORM (ENCLOSURE 2) (ENCLOSURE 3)	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	OCTOBER 15 TH
FIELD TRIP SUMMARY AND GENERAL RELEASE & HOLD HARMLESS WAIVER	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	TBD
CERTIFICATION OF VOTING DELEGATE/PROXY AUTHORIZATION (ENCLOSURE 4A) AND VOTING DELEGATE ADDENDUM (ENCLOSURE 4B)	MBR ADMINISTRATORS ONLY	OCTOBER 15 TH (CERTIFICATION FORM)
SUMMARY REPORT FORM (ENCLOSURE 5, 6 OR 7, AS APPLICABLE)	MBR ADMINISTRATORS; AOMs, IOMs	OCTOBER 15 TH
TAS WORKSHOP AGENDA (ENCLOSURE 8A) COE WORKSHOP AGENDA (ENCLOSURE 8B) SUBJECT MATTER EXPERT (SME) COMPLIANCE FORM (ENCLOSURE 9) AND ASBOG® CODE OF ETHICS (ENCLOSURE 10)	MBR ADMINISTRATORS; SMES OF RECORD; AOMs, IOMs	OCTOBER 15 TH (COMPLIANCE FORM)
SUBJECT MATTER EXPERT (SME) CONFIRMATION OF APPOINTMEN (S) (ENCLOSURE 11)	MBR ADMINISTRATORS; AOMs, IOMs	OCTOBER 15 TH
MEMBERS-AT-LARGE (MAL) REQUEST FOR APPOINTMENT AND/OR PROFILE UPDATE (ENCLOSURE 12)	SME MEMBERS-AT-LARGE (MAL)	OCTOBER 15 TH
PROPOSED CHARTER & BYLAWS AMENDMENTS (IF APPLICABLE)	MBR ADMINISTRATORS ONLY	TO BE SENT BY AUGUST 15 TH
PROPOSED SLATE OF OFFICERS FOR 2015 AND DETAILED "WORKING" AGENDA	MBR ADMINISTRATORS ONLY	TO BE SENT BY SEPTEMBER 15 TH
"DRAFT" 2013 MEETING MINUTES	ASBOG® WEB SITE ONLY (MEMBERS ONLY SECTION)	TO BE POSTED NLT SEPTEMBER 15 TH

WE LOOK FORWARD TO YOUR PARTICIPATION AT THE ASBOG® WORKSHOPS AND ANNUAL MEETING AND WISH YOU SAFE TRAVEL! AS ALWAYS, SHOULD YOU NEED ASSISTANCE, WE ARE HERE TO HELP. JUST CALL!!