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**PROFESSIONAL ENGINEERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND PROFESSIONAL LAND SURVEYORS**

**Room 121C, 1400 East Washington Avenue, Madison  
Contact: Brittany Lewin (608) 266-2112  
August 28, 2014**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-4)**

**B. Approval of Minutes – April 24, 2014 (5-9)**

**C. Administrative Matters**

1. Meeting Frequency and Additional Meeting Dates

**D. Education and Examination Matters – Discussion and Consideration**

1. CE Audit Update

**E. Legislative and Administrative Rule Matters – Discussion and Consideration**

1. Update on Wisconsin Act 114 and its Impact on A-E 3, 4, 6 and 9 **(10)**
2. Update on A-E 13 Comity **(11)**
3. Update on A-E 2.02 Electronic Seals **(12)**
4. Possible Rulemaking Projects

**F. Credentialing Matters – Discussion and Consideration**

1. Renewal and Late Renewal
2. Form Revision Recommendations

**G. Speaking Engagements, Travel or Public Relations Requests**

1. Report on the NCEES Zone, Regional and Annual Meetings

**G. Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)

- 4) Presentation of Final Decisions
- 5) Disciplinary Matters
- 6) Administrative Matters
- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Practice Matters
- 10) Legislative/Administrative Rule Matters
- 11) Liaison Report(s)
- 12) Informational Item(s)
- 13) Speaking Engagement(s), Travel, or Public Relation Request(s)

## H. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.)**

## I. Credentialing Matters

### 1) Application Review(s)

- a. Reconsideration of Professional Engineer application of Michael N. Park (13-45)

### 2) Application Review Committee Recommendations on the Following Applications (46-48):

#### a. PE Exam

- |                            |                          |
|----------------------------|--------------------------|
| 1. Asatsu, Seiichi         | 25. Gates, James J       |
| 2. Baileys, Kyle J         | 26. Genchev, Rumen E     |
| 3. Ballast, Rachel L       | 27. Gengler, Sarah       |
| 4. Bender, Megan R         | 28. Genz, Andrew         |
| 5. Blaha, James J          | 29. Grode, Aaron         |
| 6. Blakeman, Joseph C      | 30. Guy, Claudia A       |
| 7. Bonney, Stephen         | 31. Hepp, John           |
| 8. Breitenfeldt, Aaron J   | 32. Hinrichs, Adam J     |
| 9. Brillhart, Robert       | 33. Holland, Bradley J   |
| 10. Burkard, Beth M        | 34. Holzem, Ryan M       |
| 11. Carr, Michelle L       | 35. Isaacson, Jason C    |
| 12. Chellman, Joel T       | 36. Jackson, Chadwick A  |
| 13. Christensen, Heather M | 37. Jarass, Qassem A     |
| 14. Christianson, Taylor   | 38. Jazdyk, Anthony D    |
| 15. Cochran, Jeffrey E     | 39. Kaetterhenry, Dexter |
| 16. Colon-Cardona, Felix J | 40. Kirov, Atanas N      |
| 17. Connolly, Shannon      | 41. Kittel, Steven J     |
| 18. Delo, Scott J          | 42. Krum, Paul R         |
| 19. Dotson, Matthew A      | 43. Krzynski, Steve J    |
| 20. Eun, Jongwan           | 44. Lange, Bria C        |
| 21. Evans, Darrin C        | 45. Lavin, Mithcell L    |
| 22. Felber, David A        | 46. Lee, Sang Keun       |
| 23. Ferguson, Ryan M       | 47. Lehto, Donald E      |
| 24. Flegner, Rob C         | 48. Malsom, Andrew       |

49. Mehta, Prathmesh N
50. Melby, Joshua
51. Murphy, Michael J
52. Nacewicz, Jeremy T
53. Nestingen, Kevin D
54. Ngwu, Kenneth C
55. Nian, Yubo
56. Pfaff, Brittany M
57. Piotrowski, Gregory C
58. Pipito, Jacob P
59. Powell, Brian A
60. Powers, Elizabeth
61. Regnier, Matthew J
62. Reinholtz, Jeffrey M
63. Rice, Nicholas A
64. Richardson, Michael J
65. Robbennolt, Jesse C
66. Royal, Shea C
67. Rutenbeck, Holly J
68. Saap, John P
69. Scatton, Eric M
70. Schanhals, Brian R
71. Schaub, Christopher D

72. Schneider, Dustin
73. Schramm, Aaron K
74. Schroeder, Curtis J
75. Schroeder, John P
76. Seibel, Anthony D
77. Severson, Linda M
78. Silkey, Jacob B
79. Sperry, Kristian D
80. St. Ledger, Heather M
81. Taylor, Jordan R
82. Teklu, Rahel T
83. Thomsen, Matthew J.
84. Tielens, Kyle J
85. Valoe, Joseph D
86. Van Heesch, Peter J
87. Vetort, Troy A
88. Wahr, Andrew S
89. William, Edward J
90. Wisniewski, Peter S
91. Zelinkia, Samuel L

**b. Licensed/Credentialed (Passed Both Exams)**

1. Lewis, Scot K (by Comity)

**c. EIT Certification**

1. Austin, Samantha L
2. Chhina, Gurnoor S
3. Puerto Tchemodanova, Sofia.

**d. Reinstatements**

1. Beardmore, Richard (per email needs official motion)
2. Hand, Joseph M (**49-68**)
3. Hietpas, Gregory (**69-97**)
4. Jore, Lori (**98-115**)
5. Kassen, Gary (**116-157**)
6. Konop, Randy T (per email needs official motion)
7. Krause, Kristine N (**158-178**)
8. Linley, Stephen (per email needs official motion)
9. Samartano, James (per email needs official motion)

**J. Education and Examination Matters**

- 1) Discussion of CE Retirement Waiver Review Procedure (**179**)
- 2) CE Hardship Waiver Requests
  1. J.R.K. (**180-181**)
  2. M.C.O. (**182-183**)
  3. A.M.E. (**184-185**)
  4. B.P. (**186-188**)
  5. J.M. (**189-190**)
  6. M.A.J. (**191-192**)

7. R.T.B. (193-194)
8. V.M. (195-199)
9. W.R.H. (200-202)
10. A.C.D. (203-206)
11. B.B. (207-213)
12. B.B.D. (214-215)
13. B.B.G. (216-219)
14. R.D.W. (220-221)
15. C.M.B. (22-226)
16. D.A. (227-228)
17. D.D.D. (229-231)
18. D.R.O (232-239)
19. D.F.S (240-241)
20. F.T.T. (242-243)
21. J.P.E. (244-255)
22. J.K.F. (256-260)
23. J..M.G. (261-263)
24. J.L.H. (264-267)
25. J.M. (268-269)
26. J.S. (270-272)
27. K.A. (273-274)
28. K.J.K. (275-283)
29. L.R.G. (284-291)

30. L.J.L. (292-293)
31. L.J.W. (294-295)
32. M.M.C. (296-299)
33. M.E.G. (300-307)
34. M.C.T. (308-318)
35. N.W.B. (319-231)
36. P.E.F. (322-326)
37. P.F.G (327-328)
38. P.D.G. (329-331)
39. P.A.J. (332-333)
40. R.D. (334-335)
41. R.F. (336-337)
42. R.A.G. (338-350)
43. R.J. (351-363)
44. R.K.M. (364-365)
45. R.F.T. (366-370)
46. R.W. (371-377)
47. R.Wi. (378-379)
48. S.A.B. (380-383)
49. S.J. (384-386)
50. W.A.C. (387-389)
51. W.L.H. (390-392)
52. W.B.T. (393-399)

**K. DLSC Matters**

- 1) Case Status Report (400)

**L. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Voting on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

**PROFESSIONAL ENGINEER SECTION  
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS  
MEETING MINUTES  
APRIL 24, 2014**

**PRESENT:** Kristine Cotharn, Joseph Eberle, Steven Hook and Mark Mayer

**STAFF:** Brittany Lewin, Executive Director; Pam Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Shawn Leatherwood, Rules Coordinator

**CALL TO ORDER**

Joe Eberle, Chair, called the meeting to order at 9:32 A.M. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the minutes of January 21, 2014 as published. Motion carried.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the minutes of January 27, 2014 as published. Motion carried.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the minutes of January 31, 2014 as published. Motion carried.

Kristine Cotharn abstained from voting on all the above minutes.

**EDUCATION AND EXAMINATION MATTERS**

**Review of Engineer Affidavit of Non-Practice Form**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the Affidavit of Non-Practice form as amended at today's meeting as follows:

5. That by signing this Affidavit, I acknowledge and agree that if I practice professional engineering in the State of Wisconsin during the biennial period noted in paragraph 3 without first complying with the continuing education requirements, my license (no. \_\_\_\_\_) may, in the discretion of the Section or its designee, be suspended without further notice or hearing until I have complied with the requirements of paragraph 4 of this affidavit and may further subject me to additional discipline, including revocation of registration pursuant to Wis. Stat. s. 443.11 and penalties pursuant to Wis. Stat. s. 443.18.

Motion carried unanimously.

### **Continuing Education Audit**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to request a CE audit of 5% of credentialed engineers following renewal date of July 31, 2014. Motion carried unanimously.

## **LEGISLATIVE AND ADMINISTRATIVE RULES**

### **2013 Wisconsin Act 114 and its Impact of A-E 4.07(2)**

**MOTION:** Mark Mayer moved, seconded by Kristine Cotharn, to initiate the scope statement mirroring that of the A-E Joint Board's approved motion regarding examination requirements. Motion carried unanimously.

### **SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)**

### **NCEES Zone, Regional and Annual Meetings**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to designate Joseph Eberle as a delegate to attend the National Council of Examiners for Engineering and Surveying (NCEES) 2014 Annual Meeting on August 20 to 23, 2014 in Seattle, Washington, and to authorize travel. Motion carried unanimously.

**MOTION:** Mark Mayer moved, seconded by Kristine Cotharn, to request that Executive Director Brittany Lewin attend the National Council of Examiners for Engineering and Surveying (NCEES) 2014 Annual Meeting on August 20 to 23, 2014 in Seattle, Washington, and to authorize travel. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to designate Joseph Eberle as a delegate to attend the National Council of Examiners for Engineering and Surveying (NCEES) 2014 Central and Western Zone Meeting on May 15 to 17, 2014 in Lincoln, Nebraska, and to authorize travel. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Joseph Eberle moved seconded by Steven Hook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Steven Hook read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristine Cotharn-yes; Joe Eberle-yes; Steven Hook-yes; Mark Mayer-yes. Motion carried unanimously.

The Section convened into closed session at 9:46 a.m.

## RECONVENE TO OPEN SESSION

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 11:01 a.m.

## REAFFIRM ALL VOTES MADE IN CLOSED SESSION

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to reaffirm all votes made in closed session. Motion carried unanimously.

## PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the disciplinary matter of **Bruce W. Beth and Forster Electrical (13 ENG 004)**. Motion carried unanimously.

## APPLICATION REVIEWS

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the following applications for PE Exam:

1. Aho, Brian D
2. Anderson, James E
3. Beran, Jacob
4. Bhat, Shalini K
5. Brunoehler, Jacob M
6. Cleaver, Nicholas
7. Dillingham, Matthew
8. Dobberfuhr, Roy C
9. Doell, Timothy S
10. Gast, Jacquelyn
11. Holterman, Brittany
12. Kotorkova, Stoyanka
13. Krummel, Charles L
14. Malkowsky, Joseph G
15. O'Donnell, Patrick C
16. Pennekamp, Andrew L
17. Ridenour, Paul J
18. Schlimgen, Joseph
19. Schrader, Bryant R
20. Smith, Patrick
21. Steffel, Anthony M
22. Stone, Ryan L
23. Swanson, Bryan A
24. Swenson, Sally C

25. Vandermuss, Michael T
26. Wagie, Matthew P
27. Walsh, Rebecca
28. Werner, Brandon
29. Whitefoot, Daniel
30. Wingerter, Joe
31. Zach, Nathaniel J
32. Zoroufi, Mehrdad

Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to deny the application of **Jordan Taylor** for PE exam. **REASON FOR DENIAL:** Six years or more of experience is required. Applicant needs an additional 2 months experience 443.04(2m)(b) Motion carried. Kristine Cotharn abstained.

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the following applications for License/Credential (passed both exams):

1. Kiyotani, Keisuke
2. Papes, Kenneth M

Motion carried unanimously.

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the following applications for EIT Certification:

1. Patel, Mineshkumar S (renewal/extension 10yr)
2. Plotner, Thomas M (renewal/extension 10yr)
3. Cochran, Jeffrey E
4. Salami, Yumus

Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to issue an intent to deny the application for EIT Certification to **Stoyanka Kotorkova**. Applicant needs to supply evaluation of additional training taken since ECEI evaluation to determine adequacy of equivalent education. **REASON FOR DENIAL:** Evaluation by ECEI does not show equivalency as there is inadequate training in mathematics, basic sciences, humanities and social sciences 443.05(1a). Motion carried unanimously.

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the following application for reinstatement:

1. Jatkar, Jayant

Motion carried unanimously.

## ADJOURNMENT

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:02 a.m.

DRAFT

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Shawn Leatherwood, Administrative Rules Coordinator		<b>2) Date When Request Submitted:</b>  August 4, 2014  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
<b>3) Name of Board, Committee, Council, Sections:</b> Engineer Section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors			
<b>4) Meeting Date:</b> August 28, 2014	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Update on Act 114 and its impact on A-E 3, 4, 6, and 9	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>8) Is an appearance before the Board being scheduled? If yes, who is appearing?</b>  <input type="checkbox"/> Yes by _____ (name)  <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  The Board will discuss an update on the rule.			
<b>11) Authorization</b>			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
<b>Directions for including supporting documents:</b> <ol style="list-style-type: none"> <li>1. This form should be attached to any documents submitted to the agenda.</li> <li>2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director.</li> <li>3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.</li> </ol>			

**State of Wisconsin  
Department of Safety & Professional Services**

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<b>10) Describe the issue and action that should be addressed:</b>  The Board will discuss an update on the rule.			
<b>11) Authorization</b>			
Signature of person making this request  <hr/> Supervisor (if required)  <hr/> Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date  <hr/> Date  <hr/> Date	
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