



**STATE OF WISCONSIN**  
Department of Safety and Professional Services  
1400 E Washington Ave.  
Madison WI 53703

Mail to:  
PO Box 8935  
Madison WI 53708-8935  
608-266-2112

Email: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
Web: <http://dsps.wi.gov>

**Governor Scott Walker      Secretary Dave Ross**

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**BARBERING ADVISORY COMMITTEE  
VIRTUAL MEETING  
Room 121A, 1400 E. Washington Avenue, Madison  
Contact: Mojgan Hall - 608-266-2112  
November 12, 2012**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.*

**FULL BOARD MEETING  
9:00 A.M.**

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-2)**
- B. Approval of Minutes – July 23, 2012 (3-4)**
- C. Secretary Matters
- D. Executive Director Matters
  - 1) Staff Changes
- E. Board Discussion Items including any received after printing of agenda
  - 1) Education and Examination Issues**
    - a. Discussion and Action Related to Continuing Education (**5-6**)
  - 2) Credentialing Issues**
    - a. Discussion and Action Related to the Apprenticeship Program Procedures (**7-8**)
    - b. Discussion and Action Related to Renewals (**9-10**)
  - 3) Legislation/Administrative Rules Matters**
    - a. Discussion and Action Relating to Barbering Rule Making (**11-12**)
- F. New/Other Business
- G. Adjournment

NEXT MEETING DATE: TO BE DETERMINED

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**BARBERING ADVISORY COMMITTEE  
MEETING MINUTES  
JULY 23, 2012**

Present: Jeffrey Patterson

Present by  
Teleconference: Suzanne Sandmann, Hafeezah Ahmad, JoAnn Schneider and Arthur Lyons

Staff: Mojgan Hall, Executive Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

Mojgan Hall, Executive Director, called the meeting to order at 9:10 a.m. A quorum of 5 members was confirmed.

**ADOPTION OF AGENDA**

**Amendments**

Add E(2) – Scope Statement

**MOTION:** Hafeezah Ahmad moved, seconded by Suzanne Sandmann, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Jeffrey Patterson moved, seconded by JoAnn Schneider, to approve the minutes of July 16, 2012 as published. Motion carried unanimously.

**BOARD DISCUSSION**

1. **EDUCATION AND EXAMINATION MATTERS**

- a. The Committee discussed considerations related to licensure of barbers under the new law separating the professions.

**MOTION:** Suzanne Sandmann moved, seconded by Hafeezah Ahmad, to recommend to the Department to draft rules related to temporary permits to election of profession and to licensure by endorsement as reflected in the record of today's meeting. Motion carried unanimously.

Scope Statement

- a. By overall consensus, the committee is in agreement with the scope statement.

**ADJOURNMENT**

**MOTION:** JoAnn Schneider moved, seconded by Jeffrey Patterson, to adjourn the meeting at 11:11 a.m. Motion carried unanimously.

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**State of Wisconsin  
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**AGENDA REQUEST FORM**

<b>Name and Title of Person Submitting the Request:</b>  Mojgan Hall		<b>Date When Request Submitted:</b>  10/26/2012	
		Items will be considered late if submitted after 5 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before meeting for all other boards</li> </ul>	
<b>Name of Board, Committee, Council:</b> Barbering Advisory Committee			
<b>Board Meeting Date:</b> 11/12/2012	<b>Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>How should the item be titled on the agenda page?</b> Discussion and Action Related to Continuing Education	
<b>Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>Is an appearance before the Board being scheduled? If yes, by whom?</b>  <input type="checkbox"/> Yes by _____ (name)  <input checked="" type="checkbox"/> No	<b>Name of Case Advisor(s), if required:</b>	
<b>Describe the issue and action the Board should address:</b>  1) CE is not required for the 2013 renewal for any barbering and cosmetology licensees; however, will licensed barbers be required to complete CE for the 2015 renewal and subsequent renewals until they have completed 8 years of practice as a licensed barber? 2) Would barbers be exempt from CE requirements for the 2013-2015 biennium since they are newly licensed? 3) What are the specifics for barber CE including number of hours, topics and approval process?			
<b>If this is a "Late Add" provide a justification utilizing the Agenda Request Policy:</b>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Late Adds must be authorized by a Supervisor, DOE Division Administrator, and Bureau Director. 3. Provide original documents needing Board Chairperson signature to the Bureau Director or Program Assistant prior to the start of a meeting.			
<b>Authorization:</b>			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Division Administrator (if required)		Date	
Bureau Director signature (indicates approval to add late items to agenda)		Date	



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<b>Board Meeting Date:</b> 11/12/2012	<b>Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>How should the item be titled on the agenda page?</b> Discussion and Action Related to the Apprenticeship Program Procedures	
<b>Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>Is an appearance before the Board being scheduled? If yes, by whom?</b>  <input type="checkbox"/> Yes by _____ (name)  <input checked="" type="checkbox"/> No	<b>Name of Case Advisor(s), if required:</b>	
<b>Describe the issue and action the Board should address:</b> Discussion and Action related to the Apprenticeship Program. Please see the attached letter.			
If this is a "Late Add" provide a justification utilizing the Agenda Request Policy:			
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Procedures for transferring from the cosmetology program to the barbering program if already been issued the maximum 4 years on an apprentice permit. Is it going to be part of the statute/rule that they cannot switch from the cosmetology program to the barber program to gain another 4 years. This would also hold true for someone wanting to transfer from the barber program into cosmetology after their 4 year permit has expired.

#### **454.10 Apprenticeship.**

(1) All apprentices shall be employed under an apprentice contract under s. 106.01 and shall be governed by s. 106.01, the apprenticeship rules of the department of workforce development, and the rules of the examining board.

(2) Apprentices shall receive at least 3,712 hours of practical training and at least 288 training hours of theoretical instruction in a school of cosmetology in order to complete the apprenticeship program and be eligible to take the examination for a cosmetologist license. Apprentices shall receive training for a total of at least 32 hours per week. **The training shall be completed in not less than 2 years and not more than 4 years.**

#### **454.26 Apprenticeship.**

(1) An apprentice in barbering shall be employed under an apprentice contract under s. 106.01 and shall be governed by s. 106.01, the apprenticeship rules of the department of workforce development, and the rules of the department.

(2) An apprentice in barbering shall receive at least 3,712 hours of practical training in barbering and at least 288 training hours of instruction in barbering in a school of barbering or school of cosmetology in order to complete the apprenticeship program and be eligible to take the examination for a barber license. An apprentice in barbering shall receive training in barbering for a total of at least 32 hours per week. **The training shall be completed in not less than 2 years and not more than 4 years.**

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<b>Board Meeting Date:</b> 11/12/2012	<b>Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>How should the item be titled on the agenda page?</b> Discussion and Action Related to Barbering Rule Making	
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_____ Division Administrator (if required)			_____ Date
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